

Meeting of the Mount Penn Council (Oct. 2022 Workshop) Minutes

Mt. Penn Borough

Oct 18, 2022 at 7:30 PM EDT

@ 200 N 25th St, Reading, PA 19606

- I. CALL TO ORDER (Presenters: Troy Goodman)
- II. PLEDGE TO THE FLAG (Presenters: Troy Goodman)
- III. ROLL CALL (Presenters: Troy Goodman)

Attendance

Members Present:

Shannon Billman, Troy Goodman, Roger Rito, Nathan Rupright

Members Absent:

Joseph Cunliffe, Rick Lombardo, Roger Stief

- IV. WORKSHOP MEETINGS vs. BUSINESS MEETINGS (Presenters: Troy Goodman, Nathan Rupright)
 - Troy -- Discuss the purpose of both meetings
 - Troy -- Current process with capturing Minutes, etc....
 - Nathan -- Use of OnBoard as the 1-Stop-Shop tool (PRE-DURING-POST)

Business Meeting:

- Communicate
- Make business decisions
- Create policy through voting, based off the safety and wellbeing of the community

Workshops:

- Prepare for next Business Meeting
- Align on upcoming decisions and votes
- Attempt to give everyone on the same page (disagree but commit)

- V. OPEN ITEMS (Presenters: Troy Goodman)
 - A. Peter Heizmann - Resignation (see email) (Presenters: Troy Goodman)

 [FW Zoning Board Chairmanship.pdf](#)

- Peter has contributed in many ways over the years
- Need to put an appointment up and advertise for the opening (needs to be a resident)
- We prefer experience with zoning
- Charlie Miller will likely move up to Chairman
- They do have their own Solicitor to guide them
- Add this to the agenda for 10/25, need a motion / vote to advertise
- Reappointment will be made at our reorganization mtg in January.

B. Aulenbach's Cemetery Company (see email) (Presenters: Joseph Cunfliff)

 [FW Aulenbachs Cemetery Company.pdf](#)

Task: ([view in OnBoard](#))

Aulenbach Cemetery: FollowUp for Joseph. Due October 21, 2022 at 1:20 PM EDT. Assigned to: Joseph Cunliffe

C. Advertise for Emergency Management Coordinator (Presenters: Troy Goodman)

- Will need to be placed on our website (Troy has the details of what's required)
- Troy has the paperwork for it (and the 3 steps)
- See email from Troy

Hi Troy,

I am including a short note and form with info on how to go about appointing an EMC. If for some reason you have any difficulty with this 'stuff' give Donnie Swope a call at the County Office of Emergency Management – 610.374.4800 Ext 8212. He is very good and could point you in the correct direction.

- 1. All the PA State laws governing Emergency Management are found in Title 35. It covers everything about the topic. If you trouble sleeping some night take a look. It can be found on line.**
- 2. Complete a letter stating who you are recommending for the position and signed by you as President of Council – must be on Mt Penn letterhead and is addressed to Donnie Swope, Planning Manager, Berks County Emergency Services, Direct Link Tech Center, 2561 Bernville Rd, Reading, PA 19605.**

3. **Complete the form and complete the background check (done by State Police) before mailing the papers to Donnie.**

That should do it. After Donnie reviews the papers it gets passed up through channels. The official appointment comes from the Governor. As long as Donnie has your letter with the person's name he or she can start working, because he will have them listed for Mt Penn Borough.

Anything else I can do let me know.

Cemetery:

- Add as a topic to mtg. agenda for Tues. 10/25
- Cash has been collected, by whom and where is that located?
- Confirm: is there a formal reorganization? Who are the new members?

VI. TUES. 10/25 BUSINESS MTG. AGENDA (Presenters: Nathan Rupright)

1. Prep / items to review prior to the 10/25 Mtg.
2. Jot down questions in preparation for 10/25 Mtg.

- Reviewed Tues. 10/25 Mtg. agenda in detail
- Assigned a few tasks associated with items needed prior to meeting (see tasks)

VII. SETTING THE COURSE FOR 2023 (Part 1 of 3) (Presenters: Nathan Rupright)

[1 - Jason Barger "Culture is how we Think, Act & Interact"](#)

[2 - Simon Sinek - The Golden Circle \(Why - How - What\)](#)

[3 - The-theory-of-Golden-Circle-model](#)

[4 - The Strategy Pyramid](#)

- Due to 3 missing council members not present, Nathan decided to wait until our November Workshop Mtg. to work through:
 - Part 1 of "Setting the Course" topics (Our Mission and Our Values working session)
- We did watch the Jason Barger and Simon Sinek videos above
- Everyone to watch the videos again as well as the following article:
 - [Vision and Mission of Award-Winning Cities, Municipalities, and Local Governments Around the World](#)

Bottom line: it's important that all members are involved with the entire Setting the Course process.

- A. Our Mission (Working Session)

Rescheduled for November Workshop mtg.

- B. Our Values (Working Session)

Rescheduled for November Workshop mtg.

VIII. SETTING THE COURSE FOR 2023 (November & December topics)

Nathan will re-shift the items below, likely pushing our Strategic Roadmap to January 2023 Workshop

- A. Our Leadership Principles ("competencies") -- (Part 2 of 3) November Workshop
- B. Our 2023 Strategic Roadmap -- (Part 3 of 3) December Workshop