

MEETING OF THE MOUNT PENN BOROUGH COUNCIL
January 18, 2022

The Mount Penn Borough Council met in a special Business Meeting on January 18, 2022. President Goodman brought the meeting to order at 7:30 P.M. and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Reto, Roger Stief, Joe Cunliffe. Also in attendance were Solicitor Tom Klonis, Administrator, Rochelle Gresh, and Teresa Dietrich, Secretary. Mayor Ryan Maurer arrived at 7:32 PM.

I. EXECUTIVE SESSION- None

II. AUDIENCE PARTICIPATION:

Interviews and appointments for Council Vacancies:

Josh Nowotarski accepted to fill Mr. Fiedling's position, Mr. Lombardo motioned to nominate Mr. Nowotarski for Council Vacancy, Seconded by Mr. Reto. All ayes. Motion Carried unanimously.

Shannon Billman accepted to fill Mr. Maurer's position on Council. Rick Lombardo motioned to nominate Mrs. Billman for 2nd Council Vacancy, Seconded by Mr. Stief. All ayes. Motion carried unanimously.

Interviews and appointments for Authority vacancies:

Josh Nowotarski accepted nomination for the open position on the MPBMA. Mr. Lombardo motioned for Mr. Nowotarski to fill the Tom Smith's position on MPBMA Board, Seconded by Mr. Reto. All ayes. Motion carried unanimously. Tara Chambers accepted the nomination for the open position on AVMA. Mr. Lombardo motioned to nominate Ms. Chambers for Fran Kelly's position on AVMA, Seconded by Mr. Reto. All ayes. Motion carried unanimously.

III. ENGINEERING- None

IV. APPROVAL OF MINUTES- None

V. FINANCE REPORT- None

VI. LIASION REPORTS:

A. Fire Company:

B. MPBMA: Appointed Mr. Nowotarski for open position.

C. AVMA: Appointed Ms. Chambers for open position.

D. Planning Commission: No report

E. Police Commission: Re-appointed Mr. Nowotarski to Police Commission.

Nomination for Mr. Nowotarski to be re-appointed by Mr. Lombardo, Seconded by Mr. Reto. All ayes. Motion carried unanimously.

VI. MT. PENN PRESERVE: Recommended to send letter with copy of Ordinance to them.

VII. COMMITTEE REPORTS:

A. STREETS:

B. PARKS & PUBLIC PROPERTY: No report.

C. SOLID WASTE & PUBLIC UTILITIES: No report.

D. PERSONNEL:

- a. Benefit questions for employees: Need to specify when employee gets two (2) weeks vacation. Anniversary of 2nd Year. Motion for 2 weeks for part-time by Mr. Lombardo, Seconded by Mr. Reto. All ayes. Motion carried unanimously. Amend Handbook, union supercedes Borough Handbook. Asking personnel committee to recommend changes, highlight areas of change- action present next Council Meeting. Vacation paid out of unused vacation at end of year to Union employees only. Solicitor commented on having a personnel employee handbook meeting. Stating we have to watch that we don't have a quorum at a committee meeting if other Council members want to amend.
- b. Borough Admin. Employee offer- Tabled until next meeting for new members to review.
- c. Part-time Emergency snow: Motion to hire Mitch Esser as part time snow removal at \$15.41 per hour by Mr. Reto, Seconded by Mr. Goodman. Motion was not unanimous. Two (2) Naves. Roll call: Mr. Reto-Y, Mr. Lombardo-Y, Mr. Nowotarski-Y, Mrs. Billman- Y, Mr. Stief-N, Mr. Cunliffe- N. 5 ayes, 2 naves. Motion carries. Mayor will decide what constitutes an emergency when Mitch will need to come in.
- d. Organizational chart- Solicitor Klonis addressed changes to be made.
- e. Job descriptions
- f. Crossing Guard: Two (2) positions still need to be filled. Troy will reach out to PTO and Mayor Maurer will reach out to Antietam School District Superintendent regarding Crossing Guard positions.
- g. Engineering Fees- 1800.00 retainer, Motion to adopt engineering fees. Mr. Lombardo. Seconded by Roger R. Motion was unanimous, All Ayes. Would like a permit vs. fees comparison for next meeting.

E. INSURANCE/PENSION: Eligibility immediately upon full-time. Motion to add Tee and retro pay or financially compensate her for time lost. No action until next Meeting. A figure needs to be presented for Tee for 401A, 457 retirement.

F. CODES:

VI. OTHER REPORTS:

- A. Mayor:** No Report.
- B. Police Report:** No Report
- C. Solicitor:** No Report

VII. Borough Administrator:

- a. Liquid Fuels- Bobcat still waiting on information from PennDOT.
- b. Recycling Grant – 10,000 in funds still available from Blosenski. Suggested making a calendar as Blosenski does not provide one. Asking Council for recommendation for Flyer. Special Recycling day of items not normally taken was suggested. Flyer or newsletter to use up the Grant monies.
- c. ARF Funds- Need to file by April 30th. Five (5) years to expedite it. Police, streets, etc. Evidence room pole barn was suggested, Finance committee to meet and advise. Setting up meeting to review. Make sure names on account for this funding are: Rochelle Gresh, Teresa Dietrich, and Joseph Cunliffe.

VIII. ORDINANCES:

IX. RESOLUTIONS:

X. UNFINISHED BUSINESS: None

XI. CORRESPONDENCE: None

XII. NEW BUSINESS: None

XIII. OLD BUSINESS: None

XIV. ADJOURNMENT:

Mr. Lombardo made the motion for adjournment at 9:35P.M., seconded by Mr. Reto. The motion carried unanimously.

The next regularly scheduled Council meeting will be held 7:30 P.M., Tuesday, January 25, 2022.

Respectfully Submitted,

Teresa A. Dietrich
Secretary