

MEETING OF THE MOUNT PENN BOROUGH COUNCIL
September 20, 2022
Minutes

I. CALL TO ORDER

The Mount Penn Borough Council met in a Business Meeting on September 20, 2022. President Goodman brought the meeting to order at 7:30PM and led the Pledge of Allegiance. Responding to roll call were, President Troy Goodman and Council Members: Rick Lombardo, Roger Reto, Roger Stief, Joseph Cunliffe, Nathan Rupright and Shannon Billman. Also in attendance were Mayor, Ryan Maurer, Solicitor Tom Klonis, Engineer, Chris Falencki, Police Chief, Ray Serafin

A. AUDIENCE PARTICIPATION: Adam Krafczek addressed council on the Enlich Ave. Storm water restoration project. Mr. Krafczek explained how his parent's property has been affected by the flooding and how long the borough and his family have been disputing this issue. He also stated how we have come to an agreement and that the wait for permits has caused the cost of the bid to double. The initial bid was projected at 300,000 dollars. The bid came in over 600,000 dollars. Mr. Krafczek asked the borough to contribute a extra 30,000 dollars on top of the 95,000 dollars we committed to in the first agreement and his mother would contribute 400,000 dollars. Solicitor agreed to waive all his fees for this project. Mr. Falencki stated he would be removing line items from the bid to reduce costs.

Motioned by Mr. Lombardo to Approve 30,000 dollars in addition to the settlement agreement recorded in the record of deeds on July 16th 2020 between Mt Penn Borough and the Krafczek family.

Seconded by Mr. Cunliffe, the vote was unanimous.

Motioned by Mr. Lombardo to approve the bid for this Storm water restoration project contingent on securing the 400,000.00 dollars in a new modified municipal improvements agreement.

Seconded by Miss Billman, the vote passed unanimously.

B. Keith Saloun spoke on the parking lot he recently purchased from the borough. He let the borough know they were going to keep it as a parking lot. He also asked if it would be permitted to park boats and trailers. The borough engineer and the borough solicitor agreed that boats and trailers would be permitted within our zoning ordinance.

II. ENGINEERING

1. Engineering Report August 24- September 12, 2022, submitted to Council.
2. ADA Handicap Ramp Projects- Resolution adopted. Draft bidding documents prepared. Did not discuss
3. Handicap Ramp Center/ Cumberland- Work to begin once pipe construction is completed.
Curbing was taken out and ramps will be completed.
4. Endlich Ave Pipe Restoration – Krafczek reviewing bids. Bids opened; decision needed by 09/24/22.
We discussed in beginning of the meeting
5. DCED Multimodal Grant- Work proceeding and inspected. See attached payment request and change order for Endlich Ave Junction box repair.

Payment request for \$78,043.55 from contract.

Motion made by Mr Cunliffe to make the payment of \$78,043.55 to Borrasso
Seconded by Mr. Rupright. Vote passed unanimously.

6. Borough Hall Roof – Work substantially completed. Final work scheduled for 09/20/22.

Followed up with contractor to come back.

Mr. Falencki said they did respond to the letter that was sent. The roofing company said they would be at the borough to complete the job on the 20th of September and they did not show.

Motion made by Mr. Lombardo to notify Contractor for the roof of the penalties starting Friday the 23rd of September will be 600 dollars a day.

Seconded by Mr. Cunliffe. Vote passed unanimously.

7. 2022 Road Projects – Prepared paving bidding. PennDOT approved project.
 Did not discuss
8. DCED “LSA” Grant – Awaiting Grant award.
 Still waiting
9. Sidewalk Ordinance Chapter 21- Awaiting Ordinance adoption.
 Did not discuss
10. MS4- Yearly report submitted to DEP for approval.
 Waiting for Approval
11. Stormwater Ordinance- Preparing small project application.
 Mr Falencki will create for council

III. **STREETS: (Lombardo)**

- a. Sidewalk estimates- 23rd & Perk, Fairview, & Borough Hall- Quotes
 Did Not discussed.

- b. Pick-up truck bed & tires – Liquid Fuels

Motion made by Mr. Lombardo for truck bed repair from Church Hill autobody at the cost of \$2062.45 for the repair of the pickup truck bed

Seconded by Mr. Reto Vote passed unanimously

Motion made by Mr. Lombardo to replace all four tires for the pickup truck.
 from Kantner for \$768.88

Seconded by Mr. Reto Vote passed unanimously

- c. Backhoe- discussed possible costs.

