



Growing Together. Raising Value

2024

TITLE VI PROGRAM



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I. Introduction

Purpose

The purpose of this Title VI Plan is to ensure that the ATL Airport Community Improvement Districts (CIDs) complies with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d) and all related statutes, regulations, and directives. Title VI prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance.

Objectives

1. To ensure that the level and quality of transportation services are provided without regard to race, color, or national origin.
2. To promote the full and fair participation of all affected populations in transportation decision-making.
3. To ensure meaningful access to programs and activities by persons with limited English proficiency (LEP) as per Executive Order 13166.

II. Policy Statement

The ATL Airport CIDs is committed to ensuring that no person is excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance on the grounds of race, color, or national origin as protected by Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d).

III. General Requirements

Title VI Coordinator

The Title VI Coordinator for the ATL Airport CIDs will be responsible for initiating, monitoring, and ensuring compliance with Title VI requirements. The Coordinator's contact information will be made publicly available.

Notice to the Public

The ATL Airport CIDs will inform the public of their rights under Title VI by:

- Posting a Title VI notice on the CIDs' website.
- Displaying the notice in public areas of the CIDs offices and facilities.
- Including the notice in relevant publications and outreach materials.

Title VI Complaint Procedures

The ATL Airport CIDs will have procedures for investigating and tracking Title VI complaints. These procedures will be available to the public via the CIDs' website and upon request.

Filing a Complaint

A complaint must be filed in writing and contain:

- The complainant's name, address, and contact information.
- A detailed description of the alleged discrimination.
- The date and location of the incident.

Complaints should be submitted to the Title VI Coordinator within 180 days of the alleged incident as per 49 CFR § 21.11(b).

Investigation

Upon receipt of a complaint, the Title VI Coordinator will:

1. Acknowledge receipt of the complaint.
2. Conduct a thorough investigation, including interviews and review of relevant documents.
3. Issue a written decision within 60 days of receiving the complaint, outlining findings and any corrective actions.

Record Keeping

The Title VI Coordinator will maintain records of all Title VI investigations, complaints, and compliance activities. These records will be available for review by the Federal Transit Administration (FTA) upon request.

IV. Program-Specific Requirements

Public Participation Plan

The ATL Airport CIDs will develop and implement a Public Participation Plan (PPP) to ensure inclusive and meaningful public involvement in decision-making processes. The PPP will:

- Identify and involve traditionally underserved populations.
- Utilize various outreach methods to engage a diverse audience.
- Provide information in languages other than English, as necessary, to ensure meaningful access for LEP persons in accordance with Executive Order 13166.

Limited English Proficiency (LEP) Plan

The ATL Airport CIDs will conduct a Four-Factor Analysis to determine the need for language assistance services:

1. **Number or Proportion of LEP Persons:** Identify the number or proportion of LEP persons eligible to be served or likely to be encountered by the CIDs' programs.
2. **Frequency of Contact:** Determine the frequency with which LEP persons come into contact with the CIDs' programs.
3. **Nature and Importance:** Assess the nature and importance of the CIDs' programs, services, and activities to LEP persons.
4. **Resources and Costs:** Identify the resources available and costs associated with providing language assistance services.

Based on this analysis, the ATL Airport CIDs will develop an LEP Plan that may include:

- Translation of vital documents into languages other than English.
- Providing interpreters at public meetings.
- Training staff on language assistance services.

Monitoring and Updating the Title VI Plan

The ATL Airport CIDs will review and update the Title VI Plan every three years to ensure compliance with federal requirements and address any changes in the community or the CIDs' programs and activities.

V. Contact Information

For more information on the ATL Airport CIDs' Title VI Plan or to file a complaint, please contact:

Title VI Coordinator
ATL Airport Community Improvement Districts
3800 Camp Creek Parkway, Bldg. 1400, Suite 132
Atlanta, GA 30331
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This Title VI Plan outlines the ATL Airport CIDs' commitment to ensuring nondiscriminatory practices and meaningful access to all individuals, regardless of race, color, or national origin. Through effective public participation, language assistance, and continuous monitoring, the CID strives to uphold the principles of equity and inclusion in all its programs and activities.