

# Britton Meadows Property Owners Association

Board of Directors Meeting  
MINUTES  
Thursday, June 11, 2021  
7:00 p.m.  
P.O. Box 695  
Skiatook, Oklahoma 74070  
[BrittonMeadowsHOA@gmail.com](mailto:BrittonMeadowsHOA@gmail.com)

**MEMBERS PRESENT:** Leia Anderson,  
April Bible,  
Aaron Bible,  
Kim Koerperich,  
Dean Hutchings,  
Colin Barnes,  
Nick Nuttall.

## 1. Call to Order

Treasurer, Dean Hutchings, called the in-person meeting to order at 7:00 p.m.

## 2. Minutes

The minutes of the 2021 Britton Meadows Property Owners Association Annual Meeting Via-zoom were included in the agenda emailed from Treasurer, Dean Hutchings prior to the meeting for the Board's review and approval.

A motion was made by Ms. Anderson and seconded by Mr. Barnes, that the minutes of the 2021 Britton Meadows Property Owners Association Annual Meeting be approved.

The board reviewed the minutes and unanimously approved the minutes.

## 3. FINANCIAL REPORT

Treasurer, Mr. Hutchings updated the Board Members on the yearly budget, available funds, expenditures and items listed in the POA account.

The Treasurer also informed the board members that approximately \$4,200.00 in funds are currently in arrears and that he will be drafting the past due statements for yearly dues and assessments to the homeowners within the next 30days.

## 5. ELECTION OF OFFICIERS

Board members held an election on the following appointments to office positions.

A motion was made by Mr. Hutchings, and seconded by Mr. Barnes, electing Ms. Leia Anderson Judge to the position of President of the Board of Directors.

A motion was made by Ms. Anderson, and seconded by Mr. Koerperich, electing April Bible to the position of Vice President of the Board of Directors.

The board unanimously approved the motions for both offices of the President and Vice President of the Board of Directors as listed above.

## **6. SPECIAL MEETING REQUEST**

Mr. Barnes updated the board that the remaining (3) three board members have completed their terms per Article IV of the bylaws.

The Board of Directors discussed and agreed that the board now has (3) three open positions.

A motion was made by Ms. Anderson and seconded by Ms. Bible to call a special meeting via Skype of the members to nominate and vote on the remaining vacant director seats.

The board unanimously approved the request for a special meeting via SKYPE and Mr. Hutchings agreed to send the standard (15) fifteen day written notice to all property owners by regular mail.

## **7. ARCHITECTURAL COMMITTEE**

The previously elected Architectural Committee members, Leia Anderson Judge, Nick Nuttall, Aaron Bible, discussed with the Board of Directors the duties of the committee, ongoing violations, complains, and other business relating to the Architectural Committee.

The board and committee agreed to reconvene and hold over said action items to the next meeting of the Board of Directors in an effort allow for the election of the (3) three new directors at the upcoming special meeting.

Ms. Anderson agreed to be the lead point of contact for the Architectural Committee approvals, business and or other issues as needed and will coordinate with the other Architectural Committee members as needed.

## **8. NEW BUSINESS-SOCIAL MEDIA**

The board and staff discussed and agreed to create a new Facebook page for Britton Meadows Property Owners to better serve the homeowners and give faster access to all neighborhood information. Ms. April Bible agreed to set up a page and post on Next Door announcing the new private Facebook Page.

Ms. April Bible agreed to take over all previous board email accounts and set up mailboxes for all Directors to have access.

**8. OLD BUSINESS-YEARLY DUMPSTER**

The board heard from Mr. Bible. He contacted the city and after discussion by the board on feasibility of individual trips to the city dump, the city employee requirements, the board agreed to continue the previous year's rental of a dumper to be placed at the previous location and emptied (3) three times with cost of dumpster to be paid by the board from the general funds.

**9. ADJOURNMENT**

The meeting adjourned at 7:48p.m.

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