

MEETING OF THE MOUNT PENN BOROUGH COUNCIL
August 30, 2022

The Mount Penn Borough Council met in a Business Meeting on August 30, 2022. President Goodman brought the meeting to order at 7:30PM and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Reto, Roger Stief, Joseph Cunliffe, Nathan Rupright and Shannon Billman. Also in attendance were Secretary, Teresa Dietrich, Solicitor Tom Klonis, Engineer, Chris Falencki, Police Chief, Ray Serafin. Mayor Maurer was absent.

Also in attendance were Residents Christine and Mark Dise and Roberta Banks.

I. EXECUTIVE SESSION: Regular meeting adjourned for Executive Session at 9:45PM, back in Session at 10:08PM Council discussed not being able to sustain the police services CAP on officers. This matter will be discussed further at the Police Commission meeting. They also discussed personnel matters and Teamsters Contract. A motion was made to accept the Teamsters contract by Mr. Lombardo, Seconded by Mr. Reto. All Ayes and 1 Naye. Motion carried.

II. AUDIENCE PARTICIPATION: None

III. ENGINEERING:

1. Engineering Report July 18- August 23, 2022 submitted to Council.
2. ADA Handicap Ramp Projects- Resolution adopted. Draft bidding documents prepared. Bid does not get dated. Completion time 2 weeks, By Oct 31st, 2022
3. Handicap Ramp Center/ Cumberland- Work to begin once pipe construction is completed. Funding not confirmed, so can't advertise yet. Does not recommend pouring concrete in Nov.
4. Endlich Ave Pipe Restoration – Krafczek reviewing bids. Bids opened, decision needed by 09/24/22. See attached. Unit price- add quantity. Junction box blown out on Endlich & Glenn. Over capacity. Remove top and re-seal is the recommendation. Discussion continued. Low bidder- CMS- Krafczek review- no issues- except way over-priced, authorization to dig trenches. Ask AVMA, water lateral/ sewer lateral-sub out. \$15,000.00 from LA Township. Borough cannot assist in labor. Agreement is needed on all parts to make the changes. Unfortunate issue that Bids can only be held until September 24th before our next meeting. We will reschedule Workshop meeting to a Business meeting on September 20th to accommodate the bid restrictions.
5. DCED Multimodal Grant- Work proceeding and inspected. See attached payment request.
6. Borough Hall Roof – Work substantially completed. Awaiting results from T.Klonis. Letter sent out and emailed to Council 08/30/22.
7. 2022 Road Projects – Prepared paving bidding and sent to Penndot for approval.
8. DCED “LSA” Grant – Awaiting Grant award. LF for project, late for paving.
9. Sidewalk Ordinance Chapter 21- Awaiting Ordinance adoption.
10. MS4- Preparing waiver application renewal and submitted to DEP for approval.
11. Stormwater Ordinance- Preparing small project application.
12. 2 Weimoor Ct- Handicapped space not compliant- spot denied- notify them via letter.
13. Traffic Signals Grant program-qualifying- Do not qualify- Penndot Green Light Go
14. Payment recommendation to Barrasso Excavating of \$74, 037.60- Vote needed. Motion made by Joseph to pay per recommendation of McCarthy. Seconded by Rick L. All Ayes. Motion carried unanimously.

IV. APPROVAL OF MINUTES:

Motion made by Mr. Cunliffe to accept the minutes for July 26, 2022 with the contingency to amend them and add Mr. Rupright, he was missed. Seconded by Mr. Reto. All Ayes. Motion carried unanimously.

V. FINANCE REPORT:

A motion made by Mr. Reto to accept the Treasurer's Report for July 2022 as presented. Seconded by Ms. Billman. The motion carried unanimously. The following balances reported:

Checking	33890.60
Savings	728,227.75
Liquid Fuels	134,602.53
PIB Loan	231,440.10
Fire Tax	14,607.17
Ambulance Tax	26,430.21
Street Light Tax	24,179.95

Mr. Rupright made a motion for payment of all Borough bills and for the finance report from July 2022. Seconded by Mr. Stief. The motion carried unanimously.

ARPA funds- Mr. Cunliffe will contact Chrissy Houlihan,-we were told money is 2-4 weeks out.

VI. LIASION REPORTS:

A. Fire Company: Quarterly Report

B. MPBMA: No Report

C. AVMA: No Report

D. Planning Commission: None

E. Aulenbach Cemetary:

a. Wreaths Across America- December 17 placing wreaths on Veteran's graves.

b. Joseph gave full report on accomplishments at the Cemetery. Suggestion was made to reach out to Vo-tech masonry students to repair stone wall.

