



## ***New Jersey Office of the Attorney General***

Division of Consumer Affairs  
Office of Weights and Measures  
1261 Routes 1 & 9 South, Avenel, New Jersey 07001  
Telephone: (732) 815-4840 • Fax: (732) 382-5298



### **Instructions for obtaining New Jersey licensure to engage in the business of Selling, Trading-in, Receiving, Installing or Repairing Condemned, Rebuilt or Used Weighing or Measuring Devices**

- **Complete and submit** applications for both "Dealer's License" (License and Registration to engage in the business of Selling, Trading-in, Receiving, Installing or Repairing Condemned, Rebuilt or Used Weighing or Measuring Devices) – **and** – "Repairman's License" (License and Registration to Install or Repair Weighing and Measuring Devices.) Payment must accompany applications.
- Following submission of applications you will receive a notification letter from this office. This letter will be mailed to the Repairman Applicant indicating the date and time of the licensing exam (see sample notification letter).
- **Study applicable laws** in preparation for the licensing exam (see laws attached to the Repairman's License Application).
- Call 732-815-7819 should you have any questions regarding licensing.

#### **Following licensure:**

- **For required Annual Inspections and Certification of Standards and Devices** used by licensed repairman call Office of Weights and Measures Metrology Lab at 732-815-7822
- **Ensure registration of weighing and measuring devices** by completing the Registration Application for Commercial Weighing and Measuring Devices which can be found on this web site. Payment must accompany application(s).
- **Call** 732-815-7826 should you have any questions regarding device registration.
- **Submit Reports of work performed**, within 10 days of completion, to the local County or Municipal Office of Weights and Measures in which the device(s) worked on is/are located (see contact list attached).



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### Application for License and Registration to Engage in the Business of Selling, Trading-in, Receiving, Installing or Repairing Condemned, Rebuilt or Used Weighing or Measuring Devices

☐ New ☐ Renewal

Date: \_\_\_\_\_

I or we hereby make application for license and registration to engage in the business of selling, trading-in, receiving, installing and/or repairing condemned, rebuilt or used weighing and measuring devices in the State of New Jersey under the provisions of Chapter 182, Laws of 1938, for the Statutory term of one year.

Under which name is business conducted:

\_\_\_\_\_

Business Address: \_\_\_\_\_  
Street City State ZIP code

Business Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

Form of Ownership (Individual, Partnership, Corporation, Etc.): \_\_\_\_\_

If partnership, give names, ages, addresses and citizenship of all partners:

<u>Name</u>	<u>Address</u>	<u>Age</u>	<u>Citizenship</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If Certificate of doing business under a trade name was filed, attach a certified copy thereof to this application.

If corporation, state name and addresses of officer and Directors:

<u>Name</u>	<u>Official Title</u>	<u>Address</u>
_____	President	_____
_____	Vice President	_____
_____	Secretary	_____
_____	Treasurer	_____
_____	Director	_____
_____	Director	_____

Date of Incorporation: \_\_\_\_\_ What State? \_\_\_\_\_

If individual ownership, state name, age, address and citizenship of individual:

Name

Address

Age

Citizenship

If name under which business conducted differs from Partnership or Corporate Name of Owner, state latter name:

State date of commencement of business under the name given above: \_\_\_\_\_

State the manner in which business is solicited: \_\_\_\_\_

Give a description of the standards of weight or measure in use by you: \_\_\_\_\_

State location and description of shop, plant, etc., used by applicant in his or their business:

Location

Description (State kind of equipment, tools, etc. in operation)

## AFFIDAVIT

State of \_\_\_\_\_

County of \_\_\_\_\_

} ss.

I hereby agree that the \_\_\_\_\_ application for which is made herewith will obey all  
(Individual, Partnership, Corporation)

Laws, Rules and Regulations pertaining to the business of selling, trading-in receiving, installing, and/or repairing condemned, rebuilt or used weighing or measuring devices, and I further swear that all statements in this application are true.

\_\_\_\_\_  
Legal Name of Applicant

By: \_\_\_\_\_

\_\_\_\_\_  
Owner - Partner - Officer of Corporation (State which)

Sworn and subscribed to before me this \_\_\_\_\_

day of \_\_\_\_\_, \_\_\_\_\_  
Month Year

\_\_\_\_\_  
Name of Notary Public (please print)

\_\_\_\_\_  
Signature of Notary Public

Any false statements in this application shall be cause for rejection for license.

Application must be accompanied by a check or money order for prescribed State fee of \$150.00 made payable to STATE TREASURER, WEIGHTS AND MEASURES REVENUE.



