



Volunteer Process

Dear Friend of HSW:

Thank you for your interest in volunteering at the Humane Society of Wickenburg. It is truly an exciting place to be and a place where you can really make a difference.

The following information is for adults, with very limited positions for juniors at least 16 years of age.

How to become a volunteer:

1. Submit a Volunteer Application. Include complete and definite schedule availability (page 3 of application) for the next 6-8 months or if you anticipate a change in your schedule before 6 months please write schedule your new on the application as well (please do not write "flexible schedule").
2. Attend a volunteer orientation and tour the shelter to learn about our volunteer programs and the commitment involved. **Orientations are scheduled on an "as needed" basis. Our Volunteer Coordinator will contact you to schedule an orientation.**
3. Interview for a specific volunteer position. Openings are limited and are discussed at the orientation.
4. If accepted, training dates and volunteer schedules are usually assigned within the same month. Most volunteer positions require a firm weekly 2-6 hour commitment for 6 months or 70 hours.

PLEASE NOTE: Under no circumstances will the Humane Society of Wickenburg be able to verify any hours for court ordered community service. Please contact the court for a list of participating non-profit organizations to verify your hours.

Our address is 4000 Industrial Rd. in Wickenburg. Please come into the lobby and notify the receptionist you are here for orientation. Wear comfortable shoes. **Please do not bring pets or children to the orientation.**

- Once the orientation is completed, the volunteer coordinator will contact you within 2-3 weeks after the orientation if they are interested in scheduling an interview with you.
- Interviews are scheduled only if you have completed the orientation and you are available for the specific training dates and shift openings.
- **Parents of junior volunteers may stay for the entire orientation or you may pick them up at the end.**

Thank you for caring!

Tammy Hankins, Executive Director

Humane Society of Wickenburg