

**MEETING OF THE MOUNT PENN BOROUGH COUNCIL**  
**June 28, 2022**

The Mount Penn Borough Council met in a Business Meeting on June 28, 2022. President Goodman brought the meeting to order at 7:30PM and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Reto, Roger Stief, Joseph Cunliffe, Nathan Rupright and Shannon Billman. Also in attendance were Mayor, Ryan Maurer, Solicitor Tom Klonis, Engineer, Chris Falencki, Police Chief, Ray Serafin.

**I. EXECUTIVE SESSION:** Discussed the job description of the borough secretary. In addition it was discussed how we will offer the current secretary job coaching.

**II. AUDIENCE PARTICIPATION:**

A. Mascaro Trash Delivering a question and answer session about trash pickup.

**B. Public Comment:**

- Tonya Weaver Clarification if we will be observing either Juneteenth or Martin Luther King Day. Answer was it will be brought up at the union contract negotiations.
- Heidi Rockland Antietam School Superintendent we would take over all responsibility for crossing guards and we would like the borough to consider and the hiring of them would be given to a third party company called SOS at a shared 50/50 cost at 22,000. Must be advertised and voted on at the next meeting.
- Christine Dise: question who is responsible for borough worker to follow the rules of the road? Does our tax money go to pay the insurance of these workers? Answer from solicitor: stated chief of police to answer question under codes department. Mr. Goodman will address at the AVMA meeting.

**III. ENGINEERING:**

1. Engineering Report May 17-June 15, 2022 submitted to Council.
2. ADA Handicap Ramp Projects- Resolution adopted. Work to be scheduled.
3. Handicap Ramp Center/ Cumberland- Awaiting start. Material delays.
4. Endlich Ave Pipe Restoration – Preparing Bid documents. Sent bid to Krafczek’s for review. Approved documents out for bid open bids noon July 26,2022
5. DCED Multimodal Grant- Awaiting materials to start project. Est. August 2026.
6. Borough Hall Roof – Work substantially completed. Awaiting warm weather to final complete.
7. 2022 Road Projects – Discussed paving and ADA Ramp bidding with Dave. Still waiting bids from Dave. Looking at 2023 construction.
8. DCED “LSA” Grant – Awaiting Grant award.
9. Sidewalk Ordinance Chapter 21- Awaiting ordinance adoption.

**IV. APPROVAL OF MINUTES:**

Motion made by Mr. Cunliffe to accept the minutes for May 10, 2022. Seconded by Ms. Billman. Motion carried unanimously. Mr. Goodman was not present at May 10, 2022 meeting. Mr. Goodman abstained from the vote. Motion made by Mr. Cunliffe to approve the minutes for May 24, 2022 and seconded by Ms. Billman motion passed unanimously. Motion made by Mr. Cunliffe and seconded by Ms. Billman to approve corrections from April 26, 2022 meeting minutes. Motion passed unanimously.

**V. FINANCE REPORT:**

A motion made by Mr. Cunliffe to accept the Treasurer’s Report for April 2022 as presented. Seconded by Ms. Billman. The motion carried unanimously. The following balances reported:

Checking	72,209.53
Savings	719,841.53
Liquid Fuels	145,246.52
PIB Loan	40,392.87
Fire Tax	14,760.73
Ambulance Tax	25,051.49
Petty Cash	50.00
Street Light Tax	29,552.98

Ms. Billman made a motion for payment of all Borough bills and for the finance report from May 2022. Seconded by Mr. Cunliffe. The motion carried unanimously.

## **VI. LIASION REPORTS:**

**A. Fire Company:** No report

**B. MPBMA:** No Report

**C. AVMA:** currently doing a rate study may be an increase.

**D. Planning Commission:** Hartline subdivision they have asked for two motions from the council. Mr. Cunliffe made motion for a waiver and an extension to December 31, 2022 and second by Mr. Stief. The motion carried unanimously.

**E. Police Commission:**

- a. Waving permit fees for heat and AC for police building. Motion made by Mr. Goodman seconded by Mr. Reto. The motion carried unanimously.

