

GESTINGTHORPE PARISH COUNCIL

NOTICE OF MEETING

Dear Councillor

You are summoned to attend the next Parish Council Meeting on Thursday 18th January 2018, 7.30pm at Gestingthorpe Village Hall for the purpose of transacting the business set out on the agenda below. The public and press are welcome to attend.

Frances Wells
Parish Clerk



12th January 2018

AGENDA

1. Apologies for absence
To receive apologies and resolve acceptance
2. Declarations of interest in the agenda items below
3. Report from Gestingthorpe Cricket Club
John Butcher to give an update on progress
4. To consider proposals for work to Cricket Pavilion.
5. Parish Council vacancies
6. To Co-opt to fill the vacancies
7. Public speaking time – subject to a time limit of 20 minutes
8. To approve the minutes of the November PC meeting
9. Clerks Report - Appendix A update
10. Reports from representatives
District/County Cllrs, Neighbourhood Watch, footpaths, Village Hall, Tree Warden, playing field, passenger transport
11. Highways maintenance
12. Planning – Appendix B update
To consider any new planning applications
13. Playing Field
To consider quotes for play equipment repairs
14. To consider S106 expenditure ideas
15. Pavilion Insurance Claim
To consider quotes for pavilion repairs
16. Emergency Plan update
17. Annual Review of Financial Regulations
18. Annual Review of Contracts for 2018/19
Grass cutting, verge cutting, litter picking/spraying, fire extinguisher inspection, mole control
19. Annual Review of Clerk's contract/salary 2018/19
20. Parish Council Finance
Receipts & payments for authorisation – Appendix C
Bank signatory authorisation form to sign
21. Parish Council Budget & Precept 2018/19
To agree the budget & Precept for 2018/19
22. To consider grants to the Church & Village Hall 2018/19
23. Correspondence and matters for report
General Data Protection Regulations; Local Services Fund training
24. Agenda items for next PC meeting
Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.
25. To fix future meeting dates
Annual Village Meeting; PC AGM

CLERKS REPORT FOR MEETING 18TH JANUARY 2018 **APPENDIX A**

Meeting/Minute No.	Subject	Follow up action	Outcome
November/Minute 4	Cricket pavilion	Advise J Butcher of PC discussion	Agenda item for January meeting.
November/Minute 8	Pot hole at Pot Kiln Chase Byway 13	Sent information to Cllr Finch Enquire about closure for this winter	" the two potholes have been inspected and neither require immediate action in line with our Maintenance Strategy." ECC advised that there was no planned closure this winter.
November/Minute 10	Tree work Open Spaces Action Plan	Letter of thanks to be sent to Chris Harman Revised comments to be sent to BDC	Letter sent 7.11.17 Sent 10.11.17
July & November /Minute 11	Playing Field RoSPA Report	Cllrs Cooper & Nott to provide anchors for football nets. Clerk to enquire about signage for the goalposts Clerk to enquire about parts for the swing seat	Update for the January meeting. Signs have been collected and passed to James Quotes forwarded to Cllrs.
July & November /Minute 12	S106 expenditure	Damian was due to fill the gaps in the tiles Clerk to obtain quotes for a cross trainer	Update for the meeting? Information sent to all Cllrs.
10.10.2017	Footpath 41 near Edeys Farm	Overgrown area reported – Ref. 537181	Highways spoke to the landowner on 17 th October, who agreed to cut back the vegetation.

GESTINGTHORPE PARISH COUNCIL**APPENDIX B****18.01.2018****PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING**

<i>Location</i>	<i>PC Comment</i>	<i>BDC Decision</i>
17/02021/FUL - Honeywood Yard, Little Maplestead Road Erection of 1no. replacement dwelling and cartlodge	No objection	GRANTED
17/02241/DAC - Odewells Farm Odewells Lane Gestingthorpe Application for approval of details reserved by condition no. 6 of approved application	No comment	

GESTINGTHORPE PARISH COUNCIL *Appendix C*

18.01.2018

RECEIPTS & PAYMENTS

Payments made since those approved at last meeting (inc. VAT)		Total to date	Budget forecast
Auto innovations	Safety signs £38.40	£139.20	£90 (equipment maint./safety inspection budget)
Flameskill	Fire extinguisher service	£36.72	£55
K Hutchinson	2 nd verge cut £544.32 (£160.72 of the total paid is VAT)	£420.00 <u>£544.32</u> £964.32	£800

Receipts since last meeting forecast	Total to date	Budget
Lloyds deposit A/C Interest payments	October 15p November 17p December 17p	£1.50 £5 p.a.
Cricket Club Football Club	Pavilion Rent - £170 each	£340 £340
EALC	Training bursary refund £33.75	£67.50 -

Payments to be made (inc. VAT)	Total to date	Budget forecast
Clerks expenses October - January	Reimbursement as listed £68.13	£135.79 £250
M Smith	Mole control on playing field	£85 0
Graeme Martin	Strimming/mowing/litter picking	£893 £1000
Anglian Water	Playing field meter £11.97	£78.99 £115
Clerks salary 31.03.18	£995.19	} £2500
HMRC 31.03.18	£246.40	
	Total salary & PAYE 2017/18	£2483.18
Clerks expenses January – March 2018	To be advised.	£250

Balance on Deposit A/C £3979.51
Balance on Treasurer's A/C £7037.86

Bank reconciliation		
	Treasurers A/C	Business A/C
Total	7037.86	3979.51
unpaid chq	544.32	
	6493.54	3979.51