

MOUNT PENN BOROUGH

Council Special Meeting Agenda

6:00 PM on April 22, 2025

Procedural Items

- 1) Meeting Opening and Pledge to the Flag
- 2) Attendance Roll Call
- 3) Conduct Interviews for Borough Council Position
- 4) Public Comment
- 5) Appoint a Candidate for Borough Council Vacancy

Presentations

- 6) Engineer's Report

Priority Action Items

- 7) Award of Bid for 2025 Road Projects
- 8) Executive Session on Personnel Matters
- 9) Accept Employee Resignation and Approve Separation Agreement
- 10) Discuss and Consider Employment Action for Potential Borough Employee(s)
- 11) Approval of Employee Handbook and Resolution No. 01-25.
- 12) Approval of Borough Job Descriptions for Manager, Street Foreman, and Street Laborer
- 13) Approve Professional Engagement Letter with Brumbach, Mancuso & Fegley, P.C. as Labor Counsel
- 14) Approve Ordinance 905 Rescinding the Per-Capita Tax
- 15) Approve Resolution No. 02-25 Setting Refuse Charge for 2025

Priority

Discussion Items

- 16) Discussion of Borough Council Self-Assessments
- 17) Discussion of Handicap Removal Process
- 18) Discussion of Merger Meeting Invitation by Lower Alsace Township
- 19) Discussion of Codes Presentation to the Codes Committee
- 20) Updates on Traisr Software
- 21) Discussion of Garage Lease with AVMA
- 22) Discussion of Borough Hall Lease with MPBMA

Approvals

- 23) Approve Meeting Minutes for March 25, 2025
- 24) Approve Meeting Minutes for March 31, 2025
- 25) Approve Meeting Minutes for Codes Committee on April 17, 2025
- 26) Approve the Treasurers Report for April 2025
- 27) Cancel April 29, 2025, Council Meeting

Reports

- Fire Company
- Lower Alsace EMS
- Water Authority
- Sewer Authority
- Borough Council President
- Public Works Committee
- Personnel Committee
- Codes Committee

- Planning Commission
- Central Berks Regional Commission
- Finance Committee
- Community Relations Liaison
- Merger Ad-Hoc Committee
- Borough Mayor
- Chief of Police
- Codes Administrator
- Solicitor
- Borough Manager
- Ordinance Updates Pending*
- Dumpster Permit Ordinance
- Road Closure Ordinance
- Street Access Ordinance
- Noise Ordinance
- Handicap Ordinances

Adjournment

- 28) Other Business
- 29) Adjournment
- 30) Executive Session on Personnel Matters

Next Meetings

- Police Commission Meeting – May 1, 2025, 6:30 PM
- Borough Council Workshop Meeting – May 20, 2025, 7:00 PM
- Borough Council Business Meeting – May 27, 2025, 7:00 PM