IV. **ACTION ITEMS FOR APPROVAL**

A. **Minutes from August 30, 2022 Meeting**

Motioned by Mr. Cunliffe to approve the Minutes

Seconded by Miss Billman

B. **Treasures report from August 2022**

Checking	\$106,574.29
Savings-Metro	\$848,735.47
Liquid Fuels Fund	\$134,678.54
Loan	\$78,527.41
Fire Tax	\$14,615.05
Ambulance Tax	\$26,444.48
Street light Tax	<u>\$24,193.16</u>
Total	\$1,233,768.40

Mayor Maurer asked about appointing a Treasurer tabled to next meeting.

Mayor Maurer also asked for the Year-to-date of our revenue in Taxes compared to the budget to see where we are.

He also asked council to allow him to have access to a view only of our QuickBooks online

Motion made by Mr. Rupright to allow the Mayor to have access to QuickBooks if the option is available.

Seconded by Mr. Reto Vote was unanimous.

Motion to approve the treasures report made by Mr. Rupright

Seconded by Mr. Cunliffe Vote was unanimous

C. Payment of Bills

Motion made by to pay the bills Mr. Reto for the month of August 2022

Seconded Mr. Lombardo Vote was unanimous

V. LIASION REPORTS:

A. Fire Company: no report

B. MPBMA: no report

C. AVMA: no report

D. Planning Commission: no report

E. Aulenbach Cemetery:

Mr. Cunliffe reported Day of caring in Sept. went well. He stated that they had over 38 volunteers and the City of Reading sent a truck and a three man crew. He also stated that they have an organizational meeting scheduled with several people.

F. Police Commission:

Project for the police parking lot discussed. Acknowledgment was given to Mt Penn and Lower Alsace Street Crews for working together to accomplish this project. The project should be complete in 2 weeks.

VI. COUNCIL PRESIDENT REPORT:

No report

VII. COMMITTEE REPORTS-

A. Park and Public Property- (Reto/Cunliffe)

- a. Parking lot- Roger R asking to set aside 30,000.00 from Parking lot for Building fund in case of emergency
Tabled to next month, also asked to budget for new ac for the office and establish a capital reserves for the borough in 2023 budget

B. Solid Waste/Public Utilities- (Cunliffe/Stief)

Bids- Questions on upcoming trash bids

Tabled to next month

C. Insurance/Pension- (Billman/Reto)

No Report

D. Personnel- (Goodman/ Billman/ Rupright)

- a. Update on Employee Handbook-

Mr. Rupright picked up the completing of handbook after Miss Billman started the new handbook. We discussed some items of the handbook. Council will be able to approve next meeting.

- E. Codes- (Lombardo/Stief)
 - a. 2nd Rental Letter update
134 certified letters were sent.
 - b. Rental Inspections
Not discussed

- F. Finance-(Goodman/ Billman/ Rupright)
Not discussed

VIII. OTHER REPORTS:

- A. Mayor- Ryan Maurer
No report
- B. Police Report-Chief Serafin
Chief thanked the Borough for the help with the parking lot.
- C. Solicitor
Council asked about a letter from the borough with 4 signatures to agree to committed to merging with Lower Alsace.
Mr. Klonis stated that council will have to be more specific if they will be discussing a merger or writing a letter to agree to explore a merger. Was not covered specifically on the agenda. Tabled to next month for new business.
- D. Secretary
 - a. Permit reports

IX. ORDINANCES:

- A. Ordinance # 878 for No Parking on Cameron St- vote needed to advertise**
- B. Handicapped spaces- 208 Penn Terrace- vote to advertise.**
Motion made by Mr. Lombardo to advertise both Ordnnances
Seconded by Miss Billman. Vote passed unanimously.

X. RESOLUTIONS:

- A. Resolution 24-22 Fee Schedule Change /Update**

Motion made to adopt the fee schedule by Miss Billman
Seconded by Mr. Reto Vote passed unanimously.

XI. OLD BUSINESS:

No report

XII. NEW BUSINESS:

No report

XIII. EXECUTIVE SESSION: to discuss personnel

XIV. Reconvened Meeting at 9:43 pm

Motion to terminate employment of Teresa Dietrich affective September 30th for performance issues that have been addressed in detail with Teresa.
Seconded by President Goodman Vote passed unanimously.

Motion to offer the increase of 32 hours a week by Mr. Rupright
Seconded by Mr. Reto Vote passed unanimously.

Motion to advertise for the Secretary position made by Mr. Lombardo
Seconded by Miss Billman. Vote passed unanimously.

XV. ADJOURNMENT:

Motion to adjourn made by Mr. Lombardo
Seconded by Miss Billman. Vote passed unanimously

The next scheduled Workshop Meeting will be Tuesday, October 18, 2022 @ 7:30PM.
Next Council Business Meeting will be Tuesday, October 25, 2022 @ 7:30PM