

CITY OF BENNET NEBRASKA

CHANGE OF USE APPLICATION

Permit No. \_\_\_\_\_

Zoning District \_\_\_\_\_

Application and Plans can be emailed to: [cityclerk@cityofbennet.com](mailto:cityclerk@cityofbennet.com)

Change of Use Applications are to ensure appropriate Occupancy Classification and Use, compliance with the City of Bennet’s building codes and Zoning Ordinance. Different classifications of occupancy and use represent varying levels of hazard and risk to building occupants and adjacent properties which require different code compliance.

Application Fee: \$250.00

This fee will include Zoning Review; Building Inspector Plan Review; Site Review by Building Inspector, Plumbing Inspector and HVAC Inspector. A site plan with dimensions, boundaries, location of buildings, structures, uses, parking, drainage and other principal site development improvements must be included. If building modifications will be needed for the new use, building plans will need to accompany this form. This application does not constitute a building permit.

Business Owner:

Name \_\_\_\_\_

Phone \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner:

Name \_\_\_\_\_

Phone \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Number of Stories/Feet: \_\_\_\_\_ Building Square Footage: \_\_\_\_\_ Lot Square Footage: \_\_\_\_\_

Current Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Description of business and/or use of building & premises: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of occupants including employees: \_\_\_\_\_

Assembly of people: yes ☐ no ☐

Number of people assembled: \_\_\_\_\_ Purpose of assembly: \_\_\_\_\_

Will there be walk-in customers: yes ☐ no ☐

Will food be prepared: yes ☐ no ☐

Description of food to be prepared and method of preparation: \_\_\_\_\_

\_\_\_\_\_

Parking considerations: yes ☐ no ☐ Outdoor Storage: yes ☐ no ☐

An occupancy rating from the State Fire Marshall will be required prior to issuance of occupancy permit.  
Contact: Monica Ellis (402) 326-2830

I hereby certify that the signing of this application authorizes the City of Bennet Building Officials to enter the above named premises for site reviews, the information provided above includes all intentions for this site, no structural changes shall ensue prior to the issuance of a building permit and that an occupancy permit will not be issued until all of the required inspections have been approved.

Business Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Change of Use Application approved by: \_\_\_\_\_ Date \_\_\_\_\_  
(Zoning Administrator)