

MEETING OF THE MOUNT PENN BOROUGH COUNCIL
March 29, 2022

The Mount Penn Borough Council met in a Business Meeting on March 29, 2022. President Goodman brought the meeting to order at 7:30PM and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Reto, Roger Stief, Joseph Cunliffe and Shannon Billman. Also in attendance were Mayor, Ryan Maurer, Solicitor Tom Klonis, Engineer, Chris Falencki, Police Chief, Ray Serafin, and Teresa Dietrich, Secretary. Josh Nowotarski did not attend.

I. EXECUTIVE SESSION: None

II. AUDIENCE PARTICIPATION:

- A.** Judy Schwank spoke on Budget & redistricting.
- B.** Paul Janssen spoke to address comments on Social Media/ Facebook regarding his contract to hire a Borough Manger.
- C. Public Comment-**
 - William Metzinger- 118 N 25th St spoke about issue with retaining wall on Councilmen Cunliffe's property on Earle Gables Court that needs to be addressed. Codes will address the complaint.
 - Jim Laverty expressed that the speed limit 35 signs are disregarded on 25th and Endlich. Chief Serafin will address.
 - Also in attendance were Residents: Roberta Banks, Mark & Christine Dise and John Fielding. No other comments were made.

III. ENGINEERING:

- 1. Engineering Report Feb. 21- March. 21, 2022 submitted to Council.
- 2. ADA Handicap Ramp Projects- Resolution adopted. Work to be scheduled.
- 3. Handicap Ramp - Center/Cumberland- Received FHWA settlement agreement. Motion to sign agreement Mr. Lombardo. Seconded by Mr. Cunliffe. Motion carried unanimously. All Ayes.
- 5. DEP Endlich Pipe Restoration – Revised Plan and resubmitted back to DEP-acknowledged receipt.
- 6. DCEd Multimodal Grant- Awarded project and redesign Handicap- Awarded to proceed. Road closures, open for Emergency purposes. June to start project. Judy Schwank and Mark Rozzi for Groundbreaking ceremony.
- 7. Borough Hall Roof- Work substantially completed. Awaiting warm weather to final completion.
- 8. 2022 Road Projects- Review Bids and discussion with Dave on Ramps.
- 9. Mt. Penn Townhomes – Reviewed and approved resubmission of plans incorporating the conditions of approval. Reviewed and approved cost estimate and agreement of documents. Motion made by Mr. Lombardo to sign and affirmation of approval of plans. Seconded by Mr. Cunliffe. Motion carried unanimously. All Ayes. Second motion made to sign improvement agreement 614, 311.40 Escrow by Mr. Lombardo. Seconded by Mr. Cunliffe. Motion carried unanimously. All Ayes.

IV. APPROVAL OF MINUTES:

Motion was made by Mr. Reto to approve the minutes of the February 25, 2022 & March 1, 2022 Grant Resolution Meetings. Seconded by Mr. Lombardo. Motion carried unanimously. All Ayes.

V. FINANCE REPORT:

A motion was made by Ms. Billman to accept the Treasurer's Report for February 2022 as presented. Seconded by Mr. Cunliffe. The motion carried unanimously. The following balances were reported:

Checking	55,696.27
Savings	55,222.79
Liquid Fuels	70,230.54
PIB Loan	43,939.58
Fire Tax	8,647.64
Ambulance Tax	5,822.31
Petty Cash	50.00
Street Light Tax	3,829.29

A motion was made by Ms. Billman for payment of all Borough bills in all accounts including checks 19038-19063 for \$151,175.85 General Fund & including checks 1355-1356 for \$6,272.93 for Liquid Fuels Fund. Seconded by Mr. Lombardo. The motion carried unanimously.

VI. LIASION REPORTS:

A. Fire Company: No report

B. MPBMA: No Report

C. AVMA: Evidence Building was presented, contract for \$1.00 - Solicitor

D. Planning Commission: Sign plans for 2000 Perkiomen Ave for the County

E. Police Commission:

a. Adam's retirement account

b. Police Association letter- Joint letter to FOP with L.A Township.
No motion needed, all in agreement with joint letter.

c. Mayor Maurer has resigned from Police Commission/ Resignation letter.
Motion to Amend Agenda & include the Mayor's resignation from the Police commission made by Mr. Cunliffe. Seconded by Mr. Lombardo. Motion carried unanimously. All Ayes.

COUNCIL PRESIDENT REPORT:

A. Statute letter, Antietam School District regarding Crossing Guards- Send to Tom K in advance. Tabled until letter is composed.

VII. COMMITTEE REPORTS:

A. STREETS (Lombardo/Nowotarski):

a. Industrial Grounds- Street Cleaning. Motion made by Mr. Lombardo to hire Industrial Grounds Maintenance for Street Cleaning June 14, 15, 16, & 17th.
Seconded by Mr. Stief. Motion carried unanimously. All Ayes.

b. Update on Road Cut Ordinance- will be discussed at next Workshop Meeting.

c. Vote on Towing for street cleaning- Ticket instead of Towing. Look at current Ordinance for fees, etc. Currently \$25.00, leaving at \$25.00 per discussion.
Motion made to change Towing policy through Central Berks by Ms. Billman.
Seconded by Mr. Cunliffe. Motion carried unanimously. All Ayes.

