**PTO MEETING MINUTES JULY 20, 2023**

* Called to order at 6:04 pm
* Mrs. Howell (Principal) in attendance
* Non-Profit Registered with the state. 90+ day delay for tax exemption. Could be upwards of 6 months.
* Motion made to add both Mallory and Nancy as Co-Vice Presidents for PTO for the 2023-2024 school year. 1st-Lacey 2nd-Kelly, motion passed.
* Budget Review:
	+ Field Trips
		- Budget is set for $4500 ($650 per grade level)
		- Per Mrs. Howell, teachers will have their field trip info turned in by October.
* Campus Beautification
	+ Budget is set for $2,000 (1,500 windows, $500 flowerbeds)
	+ Mulch from Lake Jackson – donated \*Free.
	+ Reaching out to other businesses for landscaping materials
* Teachers
	+ Budget is set for $550 ($300 lounge, $150 work room, $100 bathroom)
	+ Going to reach out to graphics person for lounge and work room.
	+ Table, chairs, tv, DVD player, etc. for the lounge. Make it homey and relaxing.
* Hospitality
	+ Budget is set for $1000 ($750 holidays, $250 specialty holidays)
* Winter Wonderland
	+ Budget set at $1000
* Motion made to change and pass the spirit shirt design. 1st- Mallory 2nd-Nancy, motion passed.
* Teacher Incentive program. 50” Tv for teachers as the grand prize. All agreed upon the prize. Chris will keep up with the incentive program points. The programs work with the teachers encouraging the parents to participate in the PTO and the teacher will get the points for the parent’s participation. The party for the winning class will be at the end of the year on Splash Day and will be for both the class and the parent volunteers for the students in the winning class.
* Motion made to add to current bylaws that you cannot resign from any position within the PTO committee and return to any position in that current school year or the following school year. Any exceptions to this rule are up to the Executive Officers to decide and vote on. 1st-Mallory 2nd-Priscilla, motion passed.
* Winter Wonderland is scheduled for December 8, 2023. We will need one teacher from each grade level to be over each game. Mrs. Howell will work on getting the teachers for the games. Need to get with Mrs. Martin and talk with her about the grade levels each doing a song during Winter Wonderland.
* Fall Fundraiser - Nothing but Bundt Cakes. Do in either September or October. Chris will contact them and see if they offer an incentive for the whole school. If they do not, then Chris will reach out to other local businesses and see how much it costs. Possibly Crocodile Encounter, Birds of Prey, etc.
* Muffins with Mom/Donuts with Dad in May. Student focus is over it, and they will be meeting soon. We can reach out to them and let them know that we are interested in holding that event.
* TEPSA is the program that the district uses for special dates; teachers apprec. Etc..
* PTO will be taking over 5th grade graduation ceremony decorations and possibly a spaghetti dinner. Looking into gifts for the 5th graders as well. More details to come soon.
* Motion to adjourn the meeting at 7:21pm. 1st-Kelly 2nd Lacey, motion passed.