

**MEETING OF THE MOUNT PENN BOROUGH COUNCIL**  
**May 24, 2022**

The Mount Penn Borough Council met in a Business Meeting on May 24, 2022. President Goodman brought the meeting to order at 7:30PM and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Stief, Joseph Cunliffe, and Shannon Billman. Also in attendance were Mayor, Ryan Maurer, Solicitor Tom Klonis, Engineer, Chris Falencki, and Teresa Dietrich, Secretary. Chief Ray Serafin did not attend. Roger Reto, arrived late at 7:40.

New Council Member, Nathan Rupright was sworn in during the meeting and also attended.

The following Residents were also in attendance:

Roberta Banks, Mark & Christine Dise, Tera Walters, Alfred Worrall, and Billie Jean Buckland.

**I. AUDIENCE PARTICIPATION:** None

**II. ENGINEERING:**

1. Engineering Report April 19-May 16, 2022 submitted to Council.
2. ADA Handicap Ramp Projects- Resolution adopted. Work to be scheduled.
3. Handicap Ramp Center/ Cumberland- Held pre-construction meeting. Awaiting start.
4. Endlich Ave Pipe Restoration – Preparing Bid documents. Coordinating work with Krafczek's.
5. DCED Multimodal Grant- Awaiting materials to start project. Est. August 2022- Glen Terrace, material delay
6. Borough Hall Roof – Work substantially completed. Awaiting warm weather to final complete. Contractor busy, supplies are available.
7. 2022 Road Projects – Reviewed proposed revised street opening Ordinance for ADA Ramps.
8. DCED "LSA" Grant – Awaiting Grant award.
9. Berks County Conservation District- MOU approval and signature required.
10. Sidewalk Ordinance Chapter 21- Made suggested changes to make sidewalks ADA compliant.
11. Perkiomen Ave Parking Lot- Spoke with Dave Smith about Zoning for parking garages.
12. Discussion for review fee for Storm water and the Exemption for Storm water-
13. UGI-Probes for Glenn Terrace/ Fees- Relocation of lines- no escalator charge, only the current fee. No fees set. Suggested permit and fees. Motion was made to waive reclamation fees and only pay permit fees by Mr. Lombardo. Seconded by Mr. Reto. Motion was not unanimous. 1 Nay. Motion carried.
14. Krafczek Bridge washing out- Mary Jo Poulos wants potholes fixed. Re-doing bridge easement is part of the project. Included in bid process, concrete inlet and retaining wall. Once above CAP, their cost.
15. Chris recommending to Council to add storm water fees and permits- will modify-codification # (decks, permits, pools, etc.)
16. Berks Conservation MOU fees- small projects ½ acre- charge only \$150.00 maximum- review within 10 days. A motion was made to sign the Berks Conservation District MOU for the Borough by Mr. Cunliffe to authorize the Mr. Goodman, Council President and Secretary to attest signature. Motion was seconded by Mr. Stief. All Ayes. Motion carried.

**III. APPROVAL OF MINUTES:**

The approval of the April 24<sup>th</sup> Meeting minutes were tabled until June 28<sup>th</sup> meeting due to a few questions and possible typographical errors. Motion was made to table the April 24<sup>th</sup> meeting minutes until June meeting was made by Mr. Stief. Seconded by Mr. Lombardo. Motion was unanimous. All Ayes.

**IV. FINANCE REPORT:**

The April 24, 2022 Finance report was tabled until the June 28<sup>th</sup> Meeting due to questions on check # 19102 to Met-Ed and check # 19103 to Cardmember Service being the exact same amount of \$258.99. Motion to table Finance reports until June made by Mr. Cunliffe. Seconded by Mr. Lombardo. Motion was unanimous. All Ayes.

Checking	24,862.95
Savings	645,607.73
Liquid Fuels	145,557.14
PIB Loan	40,382.36
Fire Tax	78,921.02
Ambulance Tax	19,879.66
Petty Cash	50.00
Street Light Tax	21,281.70

A motion was made by Ms. Billman for payment of all Borough bills in all accounts including checks 19093-19120 and EFT's for \$171,877.09 from General Fund and including checks 1360 and 1362 for \$589.58 from Liquid Fuels Fund, and including check # 110 for \$2517.32 from Street Light account. Seconded by Mr. Lombardo. The motion carried unanimously.

**VI. LIASION REPORTS:**

**A. Fire Company:** Quarterly report. Report was not quarterly. Rick will get us quarterly for next meeting.

**B. MPBMA:** Appoint for Vacancy. Per our Solicitor, not done by us. The Authority chooses if there is a resignation during the term.

**C. AVMA:**

**D. Planning Commission:**

**a.** Remove James Evans from the Planning Commission. A motion was made to remove James Evans from the Planning Commission by Mr. Cunliffe.

