**WHITE DEER TOWNSHIP BOARD OF SUPERVISORS**

**MEETING MINUTES**

**January 28, 2025**

The regular meeting of the Board of Supervisors of White Deer Township was held on January 28, 2025. Present were Supervisors Carroll Diefenbach, Donald Wilver, Jr. and Paul Saber, Township Secretary Michelle Finck and Jason Brudecki, Esq. Also in attendance were Road Master Clint Heintzelman, Stevan Wilver, Bruce & Margaret Musser, David Mull, Dale Nonemaker, Richard Hause, and Conimarie Sulewski from the White Deer Community Park.

The minutes from the December 17, 2024 meeting were approved following a motion by Mr. Saber and seconded by Mr. Wilver.

The minutes from the 2025 Organizational Meeting were approved following a motion by Mr. Wilver and seconded by Mr. Saber.

**PAYMENT OF BILLS**

Following a motion by Mr. Saber and seconded by Mr. Wilver, the Board of Supervisors voted unanimously to approve the bill sheet dated January 28, 2025 totaling $107,297.74.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

**Fireworks Issue**

Mr. Brudecki shared a sample ordinance to the Supervisors. After discussion, it was determined that no further action will be taken on adopting an ordinance to address firework issues.

**Satisfaction of Pension Audit Findings**

We are still waiting on guidance from the actuaries at PSATS to satisfy the findings. Contact has been consistently made with PSATS for any updates.

**NEW BUSINESS**

**Motion to Resolution 25-1 adopting the CKCOG 2025 Fees.**

A motion was made by Mr. Wilver and seconded by Mr. Saber to adopt the 2025 Fees for the COG. The fees will be effective March 1, 2025.

**Motion to Adopt Ordinance #79 Amending Chapter 1, Part 1, Section 101 of the Code of Ordinances regarding Township Supervisor’s Compensation.**

A motion was made by Mr. Saber and seconded by Mr. Wilver adopting the ordinance amending the supervisor compensation. The new rate will apply when a board member is reelected or elected for a first term.

**Motion to Advertise for 2025 Stone Bid**

 A motion was made by Mr. Wilver and seconded by Mr. Saber to advertise the 2025 Stone Bid.

**Motion to Advertise for 2025 Base Repairs and Seal Coating**

A motion was made by Mr. Saber and seconded by Mr. Wilver to advertise the bid for the 2025 Base Repairs and Seal Coating.

**Motion to Appoint Mike Brown as Alternate Sewage Enforcement Officer**

A motion was made by Mr. Wilver and seconded by Mr. Saber to appoint Mike Brown as our alternate Sewage Enforcement Officer. This an update to the motion made at the Reorganizational Meeting as Kenneth Young is no longer serving in this capacity. Paul Rapp will be our primary SEO.

**Park Rental Agreement & Food Safe Certification**

A copy of Kelly Township’s rental agreement was provided to the Supervisors as reference in preparation of updating our park rental agreement for the new building.

Discussion was also held regarding the required food safe certification for anyone serving food to the public from the park facility.

**ZONING AND PLANNING**

No plans needed approval.

**SOLICITOR/SUPERVISOR OTHER COMMENTS**

Clint Heintzelman shared that the installation of the new radios will be completed on January 29th.

Mr. Brudecki shared that he has been in contact with the engineer for Rabbittransit/Susquehanna Regional Transportation Authority regarding the financial security for the new terminal project. Further information will be obtained before the documentation is prepared and executed.

Mr. Diefenbach shared his concerns regarding the Fire Company being called out for downed trees/limbs before the Township is called. Mr. Brudecki was asked to send a letter to the 911 Communication Center informing them of the protocol to be followed in these instances so that the Fire Company is not tied up in the event of an actual emergency.

**ADJOURNMENT**

With no other business to discuss, a motion was made by Mr. Wilver and seconded by Mr. Saber to adjourn.

 Michelle Finck, Secretary

 Don Wilver, Jr., Treasurer

**“ALL SUPPORTING DOCUMENTATION NOT CONTAINED HEREIN ARE MAINTAINED IN A SEPARATE FILE AT THE WHITE DEER TOWNSHIP MUNICIPAL OFFICE.”**