

# Information Booklet

Session : 2022-23



## **manav mangal high school**

(SMART LEARNERS WORLD)

Sector 21-C, Chandigarh. Tel : 5039039, 5039040

## **manav mangal school**

(SMART LEARNERS WORLD)

Sector 11, Panchkula. Tel : 5066667, 5066668

## **manav mangal SMART SCHOOL**

(REGION'S FIRST TechSmart SCHOOL)

Phase X (Sector 64), SAS Nagar. Tel : 4669900, 4689900

## **manav mangal SMART WORLD®**

(REGION'S FIRST TechSmart GREEN SCHOOL)

Nagla, Zirakpur. Tel : 7087800222, 7087800333

## **manav mangal SMART SCHOOL**

*Junior*

Sector 91, SAS Nagar. Tel : 9872144222, 9872155222

When you  
**FOCUS**  
on the good  
The good gets better



SHAPING 11,000 YOUNG LIVES WITH LOVING CARE COMPLETE

# 1968 *born* manav mangal

GROWING IN AGE : GROWING IN STATURE

## start of journey : 1968

During its journey for the past more than 53 years, manav mangal has stood the test of time, has built a fair name and has established itself as an institution worthy of trust.

## first step forward

manav mangal Chandigarh started working during 1968. It was in its silver jubilee year 1993 that manav mangal at Panchkula started serving after being inaugurated by the then Chief Minister, Haryana.

## a significant step to take education to Level Next

On having achieved big at Chandigarh and Panchkula, manav mangal chose to expand its area of service to Mohali. Not only that : manav mangal dared to be different, decided to take education to Level Next, decided to turn HI-TECH : turn SMART and as a result came up Region's first TechSmart School in April 2007 in the form of **manav mangal SMART SCHOOL**

PHASE X, SAS NAGAR, (MOHALI)

manav mangal's Smart School Program at Mohali was an instant hit. A loud and clear message went across that Smart Learning was the basic need of today's education rather than an educational luxury. With this rose a pressing demand at our Chandigarh and Panchkula schools to bring in Smart Classrooms there also.

The call was respected and Smart Classrooms brought in place of Traditional ones at both the places w.e.f. April 2011.

To create awareness about the introduced change, a subordinate addition in the form of SMART LEARNERS WORLD was made to the respective names of the two schools.

## another step ahead

manav mangal as a well-known daring doer took the lead once

again by presenting Region's First TechSmart GREEN SCHOOL from April 2016 under the name  
**manav mangal SMART WORLD®**  
NAGLA, ZIRAKPUR

**plan to deliver benefit of Smart Learning to many more**

During its Golden Jubilee Year 2018, manav mangal has unfolded another plan to be of greater social utility. It has opened an air-conditioned, TechSmart Junior School in Sector 91, SAS Nagar under the name

