



## **GRPS Playbooks – Highlights**

As of 3/2/2024

### Purpose

The Greater Rochester Perennial Society (GRPS) has created several playbooks. These playbooks are intended to allow members to organize and operate key GRPS events. By accessing these playbooks, members who volunteer to chair an event can easily understand the requirements necessary to create a successful event.

Each Playbook should include the GRPS logo and is organized into the following categories:

- Event Name
- Playbook effective date
- Playbook revision date
- Purpose of the event
- Timing of the event
- Event Details
- Volunteers needed
- Additional resources required (optional)

Currently, playbooks exist for the following events:

1. Photo Contest: held in February (virtual event)
2. Drag and Brag: held in May (at Membership Meeting)
3. Plant Sale At Market in the Park: held in May (on Saturday before Memorial Day)
4. Annual Soiree: held in August (currently at host home)
5. Annual Banquet: held in October (at selected event site)

Should you have any recommendations or changes to these playbooks, please contact the GRPS Secretary.