



Volunteer Process

Dear Friend of HSW:

Thank you for your interest in volunteering at the Humane Society of Wickenburg. It is truly an exciting place to be and a place where you can really make a difference. Due to COVID-19, there have been some changes to our program as of October, 2020. We hope you will be interested in donating your time to better the lives of our animals!

The following information is for adults, with very limited positions for juniors at least 16 years of age.

What has changed?

- Our application process is all online. All volunteer application forms, orientation, and information can be found on our website. If you have any complications, please let our Volunteer Coordinator know.

<https://wickenburghumane.com/volunteer>

- HSW encourages volunteers to join the HSW Membership at the Friend level or above. We are seeking volunteers who are committed to supporting HSW and demonstrating that support. If you aren't a member, you can join online.
- (HSW operates solely on donations and grant funding, your membership goes towards covering the cost of volunteer supplies and preparing the animals for their forever home. Every animal is spayed/neutered, vaccinated, microchipped, and receives any necessary medical attention prior to being placed in their forever home.)

<https://wickenburghumane.com/membership>

- Each Volunteer receives an HSW Volunteer Shirt!
- Opportunities can be seen on our web site.
- There will be a dedicated Adoption Coordinator on staff who will organize the adoption events.

What is staying the same?

- Commitment to our animals and HSW
- Having fun while volunteering
- Sharing adoption success stories and current shelter information
- The Volunteer Coordinator will be the main point of contact for adoption assignments and questions.
- We will have periodic meetings to keep volunteers updated on what is happening. These may be online at some times.



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THE STEPS - How to become a volunteer:

Go to <https://wickenburghumane.com/volunteer> to get started.

Please contact Cheryl Hoyer, Volunteer Coordinator, with questions.

Email: cheryl@wickenburghumane.com or via Phone: 928-684-8801

➤ STEP 1

Submit a Volunteer Application. Include complete and definite schedule availability the next 4-6 months. Please do not write "flexible schedule" as we need specific days noted to plan. Most special events and adoption events are on weekends.

➤ STEP 2

The volunteer coordinator will call you to discuss your areas of interest, answer questions, and assign you to a position that fits your interests and availability.

➤ STEP 3

If accepted, training dates and volunteer schedules are usually assigned within the same month. Most volunteer positions require a firm monthly 2 -4 hour commitment for 6 months, depending on opportunities or type of volunteer work.

PLEASE NOTE: Under no circumstances will the Humane Society of Wickenburg be able to verify any hours for court ordered community service. Please contact the court for a list of participating non-profit organizations to verify your hours.

Our address is 4000 Industrial Rd. in Wickenburg. Please come to the walk-up window and notify Customer Relations you are here for orientation. Wear comfortable shoes.

Please do not bring pets or children to the orientation.

- Once the orientation is completed, the volunteer coordinator will contact you to discuss your interests. Interviews are scheduled only if you have completed the orientation and you are available for the specific training dates and shift openings.
- **Parents of junior volunteers may stay for the entire orientation or you may pick them up at the end.**

Thank you for caring!

Tammy Hankins, Executive Director