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### **County Offices - Weights and Measures Telephone List**

**David Freed , Acting State Superintendent**

#### **ATLANTIC COUNTY- 609-345-6700 Ext. 2477**

**Nicole Lambert, Acting Superintendent**

1333 Atlantic Ave., 8th Floor  
Atlantic City, NJ 08401

#### **BERGEN COUNTY - 201 336 -7920**

**Michael Alpher, Superintendent**

220 E. Ridgewood Avenue, Suite 204  
Paramus, NJ 07652

#### **BURLINGTON COUNTY - 609-265-5098**

**Russel Clay, Superintendent**

P.O. Box 600  
Westampton, NJ 08060

#### **CAMDEN COUNTY -856-374-6001**

**James Wicker, Superintendent**

DiPiero Center  
512 Lakeland Road; Suite 158  
Blackwood, NJ 08012

#### **CAPE MAY COUNTY - 609-886-2903 OR 609-886-2904**

**John G. Rechner, Superintendent**

4 Moore Road, DN 310/302  
Cape May Courthouse, NJ 08210-1601

#### **CUMBERLAND COUNTY 856-453-2203**

**Scott Montgomery, Superintendent**

220 N. Laurel Street  
Bridgeton, NJ 08302

#### **ESSEX COUNTY - 973 395-8363**

**Louis Turco, Superintendent**

50 South Clinton Street, 3rd Floor, Suite 3201  
East Orange, NJ 07018

**GLOUCESTER COUNTY 856-307-6611**

Robert Pandola Sr., Superintendent

1200 N. Delsea Drive  
Clayton, NJ 08312

**HUDSON COUNTY 201 369-4323**

Frank Alonso, Acting Superintendent

595 County Rd  
Secaucus, NJ 07094-2900

**HUNTERDON COUNTY 908 -788-1249**

Millard "Buddy" Rooks III, Superintendent

PO Box 2900  
Flemington, NJ 08822-2900

**MERCER COUNTY 609 989-6579 OR 609-989-6875**

John Worth, Superintendent

McDade Administrative Building  
640 South Broad Street, 4th Floor  
P.O. Box 8068  
Trenton, NJ 08650-0068

**MIDDLESEX COUNTY 732-398-2307**

William Deinzer, Superintendent

77 Apple Orchard Lane  
P.O. Box 7367  
New Brunswick, NJ 08901

**MONMOUTH COUNTY 732 -431-7362**

Evan Berman, Superintendent

P.O. Box 1255  
Freehold, NJ 07728

**MORRIS COUNTY 973 285-2955**

Elliott Blafer, Superintendent

Morris County Courthouse  
P.O. Box 900  
Morristown, NJ 08754

**OCEAN COUNTY 732 929-2166**

Barry Wieck, Deputy Supt.

1027 Hooper Ave  
Bldg. 2, 2nd floor  
P.O. Box 2191  
Toms River, NJ 08754

**PASSAIC COUNTY 973 305-5750**

Ernest Salerno, Superintendent

151 East 11 Street  
Paterson, NJ 07524

**SALEM COUNTY 856 935-7510 EXT. 3218**

Mark Robbins, Superintendent

51 Cheney Road, Suite 3  
Woodstown, NJ 08098

**SOMERSET COUNTY 908 231-7125**

Jeremy Eckles, Superintendent  
P.O. Box 3000  
Somerville, NJ 08876

**SUSSEX COUNTY 973 940- 0614**

Glen W. Murray, Superintendent

112 Sunset Inn Road  
Lafayette, NJ 07848

**UNION COUNTY 908 654-9845**

Michael Florio, Superintendent

300 North Avenue east  
Westfield, NJ 07090

**WARREN COUNTY 908 453-2828**

Michael Santos, Superintendent

2 Furnace Street  
P.O. Box 359  
Oxford, NJ 07863

**City of Camden Weights and Measures 856-757-7306**

Judith Lugo, Acting Superintendent

Suite 403, City Hall  
P.O. Box 95120  
Camden, NJ 08101

**City of East Orange Weights and Measures 973-677-1034**

Girard "Jerry" Lukowiak, Superintendent

143 New Street  
East Orange, NJ 07017

**City of Elizabeth Weights and Measures 908-820-4180**

**Anthony Colletti, Superintendent**

**50 Winfield Scott Plaza, Room 114  
Elizabeth, NJ 07201**

**City of Paterson Weights and Measures 973 321 -1277 EXT. 2714**

**Luis Nieves, Superintendent**

**125 Ellison Street, 1st Floor  
Paterson, NJ 07505**

**City of Trenton Weights and Measures 609 989-3282**

**Walter Motchnik, Superintendent**

**319 E. State Street  
City Hall Annex  
Trenton, NJ 08608**