

# Covid-19 Action Plan

Updated 10-25-21

At International School for Peace, we understand that families are entrusting us with not only the education and socialization of their children, but also with their health, safety, and well-being. Our administration, teachers, staff, and families are doing our part to ensure the safety of everyone who enters our campus. Below is a list of what we are doing in the best interest of the community as a whole. ISP will continue to monitor the current pandemic situation and make updates to our policies as deemed appropriate or mandated.

What Administration is Doing:	What Staff is Doing:	What Families are Doing:
<ul style="list-style-type: none"> <li>• Employ Jani King, a professional cleaning service, who will clean our campus each evening M-F. When directed they may utilize a hospital grade method of disinfecting. In the event that a hospital grade method of disinfectant needs to be used, families will be notified. Their same team will clean our campus each evening while wearing coveralls, gloves, and a mask while on our campus.</li> <li>• Adhere to PCHD recommendations and ADHS policies.</li> <li>• Ensure that anyone entering a classroom will be masked and undergo a health check.</li> <li>• Establish separate entry and exit points to the school to encourage directional traffic and decrease crowding.</li> <li>• Support staggered drop off time while continue to closely monitor to make changes, if needed.</li> <li>• Administer daily verbal health checks and temperature checks using non-contact temporal thermometers before permitting students/teachers/staff onto campus. Persons with a fever of 100.4F or above, or who exhibit other signs of illness, will not be admitted to the facility.</li> <li>• Apply ground markers to aid in distancing.</li> <li>• Use sneeze guards.</li> <li>• Request that all students wear a mask while inside.</li> <li>• Hand sanitizer stations are set up around the ISP campus for use by students, families, and staff.</li> <li>• Ensure only staff and essential persons have access to classrooms at this time.</li> <li>• Ensure sufficient supplies of disinfectant, tissues, masks, hand sanitizer, working thermometers, clothes coverings, and gloves are available at all times.</li> </ul>	<ul style="list-style-type: none"> <li>• Check own temperatures and wash hands upon arrival.</li> <li>• Promote, demonstrate, and reinforce healthy hygiene habits.</li> <li>• Model and reinforce effective handwashing with soap and water for each child upon entry to the classroom, before/after eating, after using the bathroom, and at other times throughout the school day or as necessary.</li> <li>• Wash own hands hourly.</li> <li>• Hold conferences via Zoom.</li> <li>• Wear gloves to help children with toileting and while changing diapers, as well as during meal times.</li> <li>• Wear a mask while indoors and outdoors.</li> <li>• Store a spare set of clothing on campus for personal use if needed.</li> <li>• Educate, support, and encourage all children to wear a mask indoors and outdoors. This includes teaching children to put on and remove masks during eating and nap times.</li> <li>• Keep separate all outer clothing, water bottles, and lunches.</li> <li>• Design activities in the classroom environment that support physical distancing in respect to a play-based philosophy.</li> </ul>	<ul style="list-style-type: none"> <li>• Disclose to ISP director any possible contact with or exposure to COVID-19. Thereafter, ISP will formulate a plan for your child returning to school.</li> <li>• Notify Director of your domestic and international travel plans. Follow current CDC travel guidelines.</li> <li>• Strive to have same adult pick up and drop off your child every day.</li> <li>• Practice physical outside classrooms and adhere to ground markers.</li> <li>• Limit your time on the campus to pick up and drop off. Please arrive no later than 9:15 to drop off your child. If you anticipate arriving later than 9:15, please call the preschool office.</li> <li>• Adhere to established entry and exit points.</li> <li>• Leave your child's backpack outside the classroom.</li> <li>• Ensure that your child has two spare sets of clothing (appropriate for the season) in their cubby at all times.</li> <li>• All children are encouraged to wear a mask inside and outside. All students will have 2 masks and a labelled container at school.</li> <li>• Support our commitment to having your child wear a mask while on campus.</li> <li>• Provide the most current copy of your child's emergency information and immunization / exemption forms.</li> <li>• Monitor your child for the safe use of hand sanitizer</li> </ul>