**manav mangal SMART SCHOOL**  
*Junior*

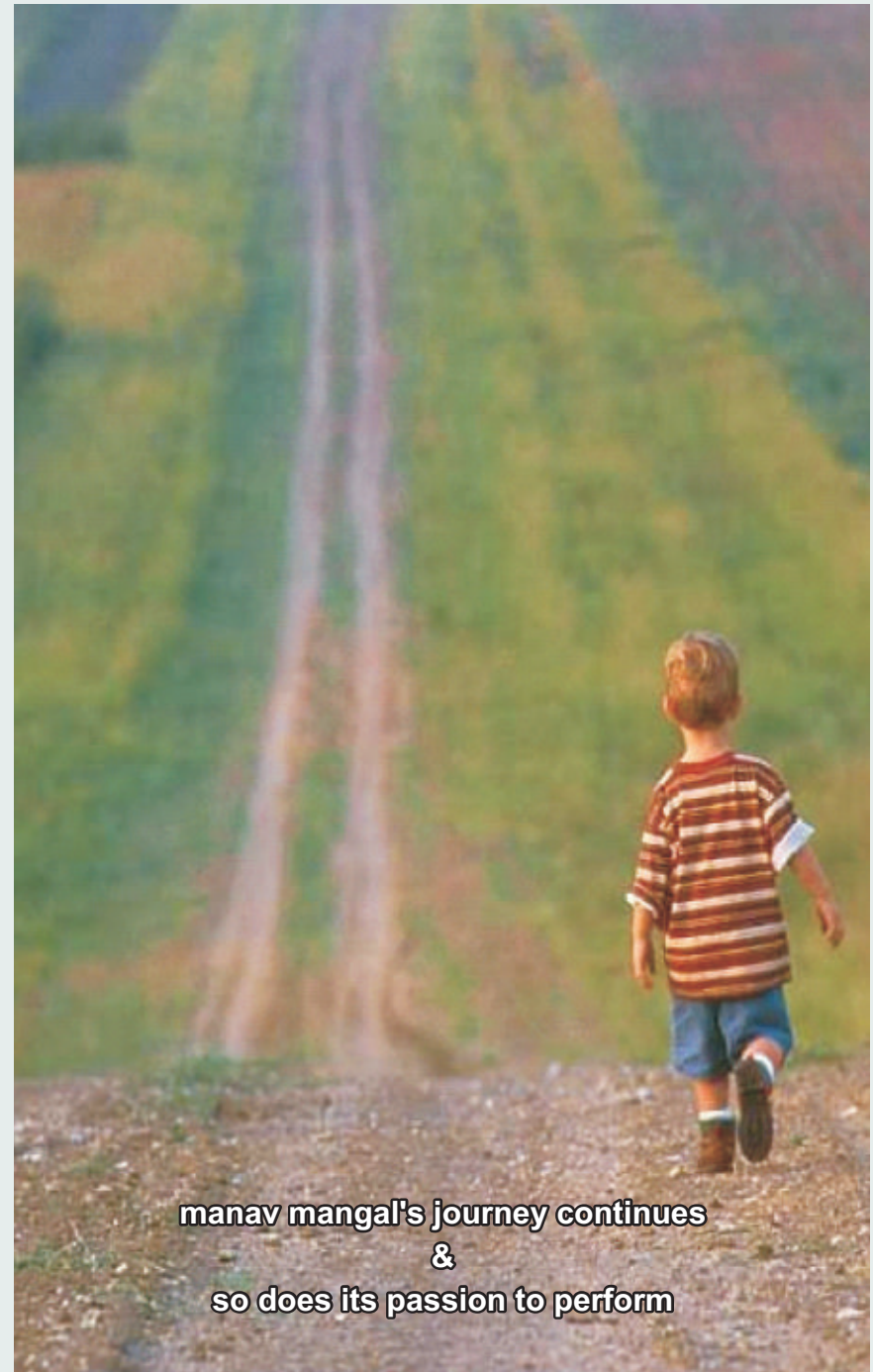
This Junior Branch - the 5th one will assist manav mangal SMART SCHOOL, Sector 64, SAS Nagar to deliver benefit of Smart Education to many more.

**..... a highly satisfying journey so far**

manav mangal's journey so far has been really satisfying. The kind of trust reposed in the honesty of manav mangal's effort by the people at every step of its journey has been highly inspiring and heart-warming. The growth story of the SMART SCHOOL at Mohali after its inauguration on February 10, 2007 by the then Hon'ble Governor of Punjab and the growth story of SMART WORLD at Zirakpur after its inauguration on March 5, 2016 by the then Hon'ble Education Minister, Punjab say it all.

**a promising journey ahead .....**

With its proud past as its inspiration, manav mangal has a pretty long journey ahead. It has miles and miles to go. On journey with the same old passion to perform, manav mangal seems to be destined to do much more during the years to come.



**manav mangal's journey continues  
&  
so does its passion to perform**



***manav mangal***

## NAME : MOTTO : VALUES

The name manav mangal is a mission statement. manav mangal as the name suggests is an effort for the well being of all especially children without any consideration of caste, creed & colour. Institution's motto - 'Stop not till the goal is reached' suggests that this effort is to go non-stop.

'manav mangal' is not a mere name-tag. It is the courier of values of the institution it stands for. It represents the institution

- ☛ *where Quality Education comes First*
- ☛ *where every child is loved and cared for.*
- ☛ *where every child grows without any fear or favour.*
- ☛ *where recognition of merit encourages to dream big, to do big.*
- ☛ *where every child's inherent potential and inborn goodness are brought into play to make him tall in success and tall in human values.*
- ☛ *where institution's name and its secular environment inspires respect for all cultures and faiths.*
- ☛ *where teachers are more like models / guides / friends rather than trainers and instructors.*
- ☛ *where expectations of parents are respected and their opinions received with ever-open mind.*





**manav mangal's** motherly teachers, new age technology, infrastructure & facilities, serving to encourage the inborn ability of its students to do big.

Manav Mangal's strength lies in the dedication with which its teachers work. It stands out because of its proper use of New Age Technology to make education interesting and effective. It provides facilities that contribute to the wholesome growth of its students. These facilities are updated as and when necessary to keep the power of their utility alive.

