

# MOUNT PENN BOROUGH

## Council Business Meeting Agenda

7:00 PM on January 28, 2025

- |  |  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|--|--|-----------------------------------|-----------------------------|--|---------------------|---------------------------------------|--------------------------------------|--------------------------------|--|--|-----------------------------------|--|-----------------------|
| <b>Procedural Items</b>                  | 1) Meeting Opening and Pledge to the Flag  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 2) Attendance Roll Call  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 3) Public Comment  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| <b>Presentations</b>                     | 4) Holiday Lights Competition Winners  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| <b>Priority Action Items</b>             | 5) Consider Payment Application No. 5 for ADA Ramps  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 6) Consider Certificate of Substantial Completion for ADA Ramps  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 7) Consider Committee Restructure  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 8) Consideration of Software Letter to Neighboring Agencies  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 9) Creation of Assistant Treasurer Position  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 10) Appoint Tom Baer to Assistant Treasurer Position   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| <b>Priority Discussion Items</b>         | 11) Extension of Antietam Valley Municipal Authority Charter   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 12) Engineer Updates   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | a) Road Bid for Summer 25' – Publish Target February 17, 2025  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | b) Updates on Municipal Garage Project   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 13) Block Party  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 14) Discussion of Borough Website  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 15) Repeal of Per Capita Tax Ordinance   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| <b>Approvals</b>                         | 16) Tax Collector Pay Ordinance  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 17) Center and Glenn Street Ordinance  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 18) Designation of Codes Committee as Rental Property Appeals Committee  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 19) Approve Advertisement of Charter Extension Ordinance for AVMA  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 20) Approve December Treasurer's Report  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | 21) Approve Minutes for December 17, 2024, Meeting   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| <b>Reports</b>                           | <table border="0"><tr><td>• Mt. Penn Volunteer Fire Company</td><td>• Borough Council President</td></tr><tr><td>• Mount Penn Borough Municipal Authority</td><td>• Streets Committee</td></tr><tr><td>• Antietam Valley Municipal Authority</td><td>• Park and Public Property Committee</td></tr><tr><td>• Mt. Penn Planning Commission</td><td>• Solid Waste and Public Utilities Committee</td></tr><tr><td></td><td>• Insurance and Pension Committee</td></tr><tr><td></td><td>• Personnel Committee</td></tr></table> | • Mt. Penn Volunteer Fire Company | • Borough Council President | • Mount Penn Borough Municipal Authority | • Streets Committee | • Antietam Valley Municipal Authority | • Park and Public Property Committee | • Mt. Penn Planning Commission | • Solid Waste and Public Utilities Committee |  | • Insurance and Pension Committee |  | • Personnel Committee |
| • Mt. Penn Volunteer Fire Company        | • Borough Council President  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| • Mount Penn Borough Municipal Authority | • Streets Committee  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| • Antietam Valley Municipal Authority    | • Park and Public Property Committee   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
| • Mt. Penn Planning Commission           | • Solid Waste and Public Utilities Committee   |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | • Insurance and Pension Committee  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |
|  | • Personnel Committee  |                                   |                             |  |                     |                                       |                                      |                                |  |  |                                   |  |                       |

- Central Berks Regional Commission
- ASD Liaison Committee
- Merger Ad-Hoc Committee
- Borough Mayor
- Chief of Police
- Codes Administrator
- Solicitor
- Borough Engineer
- Borough Manager
- Codes Committee
- Finance Committee
- Community Relations Committee
- Ordinance Updates Pending*
- Dumpster Permit Ordinance
- Road Closure Ordinance
- Street Access Ordinance
- Noise Ordinance
- Handicap Ordinances
- Glenn and Center Streets Parking Restrictions

### **Adjournment**

- 22) Other Business
- 23) Adjournment

### **Next Meetings**

- Borough Council Business Meeting – January 28, 2025, 7:00 PM
- Borough Council Workshop Meeting – February 18, 2025, 7:00 PM
- Borough Council Business Meeting – February 25, 2025, 7:00 PM