

## **NOTICE OF INVITATION REQUEST FOR PROPOSALS**

The City of Bennet, Nebraska has been awarded funding from the Federal Highway Administration for a Safe Streets and Roads for All (SS4A) grant in order to complete a Transportation Safety Action Plan (TSAP).

The City has prepared a Request for Proposal (RFP) which seeks to engage a qualified consulting firm to assist in the creation of Bennet's TSAP. The plan will lay the groundwork for future transportation projects, aimed at enhancing safety, and improving the overall quality of life in Bennet while incorporating the four equity considerations identified by the U.S. Department of Transportation (USDOT). The successful consultant will demonstrate a deep understanding of Bennet's unique transportation landscape and bring innovative solutions to the forefront of our community's planning efforts.

Firms responding to this invitation should address, at a minimum, the following factors:

1. Consultant and Key Personnel's Qualifications & Experience (1 page per key personnel)
2. Project Understanding & Approach. Consultant shall provide a detailed approach to undertaking the tasks proposed in the Scope of Services including a recommended methodology for each task. (up to 10 pages).
3. Schedule & Availability The schedule should demonstrate how the Consultant intends to complete the work within the timeframe specified in this RFP. At a minimum, the schedule should include a breakdown by tasks, milestones, major deliverables, and critical events. (up to 2 pages)
4. References (up to 3 pages)
5. Cost Structure (up to 3 pages)

The RFP can be obtained on the City of Bennet website at [www.cityofbennet.com](http://www.cityofbennet.com), or by contacting the Bennet City Clerk at [cityclerk@cityofbennet.com](mailto:cityclerk@cityofbennet.com).

Submittals of five (5) bound hard copies and one (1) PDF should be received to the below address by the deadline: 4:00 p.m. (CST) November 1, 2024.

Mail to/Deliver:

City of Bennet

RE: Comprehensive Safety Action Plan RFP

PO Box 255

685 Monroe Street

Bennet, NE 68462