Some of these **valuable facilities** which deserve a mention are :

- ◆ *Well-planned building (with elevator facility) on 3 acres*
- ◆ *Each class multimedia ready with Interactive Touch Screen Board, Computer & Projector*
- ◆ *State-of-the-art Auditorium*
- ◆ *3-D Smart Learning Lab*
- ◆ *Mathematics Lab*
- ◆ *English Language Lab*
- ◆ *Studios : Art & Craft, Dance & Music*
- ◆ *Health Care Program under a full time Lady Medical Officer*
- ◆ *R.O. Drinking Water Plant*
- ◆ *Kids Fantasy World*
- ◆ *Skating Rink of International Standards*
- ◆ *Tennis Courts of International Standards*
- ◆ *Indoor Sports Complex*
- ◆ *Uninterrupted Power supply*
- ◆ *Transport with Cameras & Vehicle Tracking System*
- ◆ *Parent School Online Alliance*
- ◆ *Online access to Smartclass learning content at home*
- ◆ *Structured sports programme in association with EduSports*





activities .... for personality development





## SCHOOL HOURS

(Monday to Saturday)

Classes III-X	8.00 a.m. to 2.20 a.n.	Nursery, LKG, UKG & Classes I-II	9.00 a.m. to 1.10 a.n.
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## INTERVIEW TIMINGS WITH PRINCIPAL

(All working days)

### Parents

8.30 a.m. to 9.00 a.m.

### Visitors

9.00 a.m. to 9.30 a.m.

### NOTE :

- If necessary, parents and visitors can have interview with Principal by appointment also.

## INTERVIEW TIMINGS WITH TEACHERS

(on PTM Days as per Planner)

8.15 a.m. to 10.45 a.m. & 11.30 a.m. to 2.00 a.n.

Tea Break for Teachers : 11.00 a.m. to 11.30 a.m.

## 4th SATURDAY OF EVERY MONTH

- Teachers' Orientation / Refresher Programs : 8.00 a.m. to 2.20 a.n.
- OFF DAY FOR STUDENTS

### NOTE :

- School hours and Interview Timings can be changed as and when considered necessary after giving notice to all concerned.

## RULES AND REGULATIONS

### ADMISSION

- ◆ Application for admission should be made on the prescribed form by the parent/guardian of the student. Guardian as applicant should not miss to mention his relation with the student in the relevant column of the application.
- ◆ a) The parent / guardian of a first time admission - seeker will submit the date of birth certificate issued by the Registrar of Births.
- b) In the case of a student coming on transfer from a school, the parent / guardian will submit
  - i) student's transfer certificate
  - ii) his / her progress report for the past academic session.



Learning through Multimedia  
**manav mangal** ..... preparing them for technology-driven age





## PAYMENT OF SCHOOL FEES

- ◆ School fees can be paid
  - a) Online through School Mobile App by using Credit Card / Debit Card / Net Banking or
  - b) Offline at School Fee Counter by Credit Card / Debit Card on Card Swipe Machine (POS) or an Account Payee Cheque drawn in favour of 'manav mangal school'.
- ◆ School fees is to be paid between 1st and 10th of the month, during which the payment falls due.
- ◆ In case 10th of the month happens to be a holiday, fee payment will be accepted on the next working day without fine if made by offline mode.
- ◆ In case monthly fees are not paid by 10th, the parent will make payment of dues between 11th and 15th of the month with a fine of Rs. 25 per day of delay.
- ◆ If dues are not paid by 15th of the month, the defaulter's name will be removed from the rolls on 16th without any notice.
- ◆ For getting the student re-admitted latest by the month end, the parent will arrange to deposit arrears of fee and other charges along with a Re-admission fee of Rs. 500 **at the school fee collection counter by cash only.**
- ◆ In case cheque issued by the parent is returned unpaid for any reason, he will arrange to deposit the cheque amount along with a penalty of Rs. 150 **at the school fee collection counter by cash only.**
- ◆ Fees once paid are not refundable on any account either in full or in part.
- ◆ School can increase fees and other charges by 8 % from the start of the new academic session.

## TRANSPORT SERVICE

- ◆ The school office has the standing instructions to help in arranging transport service as and when required but it is in no way obligatory for the office to answer demand for transport service.
- ◆ When Bus/Rickshaw goes out of order or when its driver/puller is not available for service especially on health ground, it becomes parent's responsibility to send his son/daughter to school and take him/her back home. In such cases, no claim will be entertained.
- ◆ A parent wishing to withdraw his son/daughter from availing the transport facility must inform the concerned quarters through the school office in writing by the last day of the month for which the transport charges have been paid failing which the parent will pay transport charges for the following month.

