

MEETING OF THE MOUNT PENN BOROUGH COUNCIL

March 29, 2022

AGENDA

I. CALL TO ORDER

II. PLEDGE TO THE FLAG

III. ROLL CALL

IV. AUDIENCE PARTICIPATION:

A. **Judy Schwank -Budget & redistricting**

B. **Paul Janssen**

C. **Public Comment**

V. ENGINEERING

1. Engineering Report Feb 21-March 21st, 2022 submitted to Council.
2. ADA Handicap Ramp Projects- Resolution adopted. Work to be scheduled.
3. Handicap Ramp Center/ Cumberland- Received FHWA settlement agreement.
4. Endlich Ave Pipe Restoration – Revised Plan and resubmitted back to DEP.
5. DCED Multimodal Grant- Awarded Project and redesign Handicap
6. Borough Hall Roof – Work substantially completed. Awaiting warm weather to final complete.
7. 2022 Road Projects – Review Bids and discussion with Dave on Ramps.
8. Mt Penn Townhomes- Reviewed and approved resubmission of plans incorporating the conditions of approval. Reviewed and approved cost estimate and agreement of documents. **Sign plans, all of Council & Planning Commission. New Motion to reapprove plans.**

VI. ACTION ITEMS FOR APPROVAL

A. **Minutes from February 22, 2022 & March 1 Grant Resolution**

B. **Finance report for February 2022**

C. **Payment of Bills**

D. **Paul Janssen- Contract for Borough Manager**

E. **Approval for appointment of Treasurer- J. Nowotarski**

VII. LIASION REPORTS:

A. Fire Company:

B. MPBMA:

C. AVMA: Evidence Building was presented to them.

D. Planning Commission: Sign plans for 2000 Perk for County

E. Police Commission:

a. Adam's retirement account

b. Police Association donation letter- in process of composing letter

F. RCAV:

VIII. COUNCIL PRESIDENT REPORT: Statute letter, Antietam School District regarding crossing guards.

IX. COMMITTEE REPORTS-

A. Streets- (Lombardo/Nowotarski)

a. Industrial Grounds – Street Cleaning

b. Update to Road Cut Ordinance

c. Vote on towing for street cleaning

B. Park and Public Property- (Reto/Cunliffe)

a. Parking lot

b. Boiler was inspected by Brian Sands, believes work needs to be done and agrees with Wagner's Heating & Cooling estimate.

- C. Solid Waste/Public Utilities- (Cunliffe/Stief)
 - a. Extension on Recycling Grant
- D. Insurance/Pension- (Billman/Reto)
 - a. Healthcare/ Teamsters
 - b. Vesting Bette & Adam
- E. Personnel- (Goodman/Maurer/ Nowotarski/ Billman)
 - a. New Hire- Borough Manager
 - b. Job descriptions for administration staff
 - c. Retirement for non-union employees
 - d. Update on Employee Handbook- Shannon
 - e. Tee CLEG classes Zoning- \$110.00-Albright
- F. Codes- (Stief/Lombardo)
 - a. Helping Antietam with rental leases for newly registered students- ask Solicitor.
 - b. .2nd Rental Letter
 - c. Rental Inspections
- G. Finance-(Nowotarski/Billman)
 - a. Parking lot revenue ideas- Shannon
 - b. M&T Bank & FNB Bank loans
- X. OTHER REPORTS:**
 - A. Mayor- Ryan Maurer
 - a. Recommendations to Council
 - B. Police Report-Chief Serafin
 - C. Solicitor
 - a. Zoning Board Hearing possible appeal
 - b. Representation for 264 Friedensburg Rd in Litigation
 - D. Secretary
 - a. Permits report
 - b. Letter from Tax Collector - Al
- XI. ORDINANCES:**
 - A. Ord 653- Road Cut Amendment preliminary discussion
 - B. Discussion on street cleaning Ordinance
- XII. RESOLUTIONS:**
- XIII. A. Discussion on U & O re-inspection fee- Brian Sands**
- XIV. OLD BUSINESS:**
 - A. Shred it Quote- Joseph
- XV. NEW BUSINESS:**
- XVI. EXECUTIVE SESSION: personnel**
- XVII. ADJOURNMENT:**

Next Council Workshop Meeting April 19, 2022 @ 7:30PM

Next Council Business Meeting will be April 26, 2022 @ 7:30PM