

# MOUNT PENN BOROUGH

## Council Special Meeting Agenda

7:00 PM on June 24, 2025

- |                                     |  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
|-------------------------------------|--|----------------|--------------------------|-------------------------------------|-----------------------|-----------------------------|-------------------|-------------------------------|---------------------|-----------------|---------------------------|------|--|-----------------|----------------------------------|-------------------|-----------------------------|-----------------------|--------------------------|-------------|---------------------------|
| <b>Procedural Items</b>             | 1) Meeting Opening and Pledge to the Flag<br>2) Attendance Roll Call<br>3) Public Comment  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| <b>Presentations</b>                | 4) Present the Codes Department Updates  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| <b>Priority Action Items</b>        | 5) Consider Change Order for Road Project with MPBMA<br>6) Consider Proposal for Comprehensive Planning Process with Hawk Valley Associates<br>7) Consider Employment Action for Potential Borough Employees<br>8) Consider Compensation Adjustments for Employees<br>9) Consider the Appointment of Fran Kelly to the Mt. Penn Planning Commission  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| <b>Priority Discussion Items</b>    | 10) Discussion of Annual Road Project<br>11) Discussion of Comprehensive Planning Process & Task Force<br>12) Discussion of Permit Parking Expansions<br>13) Discussion of Handicap Parking Spots Updates<br>14) Discussion and Consideration of Letter regarding Variance Application for 28 S. 23 <sup>rd</sup> Street<br>15) Discussion of Merger Process<br>16) Discussion of Garage Lease with AVMA<br>17) Discussion of Borough Hall Lease with MPBMA  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| <b>Approvals</b>                    | 18) Approve Meeting Minutes for May 27, 2025<br>19) Conditionally Approve the Treasurer's Report for June 2025   |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| <b>Reports</b>                      | <table border="0"><tr><td>• Fire Company</td><td>• Public Works Committee</td></tr><tr><td>• Central Berks Regional Commission</td><td>• Personnel Committee</td></tr><tr><td>• Borough Council President</td><td>• Codes Committee</td></tr><tr><td>• Community Relations Liaison</td><td>• Finance Committee</td></tr><tr><td>• Other Reports</td><td>• Merger Ad-Hoc Committee</td></tr><tr><td colspan="2"><br/></td></tr><tr><td>• Borough Mayor</td><td><i>Ordinance Updates Pending</i></td></tr><tr><td>• Chief of Police</td><td>• Dumpster Permit Ordinance</td></tr><tr><td>• Codes Administrator</td><td>• Road Closure Ordinance</td></tr><tr><td>• Solicitor</td><td>• Street Access Ordinance</td></tr></table> | • Fire Company | • Public Works Committee | • Central Berks Regional Commission | • Personnel Committee | • Borough Council President | • Codes Committee | • Community Relations Liaison | • Finance Committee | • Other Reports | • Merger Ad-Hoc Committee | <br> |  | • Borough Mayor | <i>Ordinance Updates Pending</i> | • Chief of Police | • Dumpster Permit Ordinance | • Codes Administrator | • Road Closure Ordinance | • Solicitor | • Street Access Ordinance |
| • Fire Company                      | • Public Works Committee   |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Central Berks Regional Commission | • Personnel Committee  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Borough Council President         | • Codes Committee  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Community Relations Liaison       | • Finance Committee  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Other Reports                     | • Merger Ad-Hoc Committee  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| <br>                                |  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Borough Mayor                     | <i>Ordinance Updates Pending</i>   |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Chief of Police                   | • Dumpster Permit Ordinance  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Codes Administrator               | • Road Closure Ordinance   |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |
| • Solicitor                         | • Street Access Ordinance  |                |                          |                                     |                       |                             |                   |                               |                     |                 |                           |      |  |                 |                                  |                   |                             |                       |                          |             |                           |

- Borough Manager
- Noise Ordinance

**Adjournment**

- 20) Other Business
- 21) Adjournment
- 22) Executive Session on Personnel Matters

**Next Meetings**

- Police Commission Meeting – July 3<sup>rd</sup>, 2025, 6:30 PM
- Borough Council Business Meeting – July 29<sup>th</sup>, 2025, 7:00 PM