

Grixdale Farms Neighborhood Association

-Constitution-

Article 1 – Purpose

- Section 1** The purposes for which the Grixdale Farms Neighborhood Association is organized are:
1. To enhance the livability of the area by establishing and maintaining an open line of communication and liaison between the neighborhood, government agencies, and other neighborhoods, etc.
 2. To provide an open process by which all members of the neighborhood may involve themselves in the affairs of the neighborhood.
 3. To make Grixdale Farms a place where people want to move-in, live-in, and stay-in

Article 2 – Boundaries

- Section 1** The boundaries of the association shall be defined as follows:
- North – 7 Mile Rd
 - South – 6 Mile Rd (W McNichols Rd)
 - East – Corridor of John R
 - West – Woodward

Article 3 – Membership

- Section 1** Membership in the association shall be open to all residents, property owners, businesses, and organizations located within the boundaries of the neighborhood. To become a member, a membership registration must be completed.

Article 4 – Funding

- Section 1** Any funds received will be used to further the association purpose (Article 1)
- **Dues** – Annual Dues will be set by the association board of directors.
 - Initially set at \$0 annually
 - **Contributions** – funds from entities outside our neighborhood

Article 5 – Meetings

There will be at least 4 meetings Annually (one each quarter). Written notice of all meetings shall require 7 days advance notice to all members of the association.

- Section 1 3 General membership meetings:** held on date decided upon by the majority vote of the Board of Directors.
- Section 2 1 Annual meeting:** at this meeting:
- The president shall report on the state of the association.
 - The Treasurer shall give an annual financial report.
 - Elections for members of the board shall be held.
- Section 3 Special meetings:** a special meeting of the members may be called if deemed necessary by the board of directors. Notification and purpose of the special meeting shall be given to all members of the association.
- Section 4 Agenda:** The board shall prepare the agenda for general and special meetings. Any member may suggest an item to be added to the agenda by submitting the item in writing to the board of directors.
- Section 5 Participation:** Any general, annual, or special meeting is open to any association member. However, only Dues paying members are entitled to a vote. All actions or decisions resulting from meetings shall be communicated to all association members.
- Section 6 Voting:** All dues paying members 18 years of age and older shall be entitled to one vote.
- Section 7 Procedures:** The association shall follow Roberts Rules of Order

Article 6 – Board of Directors

- Section 1 Composition of the board:** The board shall be comprised of 12 members.
- Section 2 Duties of the Board:**
- **Management** – the board shall manage the affairs of the association in the interim between general meetings. The board shall be accountable to the membership and seek the views of those affected by any proposed policies or reactions before adopting any recommendation on behalf of the neighborhood.
 - **Vacancies** – the board may fill any vacancy on the board with a majority vote of the board. The member appointed to fill the vacancy shall serve the remainder of the unexpired term.
 - **Board Meetings** – the board shall meet prior to any membership meetings.
- Section 3 Quorum of 7 is required to have a meeting**

Article 7 – Election of Board Members

- Section 1 Eligibility:** Only members shall be qualified to hold an elected position
- Section 2 Term of the Board:** Members of the board shall be elected to serve for two years before holding another election.
- Section 3 Method of Election:** Elections shall be held at the annual meeting. Candidates shall be nominated and voted on by members.
- Section 4 Impeachment:** Any holder of elected office may be removed from position by at two-thirds vote at a membership meeting.

Article 8 – Officers

- Section 1 Titles:** The board shall elect from among its members a president, vice-president, secretary, and treasure at the first board meeting following the annual meeting.
- Section 2 Duties of Officers:**
- President – prepare the agenda and preside at all meeting of the board and membership.
 - Vice-President – work together with the president at lead meetings, assign committees, and preside at meetings in presidents' absence.
 - Secretary – keep minutes of all meetings and a written record of all decisions and resolutions + membership organization
 - Treasurer – held accountable for all funds and shall give an accounting at the annual meeting. Shall receive, safekeep, and disburse the association funds. (disbursement shall require the signature of another board member)

Article 9 – Amendment of the Association Constitution

- Section 1** Amendment to the constitution shall be made at a members meeting and shall Require a two-thirds vote of the members present at the meeting.

Adopted on: 07-05-2024

Board Member Signatures:

Seven handwritten signatures are visible, arranged in two rows. The top row contains four signatures, and the bottom row contains three. The signatures are written in black ink on a white background.