## WITHDRAWAL

- ◆ A parent wishing to withdraw his son/daughter from school must inform the school office in writing by the last day of the month for which the fee has been paid failing which fee for the following month will have to be paid.
- ◆ Security amount is refunded if the student is to pay no dues on leaving the school. Dues, if any, are adjusted out of the security amount and balance refunded through an A/C Payee cheque drawn in favour of the parent.
- ◆ Refund of security amount, if due, can be claimed within three months of student's leaving the school.





Confident to win the race - be it on skates or in real life  
**manav mangal** ..... preparing them to face life with sportsman spirit



## GENERAL

- ◆ A student coming late to school has to submit his/her parent's duly signed written note giving cause of late coming.
- ◆ Students are not permitted to get back home during school working hours. In case of any emergency, only a parent can come personally and take his / her child along on seeking Principal's permission in writing.
- ◆ In case, the school office gives a call to the parent to take his ward back home on health ground, it is the parent who will come personally, find out detail of ward's health problem and take him/her back home.
- ◆ Every parent should see that his son/daughter applies for leave and gets it sanctioned before absenting himself/herself from the school. Leave application must invariably be signed by the parent to confirm his consent.
- ◆ On student's continuous absence without leave for six working days, his/her name is struck off the school rolls without any notice. It is, on submitting satisfactory explanation alongwith payment of Re-admission fee of Rs. 500 that the student's name may be put back to rolls.
- ◆ Library books have got to be returned in time for further circulation. Fine per day of late return of a Library book is Rs.5.
- ◆ Home work is assigned through the Daily Diary. Every parent should see that it is completed by his son/daughter. Not only that : the Student's Daily Diary which is a link between the teacher and parent must be seen and signed daily by the parent.
- ◆ A parent is to see that his son/daughter comes to school everyday in proper and full uniform. Girl students are not allowed to let their nails grow or use nail polish.
- ◆ A parent is to see a teacher on the day fixed for Parent-Teacher Meeting during the fixed interview hours. A teacher is not to be disturbed while he/she is meeting a class.
- ◆ A teacher should not be criticized in the presence of his/her student. It undermines student's respect for the teacher and weakens his/her willingness to learn from that teacher.
- ◆ Any change of address/telephone number should be communicated to the school office without delay. It saves inconvenience/ complication especially in an hour of emergency.
- ◆ Progress Report of the student should be signed by the parent or guardian and returned to the school within three days of its receipt.
- ◆ A student suffering from contagious or infectious disease should not be sent to school till he/she fully recovers from it. It is on getting certificate of fitness from the school doctor that he / she can start attending classes again.
- ◆ Apart from school's listed holidays, the school also observes holidays declared by the State Administration through the newspapers from time to time. Children should not be sent to school on such declared holidays.
- ◆ The school cannot be held responsible for any accidental or inadvertent injury to any student.
- ◆ The Principal reserves the right to remove from the school any student whose bad conduct is an unhealthy precedent for others.

For his commendable service in the area of Education

**PRINCIPAL SANDEEP SARDANA**

wins

Panchkula District Administration's

**APPRECIATION FOR THE FOURTH TIME**



HON'BLE GOVERNOR OF HARYANA

**PROFESSOR KAPTAN SINGH SOLANKI**

Doing the honours on August 15, 2017



## **SANDEEP SARDANA**

Principal manav mangal School, Panchkula

receiving

### **'AWARD FOR QUALITY IN EDUCATION'**

(based on Jury Ranking, Parent's Vote & Survey Analysis)



on

**SEPTEMBER 8, 2018**

**SANDEEP SARDANA**

Director

manav mangal Group of Schools

receiving

**'HIGHLY EFFECTIVE EDUPRENEUR OF INDIA' AWARD**



from

**MR. SAYED SHAHNAWAJ HUSSAIN**

NATIONAL SPOKESPERSON BJP & FORMER UNION MINISTER

## OBSERVATIONS OF SOME OF THE VISITING DIGNITARIES

### Chandigarh & Panchkula Schools

*"Real pleasure to visit the school after one year. It has come of age within this short period."*  
**DAMODAR DASS** IAS  
 April 28, 1969 Home Secretary, Chandigarh

