



Meeting of the Mount Penn Borough Council (4/25/23) - BUSINESS MEETING Minutes

Mt. Penn Borough

Apr 25, 2023 at 7:30 PM EDT

@ 200 N 25th St, Reading, PA 19606

Attendance

Present:

Members: Joseph Cunliffe, Borough Secretary Suzie Macedo, Christine Dise, Troy Goodman, Ryan Maurer, Josh Nowotarski, Roger Reto, Roger Stief

Guests: McCarthy Engineer Chris Falenki, Police Chief Ray Serafin

Absent:

Members: Rick Lombardo

I. CALL TO ORDER (Presenters: Troy Goodman)

Meeting was called to order at 7:25 p.m.

II. PLEDGE TO THE FLAG (Presenters: Troy Goodman)

III. ROLL CALL (Presenters: Troy Goodman)

IV. AUDIENCE PARTICIPATION (Presenters: Troy Goodman)

There was audience participation from resident Adam Krafczek, from 251 Endlich Avenue regarding Krafczek Project requesting the Borough of Mt. Penn pay overage amount of \$2,500.00. He agreed to pay Worms Hardscaping & Landscaping estimate to finalize this Project.

Motion:

Motion to table payment overage on Krafczek Project

Motion moved by Christine Dise and motion seconded by Joseph Cunliffe. Motion passed unanimously

V. ENGINEERING (Presenters: Chris Falencki)

 [mccarthy april report.pdf](#)

Motion:

Motion to have Council President sign Certificate of Final Completion

Motion moved by Josh Nowotarski and motion seconded by Joseph Cunliffe. Motion passed unanimously

Motion:

Motion to Release Retainage in the amount of \$29,325.27

Motion moved by Josh Nowotarski and motion seconded by Roger Reto. Motion passed unanimously

Motion:

Motion to table Project Certificate of Completion and Retainage amount for agenda amendment

Motion moved by Josh Nowotarski and motion seconded by Roger Reto. Motion passed unanimously

VI. STREETS (Presenters: Rick Lombardo)

 [April Streets Report.pdf](#)

 [STREET SWEEPING 2023.pdf](#)

VII. ACTION ITEMS FOR APPROVAL (Presenters: Troy Goodman)

A. Minutes from previous meeting

 [Meeting of the Mount Penn Borough Council \(3 28 23\) - BUSINESS MEETING Minutes \(1\).pdf](#)

Motion:

Motion to table March Business Meeting Minutes for correction

Motion moved by Joseph Cunliffe and motion seconded by Christine Dise. Motion passed unanimously

B. Finance Report from previous month

 [April 2023.pdf](#)

Motion:

Motion to accept Treasury Report for April

Motion moved by Josh Nowotarski and motion seconded by Troy Goodman. Motion passed unanimously

C. Payment of Bills

 [April 2023 payments.pdf](#)

Motion:

Motion to approve payment of bills from March 28 to April 24

Motion moved by Joseph Cunliffe and motion seconded by Roger Stief. Motion passed unanimously

VIII. LIASION REPORTS

- A. Fire Company
- B. MPBMA
- C. AVMA
- D. Police Commission
- E. Planning Commission
- F. Aulenbach Cemetery

 [Aulenbachs MOU Revised.pdf](#)

 [April Aulenbach Report.pdf](#)

Motion:

Motion to discontinue financial support for Aulenbach Cemetery due to noncompliance

Motion moved by Joseph Cunliffe and motion seconded by Josh Nowotarski.
Motion passed unanimously

IX. COUNCIL PRESIDENT REPORTS (Presenters: Troy Goodman)

X. COMMITTEE REPORTS

- A. Parks and Buildings (Presenters: Roger Reto, Joseph Cunliffe)
- B. Solid Waste/Public Utilities (Presenters: Joseph Cunliffe, Roger Stief)
Blosenski performance meeting scheduled.
- C. Insurance/Pension (Presenters: Roger Reto)
- D. Personnel (Presenters: Troy Goodman)
- E. Codes (Presenters: Rick Lombardo, Roger Stief)
- F. Treasurer/Secretary Report (Presenters: Suzie Macedo)

XI. OTHER REPORTS

- A. Mayor - Ryan Maurer (Presenters: Ryan Maurer)
- B. Police Report - Chief Serafin (Presenters: Chief Serafin)

 [March 2023 \(1\).xls](#)

C. Solicitor (Presenters: Tom Klonis)

XII. ORDINANCES (Presenters: Troy Goodman)

A. Vote to Approve advertisement for handicap parking for 2321 Cumberland Avenue

Motion:

Motion to approve to advertise for handicap parking for 2321 Cumberland Avenue

Motion moved by Josh Nowotarski and motion seconded by Roger Reto. motion passed unanimously.