Seconded by Mr. Reto. Motion was unanimous. All Ayes.

**b.** A motion was made to appoint Christine Dise to the Planning Commission by Mr. Lombardo. Seconded by Mr. Cunliffe. Motion was unanimous. All Ayes.

**E. Police Commission:** No report

**F. RCAV:** Remove from Agenda for next meeting

**COUNCIL PRESIDENT REPORT:** None

A motion was made for a brief recess at 8:00 PM by Mr. Lombardo. Seconded by Ms. Billman to swear in Mr. Rupright for his seat on Council. Motion was unanimous. All Ayes.

Meeting was called back to order at 8:11PM.

**VII. COMMITTEE REPORTS:****A. STREETS (Lombardo/Stief):**

- a. Update on Road Cut Ordinance-Advertise and adopt next meeting. ADA- next 2 years, Grant from Mark Rozzi.
- b. Sign & Curb Ordinance – City of Reading fees of \$16.00 per day, per NO parking signs. Re-write sign & curb Ordinance and get to Mr. Klonis. A motion was made to prepare and advertise the Parking Sign and Sidewalk Ordinance by Mr. Lombardo. Seconded by Mr. Reto. Motion carried. All Ayes.
- c. 12 streets will be paved- advertised road cut ordinance. Double check codification of Utility ordinance.

**B. PARKS & PUBLIC PROPERTY (Reto/Cunliffe):**

- a. Parking Lot – Motion to reactivate Parking Lot ad on Municibid due to result of High Bidder failure for \$145,000.00 and reserve set at \$160,000.00 by Mr. Rupright. Seconded by Mr. Stief. Motion was unanimous. All Ayes.

**C. SOLID WASTE & PUBLIC UTILITIES (Cunliffe/ Stief):**

- a. Check contract to fine trash & recycling- Mr. Cunliffe

**D. PERSONNEL (Goodman/ Billman/ Reto):**

- a. Denise Rankin resignation- Crossing Guard letter
- b. Update on Employee Handbook
- c. Hiring a temp for open position until suitable candidate can be found. No action taken. Suggested motion for hiring help for Secretary to not exceed \$35.00.
- d. A motion was made to re-advertise and write an Ordinance for Borough Administrator by Mr. Lombardo. Seconded by Mr. Reto. Motion was unanimous. All Ayes.

**E. INSURANCE/PENSION (Billman/ Reto):** None**F. CODES (Lombardo/ Stief):**

- a. 2<sup>nd</sup> Rental Letter- working on getting this out.
- b. Rental Inspections-
- c. 2419 Cumberland Ave- Pool permit was discussed.
- d. 2208 Perkiomen Ave was discussed, heater shorted out, Binkley Property.

**G. FINANCE (Goodman/ Billman):**

- a. Update on M&T Bank Loan- processed and waiting on DCED approval.

**VIII. OTHER REPORTS:****A. Mayor:** Ryan Maurer

- a. Recommendations to Council- None

**B. Police Report:** Chief Serafin - No report**C. Solicitor:** No report**D. Borough Administrator:****E. Secretary:** No Report**IX. ORDINANCES:****X. RESOLUTIONS:**

- A. Resolution 21-22 Parking Lot. No action taken. See Parks & Public Property.

**XI. UNFINISHED BUSINESS:** None**XII. CORRESPONDENCE:** None**XIII. NEW BUSINESS:**

- A. Possible Web management for Borough Site. A motion was made to use Go Daddy for our website and separate emails for Council members not to exceed \$400.00 a year by Mr. Lombardo. Seconded by Mr. Reto. Motion was unanimous. All Ayes.
- B. Separate Borough Emails for Council & Office.-See motion above for Go Daddy.

C. Audience participation time limit- Roger Stief. It should be 5 minutes, per person. Discussion continued and it was suggested that we can write a Resolution limiting the time.

D. State Representative, Mark Rozzi's Shred it Event- Saturday, June 11 10AM- 1PM. Muhlenberg High School for PA District 1.

**XIV. OLD BUSINESS:**

A. **CELG Sponsorship-** Motion was made for the Borough to donate \$500.00 to the CLEG by Ms. Billman. Seconded by Mr. Reto. Motion was unanimous. All Ayes.

**XV. EXECUTIVE SESSION:** Personnel- No session

**XVI. ADJOURNMENT:** Mr. Lombardo made the motion for adjournment at 10:00PM, seconded by Ms. Billman. The motion carried unanimously.

There are no Workshop Meetings from May to August. The next scheduled Workshop Meeting will be Tuesday, September 20, 2022.

Next Council Business June 28, 2022 @ 7:30PM

Respectfully Submitted,

*Teresa A. Dietrich*  
*Secretary*