

## Sample List of Training Topics

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Most interactive sessions are 90 minutes to two-hours however you may choose several topics/combine topics into 2, 4 or 8-hour sessions.

1. Navigate your new leadership role confidently with "So, You're a New Supervisor! Now What?" course.
2. Leverage AI in HR with the "Using ChatGPT for HR & Managers for Hiring, Policies, Training and More" program.
3. Master the essentials of leadership with the "Management 101 for New Managers/Refresher" half-day session.
4. Foster accountability and open dialogue with "Feedback, Performance Conversations, and Accountability" training.
5. Solidify your corporate identity with the "A Focus on Company Values to Hold All Employees Accountable for Their Behavior" course.
6. Gain a competitive edge in hiring and retention with the "Attracting and Retaining Employees in a Competitive Market" training.
7. Cultivate a culture of growth and loyalty with the "Training & Development to Retain High Performers" course.
8. Enhance your team's effectiveness after participating in the "Performance & Behavior Management Techniques" training.
9. Lead your team through uncertainty with the "Driving Change When Change Is Feared" program.
10. Shape your company's future with the "Culture Change: Getting and Keeping the Culture You Want" course.
11. Secure top talent in your industry with "Hiring the Best in a Competitive Market: Preparation is Key" training.
12. Stay ahead of the curve with "AI and Predictive Analytics are Changing HR and Recruiting: The Risks and Rewards" program.
13. Navigate tumultuous times effectively with "HR in Times of a Crisis" training.
14. Reward and motivate your team on a budget with the "Rewarding Employees on a Tight Budget" course.
15. Enhance team dynamics with the "Understanding Personality Styles to Improve Productivity" program.
16. Drive recruiting success with the "Using Recruiting Metrics for Positive Change" course.

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17. Strengthen your team's synergy with "The Importance of the Manager-Employee Relationship" training.
18. Equip your leaders for conflict resolution with the "Why Every Supervisor Needs to Understand Conflict Resolution & Difficult Conversations" program.
19. Bridge generational gaps with "Understand All Generations to Improve Communication" training.
20. Minimize legal risks with the "Employment Law: Avoiding Unintentional Discrimination or Bias" training course.
21. Foster a respectful remote work environment with "Preventing Virtual Harassment When Working Remotely or Using Technology as a Source of Communication" training.
22. Promote inclusivity with the "Preventing Workplace Harassment with a Diverse, Equitable, Inclusive, Respectful and Civil Workplace" program.
23. Handle sensitive situations with grace with the "Terminating Employees: Legally & Respectfully" course.
24. Reinforce ethical standards with "Implementing Ethical Adherence by Creating a Cultural Pledge" training.
25. Boost emotional intelligence with the "Emotional Intelligence & Common Sense - It is Not What You Think" program.
26. Address sensitive issues head-on with the "Dealing with Gambling Issues in the Workplace" course.
27. Maintain professionalism with "Politics and Religion: Controlling the Workplace Conversation" training.
28. Embrace diversity with the "A Diversity, Equity, and Inclusion Program is No Longer an Option - It is Mandatory as is Manager Training on DEI" program.
29. Enhance communication with "Upstream and Downstream Communication: Preparing for Both" course.
30. Streamline your workload with "Effective Delegation to Alleviate Your Stress" training.
31. Foster effective communication with the "Developing Listening Skills to Improve Communication with and To Your Team" program.
32. Inspire ownership with "Ownership Mindset - Get Your Team in the Game" course.
33. Prevent HR from becoming saddled with complaints via the "How to Prevent the HR Department from Becoming the Complaint Department" training. Hint: It involves training managers
34. Ensure compliance and best practices with the "Conducting an HR Audit" course.

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35. Make data-driven HR decisions with "HR Metrics That Matter - And Get the Attention of the C-Suite" training.
36. Manage challenging employees effectively with "How to ID and Manage Toxic Employees".
37. Build a high-performing team with "Understanding & Navigating the 5 Behaviors of a Team" course.
38. Optimize work-life balance with the "Do's and Don'ts of a Flexible Work Schedule" training.
39. Debunk HR myths with the "Common HR Misconceptions" program. Hint: HR is not payroll or a mental health counselor.
40. Transition seamlessly into supervision and leadership with "How to Go from Buddy to Boss After a Promotion" course.
41. Leverage your introverted strengths with "Success Strategies for the Introverted Leader" training.
42. Boost employee wellbeing with the "Why Every Company Needs an Employee Assistance Program" program.
43. Protect your workforce in a pandemic with the "COVID-19 at Work: Keeping Your Employees Safe, OSHA, Vaccines & More" course.
44. Be disaster-ready with the "Preparing Your Workplace for Hurricane Season (or Other Natural Disaster)" training.
45. Cultivate talent internally with the "Effective Job Rotation Programs: Development and Implementation" program.
46. End the year on a high note with the "End of Year HR Checklist" course.
47. Ensure fair treatment for pregnant employees with "Pregnant Workers Fairness Act" training.
48. Foster inclusivity and maintain legal compliance with the "Hearing Disabilities & the ADA" program.
49. Create a positive work environment with "Creating a Winning Company Culture" course.
50. Develop managerial excellence with the "Coaching Skills for Managers and HR" training.

**MANY MORE TOPICS + PLUS + TRAININGS FOR YOUR CUSTOMIZED REQUESTS**

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