



COLLECTION FROM MUCKY KIDZ POLICY

COLLECTION FROM MUCKY KIDZ WALKING

Mucky Kidz staff members are to follow the procedure below when collecting children.

- staff members are to meet the child / children on the playground in a safe and visible place.
- One staff member is required to take along the Mucky Kidz Collection bag. (This bag contains their emergency contact detail & first aid kit)
- All children will be given a high vis jacket (all children must wear one of these please inform them).
- Children are to walk in two's holding hands. Any young children will be asked to hold the staff members hand whilst walking.
- When walking one staff member must be in front the other staff member behind.
- One staff member is required to become the stopper of traffic to make sure that the children are safe to cross the road (if required)
- Once arriving at Mucky kidz staff and children are required to use the hand sanitiser upon entrance.
- All children and are required to put away their belongings in the correct boxes provided.
- The staff member collecting these children have the responsibility of signing them into the setting.

COLLECTION FROM MUCKY KIDZ MINIBUS / CAR

Mucky Kidz staff members are to follow the procedure below when collecting children.

- staff members are to meet the child / children on the playground in a safe and visible place.
- One staff member is required to take along the Mucky Kidz Collection bag. (This bag contains their emergency contact detail & first aid kit)
- All children will be given a high vis jacket (all children must wear one of these please inform them).
- Children are to walk in two's holding hands. Any young children will be asked to hold the staff members hand whilst walking.
- When walking one staff member must be in front the other staff member behind.
- One staff member is required to become the stopper of traffic to make sure that the children are safe to cross the road (if required)
- Once arriving at the minibus all children are to sit in an allocated seat, booster seats are provided, and we follow the government guidelines for rules on booster seats.
- All children are to wear a seat belt during the journey from school to Mucky Kidz
- One staff member is to sit amongst the children to make sure they are always safe.
- Once arriving at Mucky kidz staff and children are required to use the hand sanitiser upon entrance.
- All children and are required to put away their belongings in the correct boxes provided.
- The staff member collecting these children have the responsibility of signing them into the setting.

This Policy Was Adapted:

Signature: