

MEETING OF THE MOUNT PENN BOROUGH COUNCIL
February 22, 2022

The Mount Penn Borough Council met in a Business Meeting on February 22, 2022. President Goodman brought the meeting to order at 7:30PM and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Reto, Josh Nowotarski, Roger Stief, Joseph Cunliffe and Shannon Billman. Also in attendance were Mayor, Ryan Mauer Solicitor Tom Klonis, Engineer, Nick Perilli, and Teresa Dietrich, Secretary

I. EXECUTIVE SESSION: None

II. AUDIENCE PARTICIPATION:

A. 2000 Perkiomen Ave- Retaining Wall- Were attending Via Zoom, did not attend.

III. ENGINEERING:

1. Engineering Report Jan. 21, 2021- Feb. 21, 2022 submitted to Council.
2. Glenn Terrace/DCED Multimodal Grant – Bids opening Feb. 22nd. Bid sheet- Barrasso Excavation. Grant 324, 189.00. Bal. \$100,000.00 Total \$293,000.00- Bank Loan \$88,050.00. Motion made to review bids by Roger R., Seconded by Josh N. Motion was unanimous. All Ayes. Motion made to accept lowest bid, by Barrasso Excavation by Josh N, Seconded by Rick L. Motion was unanimous. All Ayes.
3. Mt. Penn Townhomes – Council recommended conditional approval of the revised plans. Reviewing submission of plans incorporating the conditions. Parking issue letter.
4. ADA Handicap Ramp Projects- Resolution adopted. Work to be scheduled. Not in compliance. Motion of intent to enter into Voluntary Compliance Agreement with the FHWA to get in compliance. Motion made for Engineer and Solicitor to enter into agreement to satisfy complaint by Josh N, Seconded by Roger R. Motion carried. All Ayes.
5. Handicap Ramp - Center/Cumberland- work being done with DCED Grants. Zoom meeting with FHWA on 2/18/22. Troy, Solicitor, and attended.
6. DEP Endlich Pipe Restoration – Received approval from ACOE. Received design information from Krafczek Eng. Revising plan per the DEP comments. Due March 15th
7. DCED Multimodal Grant – Bids by Feb. 22. Motion for Engineer to search for Grants due by March 15th by Josh N, Seconded by Roger R. Motion carried unanimously. All Ayes.
8. Roof Replacement- Work substantially completed. Awaiting warm weather to final completion.
9. Berks County Grant ARP funds – Email McCarthy. Grant viable option for Police. Due March 31st. Borough match portion 24% Stormwater. Motion for Borough to match 25% by Mr. Reto. Seconded by Mr. Lombardo. Motion carried unanimously. All Ayes.
10. Conservation District Email- adjust to have our Engineer handle anything under an acre. Review all ENS Plans. Motion made to revise letter for Conservation district by Rick L, Seconded by Roger R. Motion carried unanimously. All Ayes.

IV. APPROVAL OF MINUTES:

Motion was made by Mr. Nowotarski to approve the minutes of the January 25, 2022. Seconded by Mr. Lombardo. Motion carried unanimously. All Ayes.

V. FINANCE REPORT:

A motion was made by Mr. Nowotarski to accept the Treasurer's Report for January 2022 as presented. Seconded by Mr. Lombardo. The motion carried unanimously. The following balances were reported:

Checking	110,658.89
Savings	130,038.85
Liquid Fuels	77,168.49
PIB Loan	40,368.16
Fire Tax	8,646.91
Ambulance Tax	5,821.82
Petty Cash	50.00
Street Light Tax	6,346.21

A motion was made by Mr. Nowotarski for payment of all borough bills in all accounts including checks 19010-19037 for \$150,364.69. Seconded by Mr. Lombardo. The motion carried unanimously.

A motion was made to sign Audit Engagement Letter by Mr. Nowotarski. Seconded by Mr. Lombardo. The motion carried unanimously.

VI. LIASION REPORTS:

- A. Fire Company:** Fasnacht sale this weekend.
- B. MPBMA:** Clarification on security cameras needed. Waiting on that.
- C. AVMA:** No report
- D. Planning Commission:** No report
- E. Police Commission:**
 - a.** New Building subject to bids. Not governed by Borough Codes.

