

Windsor Preventive Dental Care

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Thank you for choosing us as your dental care providers. Our main concern is that you receive the proper and best possible treatment. We want all of our patients to be able to comfortably afford dental care. Our policy is that payment in full is required at the time of visit. We accept cash, check, VISA, MASTERCARD and DISCOVER CARD. We also proudly offer the following financial arrangements so that our patients can have the opportunity to decide which payment option best suits their needs.

Long Term Dental Financing: Our office also offers Care Credit. Upon qualifying, you will be extended a line of credit from an outside financing company. Interest free financing is available for those patients who do not have the available funds to cover the co pay and/or need to extend their payments over a period of 6 to 12 months. Payment will be made directly to the financing company. The qualification process is simple and can usually be completed in about 10 minutes.

Third Party Billing: We do not intercede with separated or divorced parents. The parent who brings the child to the office is expected to pay for care at the time those services are rendered, regardless of what a divorce decree may say. If you advise the receptionist that a third party is to pay for the visit, we will provide you with an itemized receipt so you may be reimbursed from the third party.

Missed appointment / Cancellation policy: In order to help provide the best care for our patients we ask that you keep the appointment times reserved especially for you. ***If you need to reschedule please call at least 48 hours in advance*** and there will be absolutely no charge. If an appointment is missed without required notice, there may be a missed appointment fee of at least \$50.00.

Unpaid Account: If an account remains unpaid, it will be turned over to a Collection Agency. We will certainly make every effort to avoid this, but if it happens, you will be responsible for any and all collection costs and we may regretfully have to ask you to seek treatment elsewhere.

Insurance Policy: Our office understands the value of insurance benefits to our patients. We accept assignment of most insurance plans. We will fill out our portion of the form and file your insurance forms at no charge. We will estimate the portion that we feel should be covered by your insurance carrier and require that you pay the estimated remaining balance at the time of service. Because all of the procedures and insurance companies are not completely predictable, it is impossible to “quote” the exact cost. Our estimates are merely tools to assist you in trying to determine your out of pocket expense. We will do all that we can to ensure you of maximum benefits, however, there are no guarantees. Your insurance policy is a contract between you, your employer and your insurance company. If there is an insurance overpayment we will gladly and promptly issue a refund check. However, if the insurance company pays less than anticipated, prompt payment of the outstanding balance is expected and anticipated.

We would be happy to work with you to plan out the cost appropriate arrangement for your budget. Financing your treatment allows you to start your dental care immediately and spread the payments over a time period. Most importantly, it offers you the opportunity to enjoy the benefits of dental health without the financial strain. We welcome the opportunity to discuss any aspect of the financial policy with you.

Signature : _____ Date: _____