

Sample List of Training Topics

<https://thelady.com/training>

Most interactive sessions are 2 hours however you may choose several topics/ combine topics into 2, 4 or 8-hour sessions.



1. TRAINING & DEVELOPMENT TO RETAIN HIGH PERFORMERS
2. PERFORMANCE & BEHAVIOR MANAGEMENT TECHNIQUES
3. SO, YOU'RE A NEW SUPERVISOR! NOW WHAT?
4. MANAGEMENT 101 FOR NEW MANAGERS/ REFRESHER (1/2 DAY)
5. FEEDBACK, PERFORMANCE CONVERSATIONS, AND ACCOUNTABILITY
6. A FOCUS ON COMPANY VALUES TO HOLD ALL EMPLOYEES ACCOUNTABLE FOR THEIR BEHAVIOR
7. DRIVING CHANGE WHEN CHANGE IS FEARED
8. CULTURE CHANGE: GETTING AND KEEPING THE CULTURE YOU WANT
9. HIRING THE BEST IN A COMPETITIVE MARKET
10. HR IN TIMES OF A CRISIS
11. REWARDING EMPLOYEES ON A TIGHT BUDGET
12. UNDERSTAND A HIGH-LEVEL OVERVIEW OF PERSONALITY STYLES TO IMPROVE PRODUCTIVITY (INDIVIDUAL & GROUP ASSESSMENTS ALSO AVAILABLE USING THE DISC MODEL)
13. THE IMPORTANCE OF THE MANAGER-EMPLOYEE RELATIONSHIP
14. WHY EVERY SUPERVISOR NEEDS TO UNDERSTAND CONFLICT RESOLUTION & DIFFICULT CONVERSATIONS
15. UNDERSTAND ALL GENERATIONS TO IMPROVE COMMUNICATION
16. EMPLOYMENT LAW: AVOIDING UNINTENTIONAL DISCRIMINATION / BIAS (SUPERVISOR COURSE IS 2 HOURS; DIRECTORS AT LEAST 4 HOURS)
17. PREVENTING VIRTUAL HARASSMENT WHEN WORKING REMOTELY OR USING TECHNOLOGY AS A SOURCE OF COMMUNICATION
18. PREVENTING WORKPLACE HARASSMENT WITH A DIVERSE, EQUITABLE, INCLUSIVE, RESPECTFUL AND CIVIL WORKPLACE
19. TERMINATING EMPLOYEES: LEGALLY & RESPECTFULLY
20. IMPLEMENTING ETHICAL ADHERENCE BY CREATING A CULTURAL PLEDGE
21. EMOTIONAL INTELLIGENCE & COMMON SENSE - IT IS NOT WHAT YOU THINK
22. DEALING WITH GAMBLING ISSUES IN THE WORKPLACE
23. POLITICS AND RELIGION: CONTROLLING THE WORKPLACE CONVERSATION
24. A (DEI) DIVERSITY, EQUITY, AND INCLUSION PROGRAM IS NO LONGER AN OPTION - IT IS MANDATORY AS IS MANAGER TRAINING
25. UPSTREAM AND DOWNSTREAM COMMUNICATION: PREPARING FOR BOTH
26. EFFECTIVE DELEGATION TO ALLEVIATE YOUR STRESS
27. DEVELOPING LISTENING SKILLS TO IMPROVE COMMUNICATION WITH AND TO YOUR TEAM
28. OWNERSHIP MINDSET - GET YOUR TEAM IN THE GAME
29. HOW TO PREVENT THE HR DEPARTMENT FROM BECOMING THE COMPLAINT DEPARTMENT
30. CONDUCTING AN HR AUDIT
31. HR METRICS THAT MATTER - AND GET THE ATTENTION OF THE C-SUITE
32. HOW TO ID AND MANAGE TOXIC EMPLOYEES
33. UNDERSTANDING & NAVIGATING THE 5 BEHAVIORS OF A TEAM (TO BE A PRODUCTIVE, HIGH FUNCTIONING TEAM)
34. DO'S AND DON'TS OF A FLEXIBLE WORK SCHEDULE
35. COMMON HR MISCONCEPTIONS
36. HOW TO GO FROM BUDDY TO BOSS AFTER A PROMOTION
37. SUCCESS STRATEGIES FOR THE INTROVERTED LEADER
38. WHY EVERY COMPANY NEEDS AN EMPLOYEE ASSISTANCE PROGRAM
39. COVID-19 AT WORK: KEEPING YOUR EMPLOYEES SAFE, VACCINES MANDATES & MORE
40. PREPARING YOUR WORKPLACE FOR HURRICANE SEASON (OR OTHER NATURAL DISASTER)