

**CITY OF BENNET
LANCASTER COUNTY, NEBRASKA**

**ADMINISTRATIVE~MINOR PLAT
APPLICATION FORM**

Property Owner (s) _____

Mailing address _____

Primary phone: _____ Email Address _____

Owner Signature _____ Date _____

Owner Signature _____ Date _____

Certified Land Surveyor _____

Mailing address _____

Primary phone: _____ Email Address: _____

LEGAL DESCRIPTION OF PROPERTY: _____

City of Bennet, _____ ¼, Section _____, T__N, __R__E__, Lancaster County, Nebraska

DESCRIPTION OF PARCELS CREATED:

Parcel 1 _____

Parcel 2 _____

Parcel 3 _____

Parcel 4 _____

(PARCEL NUMBERS CANNOT BE USED FOR LEGAL DESCRIPTIONS)

As per Bennet Subdivision Regulations - Section 3.08, 11.02, 11.04, 11.05:

Request for an Administrative Plat approval shall be made by the owner or a designated representative of the land to the Zoning Administrator. Two copies and one electronic copy of the Administrative Plat shall include the following:

- (1) Administrative plats shall be drawn to a scale of at least one-inch equals 100 feet on a 22" x 34" sheet.
- (2) A survey of the lots.
- (3) Location and precise nature of any structures located thereon, if any.
- (4) Location and dimensions of the proposed administrative plat.
- (5) A surveyor's statement signed and acknowledged by a registered land surveyor, pursuant to Section 11.02 of the Bennet Subdivision Regulations.
- (6) Signature block for the Lancaster County Surveyor (ETJ only), pursuant to Section 11.05 if outside the corporate limits.
- (7) An affidavit from the Lancaster County Treasurer stating there are no regular or special taxes due or delinquent against the platted land.
- (8) A signature block for the approval and signature of the zoning Administrator and the Mayor and attested to by the City Clerk, pursuant to Section 11.04.

FEES: \$ 50.00 + Number of lots created _____ X \$2.00 each = _____

Date received by the Clerk: _____ Paid _____

Approved by _____ Designated Agent of the Council

Date Approved _____

(OR) Forwarded for Board Review/Action on _____ (Meeting Date) _____