[Your Name]

[Phone] | [Email] | [LinkedIn] | [Date]

[Recruiter's Name]

[Company Name]

[Company Address]

London, UK

Dear [Recruiter's Name],

I am writing to apply for the Summer Internship in [Division/Department] at [Company Name]. As a [Year] student at [University Name] pursuing a [Degree], I have developed a strong interest in [Investment Banking / Asset Management / Markets / Private Equity], and I am eager to gain hands-on experience in a leading London-based firm.

Last summer, I [describe relevant experience, e.g., interned at a boutique investment firm, worked on a student-managed fund, completed financial analysis projects], where I [quantifiable achievement – e.g., recommended an investment idea that would have generated X% returns in a simulated portfolio]. These experiences have honed my analytical, modelling, and teamwork skills, all of which I am keen to apply during the internship.

I am particularly attracted to [Company Name] because of [specific aspect of the firm, e.g., its focus on client-driven advisory work, innovative culture, commitment to employee development]. I am confident that my enthusiasm, attention to detail, and proactive approach would allow me to contribute meaningfully to your team while learning from some of the best professionals in the industry.

Thank you for your time and consideration. I would welcome the opportunity to discuss my application further.

Yours sincerely,

[Your Name]