*"..... the contribution made by Manav Mangal School is of great significance."*  
**MANMOHAN SINGH** IAS  
 April 2, 1970 Finance & Education Secretary, Chandigarh

*"The school has made tremendous progress during the last three years."*  
**J.D. GUPTA** IAS  
 Nov. 14, 1971 Deputy Commissioner, Chandigarh

*"The institution is really doing good service to the cause of education in the city of Chandigarh."*  
**Pt. CHIRANJI LAL**  
 Nov. 24, 1974 Revenue Minister, Haryana

*"Manav Mangal School ranks as one of the good educational institutions in the city."*  
**T.N. CHATURVEDI** IAS  
 Feb. 15, 1977 Chief Commissioner, Chandigarh

*"Indeed a very good school for young boys and girls for all round good education."*  
**R.S. MALIK** IAS  
 Feb. 4, 1978 Deputy Commissioner, Chandigarh

*"This school is serving a noble purpose. I wish it a bright future."*  
**J.C. AGGARWAL** IAS  
 April 7, 1979 Chief Commissioner, Chandigarh

*A school with "TOTAL COMMITMENT."*  
**Justice I.S. TIWANA**  
 Dec. 4, 1983 Punjab & Haryana High Court

*"..... Hard working staff and disciplined children. I think the school has a very bright future."*  
**B.R. BAJAJ** IAS  
 Jan. 31, 1985 Finance Secretary, Chandigarh

*"..... the school has blossomed into one of the very fine educational institutions of the city ....."*  
**ASHOK PRADHAN** IAS  
 Dec. 29, 1988 Advisor to the Administrator, Chandigarh

*"Impressed by the discipline and initiative amongst students."*  
**SANJAY KOTHARI** IAS  
 Nov. 23, 1994 Home Secretary, Chandigarh

*"School is doing a good service to the society and I wish Manav Mangal every success ..."*  
**DHANPAT SINGH** IAS  
 Nov. 27, 1995 Deputy Commissioner, Panchkula

*"The academic achievements of the students are commendable and deserve to be recognised."*  
**H.R. GUPTA**  
 Nov. 14, 1997 Secretary, CBSE, Delhi

*"The efforts made by the school in the overall development of the children is praiseworthy."*  
**D.S. MANGAT**  
 Nov. 21, 2002 DPI (Schools), Chandigarh

*"I understand the school functionaries are committed to the wholesome and holistic vision of the child education ....."*  
**NEELAM P. KASNI** IAS  
 Aug. 21, 2004 Deputy Commissioner, Panchkula

*"My observation is that the secret of Manav Mangal's success lies in being fair to its teachers, caring to its students and friendly to their parents."*  
**D.R. YADAVA**  
 Dec. 23, 2005 Joint Secretary & Regional Officer, CBSE

*"I was deeply impressed to see level of education ..... The management is deeply motivated. I wish all the best to the school, especially leader of the team, Mr. Sandeep Sardana."*  
**A.K. YADAV** IAS  
 Nov. 16, 2008 Administrator, HUDA, Panchkula

*"आज का समारोह ..... स्कूल द्वारा विद्यार्थियों के सर्वांगीण विकास के लिए किए जा रहे गम्भीर प्रयासों का प्रतिबिम्ब ..... अनंत शुभकामनाएँ"*  
**PANKAJ YADAV** IAS  
 Nov. 16, 2009 Deputy Commissioner, Panchkula

*"..... the school takes lots of pain to inculcate the right values into the students ....."*  
**ASHIMA BRAR** IAS  
 Nov. 29, 2010 Deputy Commissioner, Panchkula

*"Manav Mangal School – a perfect place to learn & grow."*  
**Justice N. K. SANGHI**  
 Nov. 19, 2011 Punjab & Haryana High Court

*"I found manav mangal school as a rich repository of talented students, dedicated staff & visionary leadership ....."*  
**RAMESH VINAYAK**  
 Nov. 20, 2011 Resident Editor, Hindustan Times Chandigarh

*"Great School. Great Children. More power and success to the school."*  
**Justice RAJIVE BHALLA**  
 Nov. 24, 2012 Punjab & Haryana High Court

*"..... मंच पर जो बच्चे आए, उनमें ग़ज़ब का आत्मविश्वास दिखा। उनके माता-पिता में स्कूल, टीचर्स और मानव मंगल प्रबंधन के प्रति भी मज़बूत भरोसा। यह कायम रहे, आगे बढ़े। यही मनोकामना।"*  
**DEEPAK DHIMAN**  
 Nov. 24, 2014 Editor Dainik Bhaskar