### **COUNCIL PRESIDENT REPORT:**

A. No Report

## **VII. COMMITTEE REPORTS:**

**A. STREETS (Mr. Lombardo)**

- a. Industrial Grounds- Street Cleaning completed.
- b. Assisting St Lawrence in Line painting
- c. Will be trimming trees this week.
- d. Discussed sidewalk and curb near the CVS at the clock. It has to be repaired. Dave will ask that this is included in the bids to save cost.
- e. Signal service contract. Motioned by Mr. Lombardo Seconded by Mr. Rito. Vote passed unanimously.

**B. PARKS & PUBLIC PROPERTY (Mr. Reto/Mr. Cunliffe):**

- a. Parking Lot – Sold for \$160,000 council agreed to certified check. Resolution was translated by the solicitor to sell the property. Motion to agreement of sale of the property. Motion made by Mr. Lombardo and second by Mr. Cunliffe to sell property motion carried unanimously.
- b. Motion made to get a quote from Folk for concrete work at the borough building motioned by Mr. Lombardo seconded by Mr. Cunliffe.

**C. SOLID WASTE & PUBLIC UTILITIES (Mr. Cunliffe/Mr. Stief):**

- a. Mr. Cunliffe putting the contract together at this time. We received current schedule for trash pickup. The rest was covered in the audience participation.

**D. PERSONNEL (Mr. Goodman/Ms. Billman/Mr. Reto):**

- a. Council requesting opinions for either Juneteenth or Martin Luther King to be included in holidays. Solicitor stated taking holidays away to add a new one will be a difficult option. We will follow the bargaining agreement in terms of what day we will add to the holiday list.
- b. Will follow federal increase for mileage.
- c. Update on Employee Handbook- Shannon still in process.

**E. INSURANCE/PENSION (Billman/ Reto):**

No Report

**F. CODES (Lombardo/ Stief):**

- a. Second Rental Letter- working on getting this out. Should send regular mail and certified mail as per the solicitor.
- b. No update on rental inspections.
- c. New fee schedule will be created for the electrical inspector, in a form of a resolution.
- d. Permits in process for 2000 Perkiomen Ave.

**G. FINANCE / Billman):**

- a. **Check number 1454 paid the contract for Signal**

**VIII. OTHER REPORTS:****A. Mayor:** Ryan Maurer

- a. Recommendations to Council

**B. Police Report:** Chief Serafin – requesting ordinance for off-road motorcycles. Will talk to solicitor.

**C. Solicitor:**

- a. Zoning Hearing Board possible appeal- Denied by the Court.

**D. Borough Administrator:****E. Secretary:**

- a. **Permits report**
- b. **Letter from Tax collector** – Motion was made by Mr. Lombardo to allow discount on tax bill paid and in holding account at no fault to Resident. Seconded by Ms. Billman. Motion was unanimous. All Ayes.

**IX. ORDINANCES:**

**A.** 875 to amends 653 Road Cut ordinance will be adopted Motion made by Mr. Lombardo second by Ms. Billman Vote was unanimous.

**X. RESOLUTIONS:**

**A.** Parking lot resolution 21-22 selling to Keith Saloum for the sum of \$160,000.00 Motioned by Mr. Cunliffe seconded by Mr. Reto. Resolution passed. A second motion was made to authorize the solicitor to prepare agreement of sale. Motion by Mr. Stief seconded by Mr. Cunliffe.

**B.** RTK resolution Teresa Dietrich 22-22 was appointed Motion made by Mr. Lombardo second by Mr. Cunliffe the vote was unanimous.

**C.** Resolution for codes of conduct agreed to be made.

**XI. UNFINISHED BUSINESS:** None**XII. CORRESPONDENCE:** None

**XIII. NEW BUSINESS:** QuickBooks update we will be changing to QuickBooks online.

**XIV. OLD BUSINESS:**

- a. Mt penn preserve financial obligation letter Solicitor stated we would need to pay the fee.
- b. Godaddy website payment adjustments made Motion was made to adjust the amount of the Godaddy not to exceed 510.00usd Mr. Lombardo made motion and it was second by Mr. Cunliffe the vote was unanimous.

**XV. ADJOURNMENT:** Mr. Lombardo made the motion for adjournment at 9:22PM, seconded by Ms. Billman. The motion carried unanimously.

The next regularly scheduled Council meeting will be held 7:30PM, Tuesday, July 26, 2022.