



OHIO DEPARTMENT OF PUBLIC SAFETY
DRIVER TRAINING

TRAINING AGREEMENT

ENTERPRISE NAME <u>Keys To Driving</u>		LICENSE NUMBER <u>4257-2774</u>	
CLASSROOM ADDRESS <u>206 N. Market</u>	CITY <u>Felicity</u>	STATE <u>OH</u>	ZIP CODE <u>45120</u>

[Name of Enterprise], hereinafter referred to as "The Driving School" agrees to provide applicant, hereinafter referred to as "Student", 24 hours of theory (classroom or virtual) and 8 hours of behind-the-wheel training, based on the Ohio Driver Training Curriculum. State of Ohio regulations require The Driving School to make available all training by Certified instructor. Should a student be unable to attend available training sessions offered, the school is relieved of the aforementioned obligation. The 24 hours of theory must be completed prior to beginning the behind-the-wheel training. Regulations prohibit more than four hours of training to be conducted in one day for students under the age of 18 years. Students, age 18 years and older, may take no more than 8 hours of theory in one day. The Driving School shall furnish a licensed instructor and a motor vehicle for instruction. The tuition for said instruction is \$ 675.00.

Any additional classroom training that the Student chooses to procure shall be furnished at the rate of \$ 55 per hour. Additional in-car training may be obtained at the hourly rate of \$ 55. Student, upon the approval of The Driving School, may, for an additional fee of \$ 55 use the Driving School's vehicle to take a driving exam at a State exam center located in Clermont County, OH.

The Driving School may loan the Student a textbook for use during enrollment at the Driving School. A fee of \$ 55 will be charged for any book not returned or returned damaged.

The Student may begin classroom instruction, at age 15 years and 5 months, before obtaining a temporary driving permit. However, the Student is required to obtain a valid temporary driving permit and pay tuition in full prior to scheduling the practical driving portion of the training. If the Student must cancel a scheduled driving appointment, cancellation must be made at least 72 hours prior to the scheduled appointment. Failure to do so may result in an additional fee of \$ 55.

The same fee shall apply should the Student fail to appear for, or for any reason not be prepared to take, the scheduled lesson. The Driving School reserves the right to deny the Student admittance to any class if the Student is tardy. Should a check received as payment of tuition in whole or in part, be returned due to insufficient funds, the Student may be removed from driving schedule until such check is made good. An additional fee may be charged for any returned check.

The Student is required to complete all available training within twelve months from the first date of training. There may be no refunds provided after that time. Upon expiration of this agreement, a reinstatement fee may be charged before any further services are provided. The Driving School does not guarantee the issuance of a driver's license to the student. If training is not completed within the six months, a new agreement shall be established and training shall be restarted.

The Driving School reserves the right to cancel this agreement at any time, should the Student's conduct indicate a lack of responsibility deemed necessary by The Driving School to safely operate a motor vehicle. Destruction of property, or the possession, distribution, or use of any tobacco product, alcohol, or drug of abuse is strictly prohibited. Should this agreement be cancelled under such circumstances, all fees may be pro-rated, based upon hours of services provided prior to cancellation.

Refund Policy:

The Driving School shall furnish a certificate of completion to all students who successfully complete the course. Certificates of completion will be issued no more than 5 business days from the completion of training. Completion, as defined by the State of Ohio, refers to the completion of the required number of hours, the student's good faith effort having been exercised during the practical driving portion, and the attainment of a score equal to or greater than 75% on the performance measurement. Should Student fail to achieve the minimum passing score on the final exam additional classroom attendance may be required.

Commercial Driving schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio 43223. Valuable information for parents and teenagers is available on the internet at www.drivertraining.ohio.gov; under Parents and Teens.

I have read and understand and have received a copy of this agreement.

DRIVING SCHOOL OFFICIAL		SIGNATURE OF DRIVING SCHOOL OFFICIAL <u>X</u>		DATE
STUDENT	STUDENT DOB	STUDENT SIGNATURE <u>X</u>		DATE
PARENT / GUARDIAN		PARENT / GUARDIAN SIGNATURE <u>X</u>		DATE
STUDENT ADDRESS	CITY	STATE	ZIP	
PHONE				

Driving school official must be the authorizing official, training manager, or instructor. The Driving School may add addendum(s).