**WHITE DEER TOWNSHIP BOARD OF SUPERVISORS**

**MEETING MINUTES**

**FEBRURARY 25, 2025**

The regular meeting of the Board of Supervisors of White Deer Township was held on February 25, 2025. Present were Supervisors Carroll Diefenbach, Donald Wilver, Jr. and Paul Saber, Township Secretary Michelle Finck and Jason Brudecki, Esq. Also in attendance were Road Master Clint Heintzelman, Colton Loreman, Joel Zimmerman, David Young, Gary Young, Steve Wilver, Larry Maynard, Duane Kling, Nathaniel Gearhart, Dave Edinger, Bruce & Margaret Musser, and Julianne Erway, Union County Emergency Management Director.

The minutes from the January 28, 2025 meeting were approved following a motion by Mr. Wilver and seconded by Mr. Saber.

**PAYMENT OF BILLS**

Following a motion by Mr. Saber and seconded by Mr. Wilver, the Board of Supervisors voted unanimously to approve the bill sheet dated February 25, 2025 totaling $60, 291.44.

**PUBLIC COMMENT**

Joel Zimmerman, resident on White Deer Pike was in attendance to share his concerns with the issuance of an occupancy permit for renovations to his home in 2018 with issues later being determined after the construction was complete. Discussion ensued. Contact would be made with the COG to look into this concern.

Dave Edinger shared concerns with Walnut Alley being dug up from UGI and the Sewer Authority and now the area is sinking. Mr. Diefenbach that he would address the issues with UGI and the Sewer Authority.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Stone Bids**

Stone Bids were received from Heidelberg Materials Northeast, LLC and New Enterprise Stone and Lime Co., Inc. A motion was made by Mr. Saber and seconded by Mr. Wilver to approve the bid from Heidelberg Materials for 200 Tons 1B Stone

500 Tons Subbase No. 2A, 200 Tons 2B Stone, 200 Tons No 4 Stone and 200 Tons Anti-Skid.

A motion was made by Mr. Wilver and seconded by Mr. Saber to approve the bid from New Enterprise Stone and Lime, Co. for 500 Tons 25 MM Asphalt Base Course, 500 Tons 19 MM Asphalt Binder Course and 500 Tons 9.5 MM Asphalt Wearing Course.

**Paving Bids**

The following bids were received:

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| --- | --- |
| BIDDER | AMOUNT |
| New Enterprise Stone & Lime Co., Inc | $112,291.52 |
| RiteWay, Inc. | $115,904.36 |
| Dave Gutelius Excavating, Inc | $117,392.00 |
| Big Rock Paving | $119,011.20 |
| Mid-State Paving, LLC | $129,536.00 |
| M & J Excavation Inc. | $131,560.00 |
| Glenn O. Hawbaker, Inc. | $133,381.60 |
| HRI, Inc. | $163,741.60 |
| Fairchild Brothers, Inc. | $174,317.00 |
| Jenkins Enterprises, LLC | $203,678.00 |

A motion was made by Mr. Wilver and seconded by Mr. Saber to accept and approve the bid from New Enterprise Stone & Lime Co, Inc.

**Seal Coat Bids**

The following bids were received:

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| --- | --- |
| BIDDER | AMOUNT |
| Russell Standard Corporation | $39,913.63 |
| Midland Asphalt Materials, Inc. | $40,994.31 |

A motion was made by Mr. Saber and seconded by Mr. Wilver to accept and approve the bid from Russell Standard Corporation.

**Resolution 25-2**

A motion was made by Mr. Wilver and seconded by Mr. Saber to adopt Resolution 25-2 adopting the Union County 2025 Hazard Mitigation Plan.

**Comcast Franchise Agreement**

A motion was made by Mr. Saber and seconded by Mr. Wilver to approve the Comcast Franchise Agreement with a 3% franchise fee and a 10-year term.

**Citizens Electric Bucket Truck**

Mr. Diefenbach shared that our bucket truck endured major mechanical issues with costly repairs needing to be made to make the truck operable. Citizens Electric has a 2008 truck with roughly 34,000 miles and 6,000 hours that they are willing to sell us for $10,000 to keep it in the County rather than sending it to auction. The truck would be available in the Fall once their new truck arrives. A motion was made by Mr. Saber and seconded by Mr. Wilver to accept the purchase agreement with Citizens Electric.

**CDL Training**

Mr. Diefenbach shared we have looked into the training process for CDL licenses and upgrades and that he would offer his truck and trailer with air brakes at no-charge for use in the driving and testing. Mr. Brudecki saw no issues with this as long Mr. Diefenbach was willing to accept any unforeseen damages. A motion was made by Mr. Wilver and seconded by Mr. Saber to approve the expenditure of obtaining a full CDL license for Colton Loreman and upgrades for Clint Heintzelman and Mr. Diefenbach.

**White Deer Park Donation**

A motion was made by Mr. Saber and seconded by Mr. Wilver to prepare the donation check for the White Deer Park Association for $3,000.00. The expenditure was figured into the 2025 budget.

**Graylyn Crest DEP Reconstructive Planning Documentation**

Mr. Diefenbach shared that our SEO Paul Rapp stopped into the office regarding issuing a Sewer Permit for a lot in the Graylyn Crest Development. This lot is part of a subdivision that was created without the required sewage facilities planning module approvals and recorded prior to June 10, 1989. Therefore, as our SEO, Mr. Rapp is required to notify municipal officials that he has received a permit application and intends to issue a permit for the lot without a sewage facilities planning module.

**ZONING AND PLANNING**

**Duane & Cathleen Kling Minor Subdivision Plan #014-053-041.A0000**

A motion was made by Mr. Wilver and seconded by Mr. Saber to approve the plan.

**SOLICITOR/SUPERVISOR OTHER COMMENTS**

Mr. Diefenbach shared that we have received a request for a pay application for the electrical contractor at the Park. The electric work is essentially complete except for some final hookups that cannot be done until after the painting is completed. Due to the cold weather, the painting has been delayed. A motion was made by Mr. Saber and seconded by Mr. Wilver to pay the remaining balance less the 10% retainage of $2,522.20. Discussion ensued regarding the construction progress.

Clint Heintzelman shared that there have been a couple residents concerned of a tree leaning toward the road on Gray Hill that will cause utility outages when it falls. The tree is not on the Township right-of-way. PPL and Windstream both will not do anything until the lines come down if it falls. The property owner is willing to take care of the tree but inquired if the Township could provide traffic control when the tree is taken down. Discussion ensued regarding the consequences and repair costs to the power and phone lines as well as any damage done to the road. It was determined to encourage the homeowner to contract with an insured tree service.

Clint Heintzelman also shared of an incident in which a dumpster on Judy Road in the right-of-way was hit with snow from a snowplow during one of the storms. The homeowner emailed the Township and was informed that the dumpster needs to be moved out of the right-of-way to give the trucks ample room to maneuver. Mr. Brudecki was asked to prepare and send a letter to the homeowners instructing that the dumpster be removed from the right-of way.

**ADJOURNMENT**

With no other business to discuss, a motion was made by Mr. Wilver and seconded by Mr. Saber to adjourn.

 Michelle Finck, Secretary

 Don Wilver, Jr., Treasurer

**“ALL SUPPORTING DOCUMENTATION NOT CONTAINED HEREIN ARE MAINTAINED IN A SEPARATE FILE AT THE WHITE DEER TOWNSHIP MUNICIPAL OFFICE.”**