

# City of Bennet

## Utility Conference Notice

**Subscriber's Name:** \_\_\_\_\_

A conference to discuss matters regarding your utility bill has been scheduled before this employee designated by the utility.

**Name:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_      **Time:** \_\_\_\_\_

The employee designated by the utility will hear and decide all matters relating to the disputed bill. Such conference shall be informal and not governed by the Nebraska Rules of Evidence.

**Failure of a domestic subscriber to attend a scheduled conference shall relieve the Utility of any further action prior to the discontinuance of service.**

If a domestic subscriber contacts the utility prior to the scheduled conference and demonstrates that failure to attend is for a legitimate reason, the City shall make a reasonable effort to reschedule the conference.