



## Meeting of the Mount Penn Borough Council (1/31/23) - BUSINESS MEETING

Mt. Penn Borough

Jan 31, 2023 at 7:30 PM EST to Jan 31, 2023 at 8:30 PM EST

200 N 25th St, Reading, PA 19606

### Agenda

#### I. CALL TO ORDER

Presenter: Troy Goodman

#### II. PLEDGE TO THE FLAG

Presenter: Troy Goodman

#### III. ROLL CALL

Presenter: Troy Goodman

7:30 PM

#### IV. AUDIENCE PARTICIPATION

Presenter: Troy Goodman

Christine Dise will address Council

#### V. ENGINEERING

Presenter: Chris Falencki

7:32 PM

##### A. PERMITS ISSUED

1. Zoning Permits-Issued various applications
2. Building Permits-Issued various applications
3. Occupancy Permits-Issued no U&O

##### B. PLANNING ITEMS

1. Hartline Subdivision-PC reviewed plan-Action Required-See Planning Commission

##### C. CONSTRUCTION PROJECTS (SUBDIVISION AND LAND DEVELOPMENTS)

1. Mt. Penn Townhomes - Construction on hold.
2. 270 Friedensburg Road- Occupancy permit issued January 3, 2023

##### D. MISCELLANEOUS

1. 1. ADA Handicap Ramp Projects - Draft bidding documents prepared. On Hold.
2. Handicap Ramp Center/Cumberland - Work complete. Notified FHWA.
3. Endlich Av. Pipe Restoration - Inspecting construction. See attached Change Order #1 and Payment Application #3-Need Action on Both
4. DCED Multimodal Grant-Work complete. DCED final #3 submitted & verbally approved. 117 Endlich Avenue lateral complaint

- 5. Borough Hall Roof- Currently in maintenance period. Additional repair April/May
- 6. 2022 Road Projects - Prepared draft paving bidding. PennDOT approved project. On Hold.

7. DCED "LSA" Grant - Awaiting grant award.

**VI. STREETS**

**7:47 PM**

Presenter: Rick Lombardo

**A. Bobcat - Update**

**B. Borough Garage**

**VII. ACTION ITEMS FOR APPROVAL**

**7:49 PM**

Presenter: Troy Goodman

**A. Minutes from previous meeting**

Presenter: Troy Goodman

**B. Finance Report from previous month**

Presenters: Shannon Billman, Nathan Rupright

**C. Payment of Bills**

Presenters: Shannon Billman, Nathan Rupright

**VIII. LIASION REPORTS**

**7:51 PM**

**A. Fire Company**

**B. MPBMA**

**C. AVMA**

117 Endlich Avenue

**D. Planning Commission**

Presenter: Joseph Cunliffe

Hartline Subdivision - Planning Commission scheduled to meet Monday, January 30, 2023, to discuss and vote on the final plan. See attached.

**E. Aulenbach Cemetery**

Presenter: Joseph Cunliffe

The December 2022 Report is the final report from President, Joseph Cunliffe. Appreciation letter for Street Crew David Okonski and Mark Stufflet. 2022 Preliminary Accounting.

**F. Police Commission**

**IX. COUNCIL PRESIDENT REPORTS**

Presenter: Troy Goodman

Accept resignation letter from McCarthy , Mr. Cocuzza, Mr. Heizmann

**X. COMMITTEE REPORTS**

**7:56 PM**

**A. Parks and Buildings**

Presenters: Roger Reto, Joseph Cunliffe

**B. Solid Waste/Public Utilities**

Presenters: Joseph Cunliffe, Roger Stief

**C. Insurance/Pension**

Presenter: Roger Reto

**D. Personnel**

Presenters: Shannon Billman, Nathan Rupright

**E. Codes**

Presenters: Rick Lombardo, Roger Stief

**F. Finance**

Presenters: Shannon Billman, Nathan Rupright

**XI. OTHER REPORTS**

**8:06 PM**

**A. Mayor - Ryan Maurer**

Presenter: Ryan Maurer

**B. Police Report - Chief Serafin**

Presenter: Chief Serafin

**C. Solicitor**

Presenter: Tom Klonis

**XII. ORDINANCES**

**8:08 PM**

Presenter: Troy Goodman

**A. No Parking Sign Ordinance (St. Catherine's)**

Need to Vote to advertise

**XIII. RESOLUTIONS**

**8:13 PM**

Presenter: Troy Goodman

**A. 01-23-Herebin & Company-Auditor**

**B. 02-23-Timothy Waldman-Electrical Inspector**

**C. 03-23-Timothy Waldman-Fire Marshal**

**D. 04-23-Brian Sands- Plumbing Inspection**

**E. 05-23-Thomas L. Klonis- Hoffert & Klonis Law Firm-Solicitor**

**F. 06-23-Brian Sands-Property Transfer Inspector for the Borough of Mount Penn**

**G. 07-23- Alfred Worrall-MPBMA**

**H. 08-23-Tera Walters-Zoning Board**

**I. 09-23-Fran Kelly AVMA Officer-12/31/2024 & Troy Goodman-AVMA Officer-12/31/2027**

**J. 10-23-McCarthy Engineering Fee Increase**

**K. 11-23-Klonis Solicitor Fee Increase**

**L. Council Reassignment**

**Executive**-Troy Goodman

**Police Commission**- Troy Goodman, Joseph Cunliffe, & Ryan Maurer

**Finance**- Troy Goodman, Shannon Billman, & Nathan Rupright

**Insurance & Pensions**-Shannon Billman & Roger Reto

**Personnel**-Nathan Rupright, Shannon Billman, & Troy Goodman

**Public Property**-Roger Reto & Joseph Cunliffe

**Streets** – Rick Lombardo & Roger Stief

**Solid Waste & Public Works**-Joseph Cunliffe & Roger Stief

**Codes**- Rick Lombardo

**XIV. OLD BUSINESS**

**8:18 PM**

Presenter: Troy Goodman

**A. Emergency Management Coordinator Assignment**

**B. Lower Alsace Merger Letter-signed, sent, response email from Lower Alsace (See Attached)**

**C. Donation financial details**

**D. New Website Update**

Presenters: Nathan Rupright, Shannon Billman

**XV. NEW BUSINESS**

**8:23 PM**

Presenter: Troy Goodman

**A. Borough Newsletter - Hometown Press**

**B. Meeting Recordings & Zoom Dial-in Option**

**C. Trash Discussion**

**XVI. EXECUTIVE SESSION**

Presenter: Troy Goodman

Personnel & Police Discussion

**XVII. ADJOURNMENT**

**8:28 PM**

Presenter: Troy Goodman