VII. COMMITTEE REPORTS:

- A. STREETS (Lombardo/Nowotarski):**
 - a.** Folk Paving- Estimates and info. at next Workshop
 - b.** Bobcat – Motion for purchase 60 months at \$82,006.58. (went up \$8,000 and freight \$7,000) via financing of Bobcat from Crownstone Equipment by Mr. Lombardo. Seconded by Mr. Nowotarski. Motion carried unanimously. All Ayes.
- B. PARKS & PUBLIC PROPERTY (Reto/Cunliffe):**
 - a.** Parking Lot – Ad approved – 7days at \$110.00. On Municibid will begin March 7th. 10% close of bid Opening bid \$135,000. Reserve set at \$160,000.Covered by disclaimer.
 - b.** Copier/ Phone system- No report. See new business for Copier.
 - c.** Tour of properties- No action
 - d.** Heater repair- No heat 02/14/2022 service contract & new heater- Tabled
 - e.** Borough Hall front door not compliant – install thumb lock panic hardware. Motion made to make Borough Hall door compliant by Mr. Reto. Seconded by Mr. Lombardo. Motion carried unanimously. All Ayes.
- C. SOLID WASTE & PUBLIC UTILITIES (Cunliffe/ Stief):**
 - a.** Extension on Recycling Grant- next Workshop. Newsletter printing and postage.
- D. PERSONNEL (Goodman/ Nowotarski/ Maurer/ Billman):**
 - a.** Log for any Council members entering Building after hours.

- b. Job descriptions for Administration Staff
 - c. Letter for Rochelle/ Benefits-Motion Made to reject Rochelle's request for benefits by Mr. Stief. Seconded by Ms. Billman. Motion carried. 1 Naye.
 - d. Retirement for non-union employees- ongoing process, Cbiz coming to next meeting.
 - e. New hire- 16.00 per hr, 90 day probation, PSAB classes on Finance then bumped to \$18.00 per hour. Motion made to hire by Ms. Billman. Seconded by Mr. Lombardo. Motion carried unanimously. All Ayes.
 - f. Update on Employee Handbook- Shannon. No one received email. Bring changes to next meeting.
- E. INSURANCE/PENSION (Billman/ Reto):** Reinstatement agreement / Healthcare/ Teamsters- Rich Ritzer will attend next Workshop Meeting.
- F. CODES:** No report
- G. FINANCE (Nowotarski/ Billman):** No report

VIII. OTHER REPORTS:

- A. Mayor:** Ryan Maurer
 - a. Crossing Guard – Motion made to send a formal letter (written by the Mayor) to Antietam School District that they will be responsible for the hiring of Crossing Guards in the Fall by Mr. Lombardo. Seconded by Mr. Stief. Motion carried unanimously. All Ayes.
- B. Police Report:** Chief Serafin - No report
- C. Solicitor:**
 - a. Zoning Hearing Board possible appeal.
 - b. Representation for 264 Friedensburg Rd. in Litigation. Tom K will handle.
- D. Borough Administrator:**
- E. Secretary:** No report

IX. ORDINANCES:

- A.** Uniform Construction Countywide Appeals Board – This was done in September. No action needed.

X. RESOLUTIONS: None

XI. UNFINISHED BUSINESS: None

XII. CORRESPONDENCE: None

XIII. NEW BUSINESS:

- A.** Central Berks Regional Police Association Request- Denied- ARP funds to Police already. Motion made to honor all first responders during the pandemic by Mr. Lombardo. Seconded by Mr. Cunliffe. Motion carried. 1 Naye
- B.** Copier – Motion was made to approve copier buyout by Stratix by Mr. Lombardo. Seconded by Mr. Reto. Motion carried unanimously. All Ayes.
- C.** State Grant – Josh-

XIV. OLD BUSINESS:

- a. Shred it quote- Mark Rozzi – Reading Stadium

- XV. ADJOURNMENT:** Mr. Stief made the motion for adjournment at 9:35PM, seconded by Mr. Lombardo. The motion carried unanimously.

The next Council Workshop meeting will be held 7:30 PM, Tuesday, March 22, 2022.

The next regularly scheduled Council meeting will be held 7:30PM, Tuesday, March29, 2022.

Respectfully Submitted,

Teresa A. Dietrich
Secretary