# Covid-19 Action Plan, continued...

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<ul style="list-style-type: none"> <li>• Educate our community:                             <ul style="list-style-type: none"> <li>◆ Post signs to demonstrate proper handwashing.</li> <li>◆ Post signs to remind our community members to social distance.</li> <li>◆ Share community resources for assistance during Covid-19.</li> <li>◆ Make available current parent resources for helping children understand this pandemic.</li> <li>◆ Provide information to educate the community on the Covid-19 vaccine.</li> </ul> </li> <li>• Continue to implement regular changing of air filters in all campus buildings.</li> <li>• Establish an emergency plan should a staff member or student display Covid-like symptoms during school hours. Those determined to be ill will immediately be isolated from others.</li> <li>• Contact PCHD to report suspected or confirmed cases of Covid-19. Director will notify the ISP community of the possibility of exposure to the virus while maintaining the confidentiality of the individual and their family.</li> <li>• Reserve the right to make decisions at their own discretion for the health &amp; safety of everyone which may include temporarily closing of the school, a classroom, or extended day program. Length of closure to be determined by ISP Advisory Board and recommendations of the CDC, federal and local governments, &amp; the Arizona Department of Health, Division of Child Care Licensing. All refunds are at the discretion of the director.</li> <li>• Upon written request and within the allot time frame , ISP will grant a credit of 50% of the tuition for missed time, to be credited to the following month's tuition. You will receive a one-time invoice for your tuition.</li> </ul>	<ul style="list-style-type: none"> <li>• Offer an adequate number of materials and supplies which are changed out frequently.</li> <li>• Post lesson plans and class happenings in the windows for family viewing.</li> <li>• Ensure your class not mix during our full and half day programs to include outdoor play, with the exception of nap and extended day programs.</li> <li>• Separate toys that have been placed in a child's mouth. Toys will be cleaned and disinfected before available for play.</li> <li>• Ensure availability of face masks, tissues, soap, paper towels, hand sanitizer, and family emergency contact information.</li> <li>• Place nap mats will as much as space possible and students will be positioned head to toe. Children's bedding will be stored in individually labelled bins. Sheets will be laundered once a week or more often, if needed.</li> <li>• Promote small groups by discontinuing in-class visits and volunteers to the classroom. Allow for visits outside.</li> <li>• Present curriculum utilizing outdoor space as possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure to have a backup childcare plan in place should ISP need to temporarily close the campus, a classroom, or extended day program.</li> <li>• Please keep your child home if they are feeling ill, have a temperature, or are exhibiting symptoms of Covid-19 which may include but are not limited to:                             <table border="0" style="margin-left: 20px;"> <tr> <td>Fever or chills</td> <td>Cough</td> </tr> <tr> <td>Fatigue</td> <td>Headache</td> </tr> <tr> <td>Sore throat</td> <td>Diarrhea</td> </tr> <tr> <td>Shortness of breath/difficulty breathing</td> <td></td> </tr> <tr> <td>Muscle or body aches</td> <td></td> </tr> <tr> <td>New loss of taste or smell</td> <td></td> </tr> <tr> <td>Congestion or runny nose</td> <td></td> </tr> <tr> <td>Nausea or vomiting</td> <td></td> </tr> </table> </li> <li>• Contact the preschool if your child is sick or if she/he is not coming to school for any reason.</li> <li>• Commit to keeping your child home until they are fever free without the use of a fever reducer and/or symptom free for 24 hours. A doctor's note may be required.</li> <li>• Refrain from bringing your child's personal bedding for nap time.</li> <li>• Understand personal items that support a child's sense of security, ability to transition, self-regulate, or calm down are considered essential. Please speak with the director to establish a protocol for the use of these items.</li> <li>• Use resources available to you on the preschool campus; we are here to support you in helping your child understand coronavirus.</li> <li>• Please have your own pen on hand to use if needed.</li> <li>• Commit to staying abreast of school communication.</li> </ul>	Fever or chills	Cough	Fatigue	Headache	Sore throat	Diarrhea	Shortness of breath/difficulty breathing		Muscle or body aches		New loss of taste or smell		Congestion or runny nose		Nausea or vomiting	
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\*Effective 10/25/2021 Covid-19 Health and Safety Procedures and Protocols are updated regularly and as necessary. Please be diligent about keeping abreast of new information.