F. Police Commission: Meeting Thursday, September 1st

COUNCIL PRESIDENT REPORT:

A. No Report

VII. COMMITTEE REPORTS:

A. STREETS (Mr. Lombardo)

a. Street Occupancy permit- Motion made to adopt new street occupancy permit by Mr. Lombardo. Seconded by Mr. Stief. All Ayes. Motion carried unanimously.

b. Leaf proposal- Rick- now \$18.75 per load. Motion to approve Leaf proposal from Ridgewood Soils in the amount of \$1500.00 by Mr. Cunliffe. Seconded by Mr. Reto. All Ayes. Motion was unanimous.

c. Traffic Signal Grant program- See Engineering report

d. Sidewalk Estimates 23rd & Perk, Fairview, & Borough Hall- Keep searching for bids. Recommended to go outside the area. Need 3 quotes. \$14,000.00
Forino was suggested, can't use due to contingency of being awarded bid.

B. PARKS & PUBLIC PROPERTY (Mr. Reto/Mr. Cunliffe):

a. Parking Lot -Update - Settlement completed-Ord. to rescind.

C. SOLID WASTE & PUBLIC UTILITIES (Mr. Cunliffe/Mr. Stief):

D. PERSONNEL (Mr. Goodman/Ms. Billman/Mr. Reto):

a. Update on Employee Handbook- Will have by 20th

E. INSURANCE/PENSION (Billman/ Reto):

- a. Health & Welfare Benefits increase- Dental plan increasing. Motion to accept increase made by Ms. Billman. Seconded by Mr. Reto. All Ayes. Motion carried unanimously.

F. CODES (Lombardo/ Stief):

- a. Second Rental Letter- Labels, letters, certified by Sept. 1st
- b. No update on rental inspections.
- c. Rental Ord. asking for copy of lease- not in our Ordinance currently
- d. Permits in process for 2000 Perkiomen Ave.- putting on CBC-all processed
- e. Municipal Action plan
- f. Adam's official resignation from Emergency Mgmt. Coordinator- Advertise on Website for anyone interested in this appointed position.

G. FINANCE Goodman/ Rupright/ Billman): None**VIII. OTHER REPORTS:****A. Mayor: Ryan Maurer**

- a. Recommendations to Council

B. Police Report: Chief Serafin – School crossing guard issue- trouble hiring. Using Maintenance personnel currently. State will no longer be supplying Pedestrian cross walk signs. They are in need of 3- Motion made to purchase these and not to exceed the cost of \$1500.00 by Mr. Cunliffe. Seconded by Mr. Rupright. All ayes. Motion carried unanimously.**C. Solicitor: None****D. Borough Administrator:****E. Secretary:**

- a. **Permits report-** followed up on permitting being invoiced in the future with the new QB system.

IX. ORDINANCES:

- A. **Ordinance #876-** Handicapped parking space 2540 Cumberland Ave- vote to adopt- Motion made to adopt Ord. 876 made by Mr. Cunliffe. Seconded by Mr. Stief. All Ayes. Motion carried unanimously.
- B. **Ordinance for No Parking on Cameron St.-**Asked to re-send this information to Mr. Klonis.
- C. **Handicapped spaces- 208 Penn Terrace-** vote to advertise. Email Solicitor measurements once approved by Mayor. Motion was made to advertise this handicapped parking space by Mr. Lombardo. Seconded by Mr. Reto. All Ayes. Motion carried unanimously.
- D. **Ordinance #877** to rescind Parking Lot- Motion made to advertise made by Mr. Cunliffe. Seconded by Mr. Reto. All Ayes. Motion carried unanimously.

X. RESOLUTIONS:

- A. **Resolution 24-22** Fee Schedule change/ update- Tabled until we have more specific information from McCarthy.

XI. UNFINISHED BUSINESS: None**XII. CORRESPONDENCE: None**

- XIII. NEW BUSINESS:** Ipad/CC swiper purchase to allow Residents to pay via CC.-Mr. Lombardo suggested to check our Government account where we purchased phones to get a quote.

XIV. OLD BUSINESS:

- a. Mt Penn preserve financial obligation letter. A motion was made to stay in the COG until such time as we are able to pay by Mr. Cunliffe. Seconded by Mr. Lombardo. All Ayes. Motion carried unanimously.

XV. ADJOURNMENT: Mr. Stief made the motion for adjournment at 10:15PM, seconded by Mr. Lombardo. The motion carried unanimously.

The next regularly scheduled Council meeting will be held 7:30PM, Tuesday, September 20, 2022. In Lieu of the Workshop Meeting. The Business Meeting for Tuesday, September 27, 2022 at 7:30 will be canceled.

Respectfully Submitted,
Teresa A. Dietrich
Secretary