B. PARKS & PUBLIC PROPERTY (Reto/Cunliffe):

- a. Parking Lot – Ad approved – Roger R. wants access.
- b. Boiler was inspected by Brian Sands, he believes work needs to be done and agrees with Wagner’s Estimate. Motion made to Approve Wagner’s Heating & Cooling Estimate for \$1,345.70 by Mr. Reto. Seconded by Ms. Billman. Motion carried unanimously. All Ayes.

C. SOLID WASTE & PUBLIC UTILITIES (Cunliffe/ Stief):

- a. Extension on Recycling Grant- Update on Dale the Blosenski employee that was struck by a vehicle. Motion was made by Mr. Lombardo to send an Edible Arrangement to Dale not to exceed \$100.00. Seconded by Ms. Billman. Motion carried unanimously. All Ayes.

D. PERSONNEL (Goodman/ Billman/ Reto):

- a. New Hire- Borough Manager- Motion was made to hire Borough Manager subject to corrections on Mr. Janssens’s contract, there were mistakes, will be subject to Solicitor’s approval by Mr. Reto. Seconded by Ms. Billman. Motion was not unanimous. 2 Nays. Roll call vote. Mr. Reto-Y, Mr. Lombardo- Y, Mr. Cunliffe-N, Mr. Stief-N, Ms. Billman-Y, Mr. Goodman-Y. Motion carried. Discussion followed to have potential candidates go straight to Council with a detailed report on the Top 6 with PSA advertising and Background check.
- b. Job descriptions for Administration Staff- Still working on this.
- c. Retirement for non-union employees- ongoing process- still working on this.
- d. Update on Employee Handbook- Shannon. Tabled this meeting.
- e. Tee- CLEG Zoning Classes- 110.00 Albright. Motion was made for Teresa to attend classes by Mr. Lombardo. Seconded by Mr. Reto. Motion carried. All Ayes.
- f. Appoint Mr. nowotarski. as Treasurer- A motion was made by Mr. Reto to appoint Josh Nowotarski as Treasurer. Seconded by Mr. Stief. Motion was not unanimous. 1 Nay. Motion carried.

E. INSURANCE/PENSION (Billman/ Reto):

- a. Reinstatement agreement / Healthcare/ Teamsters
- b. Vesting Bette and Adam. Have to write a Resolution to do this.

F. CODES (Lombardo/ Stief):

- a. Helping Antietam with Rental Leases for newly registered students- Discussion on a Resource Officer for this. Update Resolution for Right –To-Know Officer to be current Secretary.
- b. 2nd Rental Letter- working on getting this out.
- c. Rental Inspections- Started per Jim L. Discussion about doing Inspections regardless of payment status. Discussion on Knox Box for rentals.

G. FINANCE (Nowotarski/ Billman):

- a. Parking Lot Revenue ideas- Shannon
- b. M& T Bank & FNB Loans. Motion was made by Mr. Lombardo to write a Resolution # 20-22 for Bank Loan from M& T Bank. Seconded by Mr. Stief. Motion carried unanimously. All Ayes.

VIII. OTHER REPORTS:**A. Mayor:** Ryan Maurer

- a. Recommendations to Council

B. Police Report: Chief Serafin - No report

C. Solicitor:

- a. Zoning Hearing Board possible appeal- No development.
- b. Representation for 264 Friedensburg Rd. in Litigation. Rescheduled/ Continuance.

D. Borough Administrator:**E. Secretary:**

- a. **Permits report**
- b. **Letter from Tax collector** – Motion was made by Mr. Lombardo to allow discount on tax bill paid and in holding account at no fault to Resident. Seconded by Ms. Billman. Motion was unanimous. All Ayes.

IX. ORDINANCES:

- A. Ord. 653 Road Cut Amendment preliminary discussion.
- B. Discussion on Street Cleaning ordinance – See Committee Reports, Streets.

X. RESOLUTIONS:

- A. Discussion on U & O Re-inspection fees- Brian Sands- Charging \$60.00.
- B. Resolution 20-22 for M&T Bank loan. – General Obligation Note for M&T Bank for a term of 10 years fixed rate of 3.5%. 100% for each year until said note is paid. Motion was made to amend the Agenda to include Resolution # 20-22 for M&T Bank loan by Mr. Lombardo. Seconded by Mr. Reto. Motion was unanimous. All Ayes. Send to Tom K for approval.

XI. UNFINISHED BUSINESS: None**XII. CORRESPONDENCE: None****XIII. NEW BUSINESS: None****XIV. OLD BUSINESS:**

- a. **Shred it quote- Joseph. Item to be removed.**
- b. **Newsletter/ Water bill advertisement**

XV. ADJOURNMENT: Mr. Lombardo made the motion for adjournment at 9:22PM, seconded by Ms. Billman. The motion carried unanimously.

The next Council Workshop meeting will be held 7:30 PM, Tuesday, April 19, 2022.

The next regularly scheduled Council meeting will be held 7:30PM, Tuesday, April 26, 2022.

Respectfully Submitted,

Teresa A. Dietrich
Secretary