[Your Name]

[Phone] | [Email] | [LinkedIn] | [Date]

[Recruiter's Name]

[Company Name]

[Company Address]

London, UK

Dear [Recruiter's Name],

I am writing to express my interest in the [Graduate Scheme Name, e.g., Investment Banking Analyst Programme] at [Company Name]. As a final-year student at [University Name] studying [Degree], I have focused on developing strong analytical and problem-solving skills through both academic work and practical experience.

During my studies, I completed [specific project, module, or internship], where I [describe achievement or experience – e.g., built a DCF model, analysed a market sector, worked in a team on a client-facing project]. In addition, I held [leadership roles or extracurriculars], demonstrating my ability to manage multiple priorities, communicate effectively, and contribute to team success.

I am particularly drawn to [Company Name] due to [specific reason – e.g., market-leading advisory work, strong culture of mentorship, international exposure]. I am eager to contribute my skills and dedication to your team, while continuing to develop as a finance professional within a challenging and supportive environment.

Thank you for considering my application. I would be delighted to discuss my suitability in more detail at your convenience.

Yours sincerely,

[Your Name]