XIII. RESOLUTIONS (Presenters: Troy Goodman)

A. Resolutions 13-23 thru 17-23 appointing System Design Engineering

Motion:

Motion to adopt Resolution 13-23 assigning Matt Davenport as the Building Code Official May 2023.

Motion moved by Roger Stief and motion seconded by Joseph Cunliffe. Motion passed unanimously.

Motion:

Motion to adopt Resolution 14-23 assigning Matt Davenport as the Accessibility Inspector effective May 2023

Motion moved by Joseph Cunliffe and motion seconded by Roger Stief. Motion passed unanimously.

Motion:

Motion to adopt Resolution 15-23 assigning Systems Design Engineering as the Engineer effective May 2023

Motion moved by Joseph Cunliffe and motion seconded by Roger Stief. Motion passed unanimously.

Motion:

Motion to adopt Resolution 16-23 assigning Scott McCaffrey as the Sewage Enforcement Officer effective May 2023

Motion moved by Roger Stief and motion seconded by Joseph Cunliffe. Motion passed unanimously.

Motion:

Motion to adopt Resolution 17-23 assigning Michael Rohrer to the Zoning Officer effective May 2023

Motion moved by Joseph Cunliffe and motion seconded by Roger Stief. Motion passed unanimously.

- B. Resolution 18-23 to appoint Azucena Macedo (Suzie) to Borough Secretary/Treasurer

Motion:

Motion to approve Resolution 18-23 appointing Azucena Macedo (Suzie) to Borough Secretary/Treasurer effective April 18, 2023

Motion moved by Roger Stief and motion seconded by Joseph Cunliffe. Motion passed unanimously.

- C. Resolution 19-23 to appoint Azucena Macedo (Suzie) to Right-To-Know Officer

Motion:

Motion to approve Resolution 19-23 appointing Azucena Macedo (Suzie) to the Right-To-Know Officer

Motion moved by Roger Stief and motion seconded by Joseph Cunliffe. Motion passed unanimously.

- D. Resolution fee schedule

NO ACTION TAKEN

XIV. OLD BUSINESS (Presenters: Troy Goodman)

- A. Block Party update

Scheduled Saturday September 30th from 12pm - 5pm. Rain date: October 1st from 12pm-4pm.

- B. Krafczek Project final payment discussion
- C. Center and Glen Complaint discussion
- D. Lower Alsace Merger next steps
- E. Newsletter Update

F. New website Update

XV. NEW BUSINESS (Presenters: Troy Goodman)

A. Semitruck/Car Carrier Parking

B. Council committee assignments

Council President Troy Goodman

Insurance & Pension

Chair: Rick Lombardo

Christine Dise

Buildings and Public property

Chair: Rick Lombardo

Joseph Cunliffe

Solid Waste/ Public Works

Chair: Joseph Cunliffe

Christine Dise

Personnel

Chair: Roger Reto

Josh Nowotarski, Roger Stief

Finance

Chair: Josh Nowotarski

Roger Stief, Ryan Maurer

Codes

Chair: Christine Dise

Rick Lombardo

Streets

Chair: Roger Reto

Roger Stief

Executive: Troy Goodman, Ryan Maurer

C. Solicitation Discussion

XVI. EXECUTIVE SESSION (Presenters: Troy Goodman)

Council entered into an executive session at 9:45 p.m and returned at 10:05 p.m. NO ACTION TAKEN during executive session.

Motion:

Motion to advertise for a part-time office position

Motion moved by Josh Nowotarski and motion seconded by Roger Stief. Motion passed unanimously

XVII. ADJOURNMENT (Presenters: Troy Goodman)

Motion:

Motion to Adjourn Meeting

Motion moved by Josh Nowotarski and motion seconded by Christine Dise. Motion passed unanimously. Meeting was adjourned at 10:11 p.m.