
Title VI Implementation Plan



Goldensun
4444 W. Vista Ave.
Glendale AZ 85301

Implementation Plan Dates
February 10, 2020-February 9, 2023

Contents

Title VI Policy Statement.....	3
Title VI Notice to the Public	4
Title VI Notice to the Public -Spanish.....	5
Title VI Complaint Procedures	6
Title VI Complaint Form	7
Title VI Investigations, Complaints, and Lawsuits.....	11
Public Participation Plan	12
Limited English Proficiency Plan	14
Non-elected Committees Membership Table	15
Title VI Equity Analysis	16
Board Approval for the Title VI Program	16

Title VI Policy Statement

The Goldensun policy assures full compliance with Title VI of the Civil Rights act of 1964 and related statutes and regulations in all programs and activities. Title VI states that “no person shall on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination” under any Goldensun sponsored program or activity. There is no distinction between the sources of funding.

Goldensun also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. Furthermore, Goldensun will take reasonable steps to provide meaningful access to services for persons with limited English proficiency.

When Goldensun distributes Federal-aid funds to another entity/person, Goldensun will ensure all subrecipients fully comply with Goldensun Title VI Nondiscrimination Program requirements. The Board of Directors has delegated the authority to Matt Sandoval, Title VI Program Coordinator, to oversee and implement FTA Title VI requirements.

Matt Sandoval, Goldensun Executive Director

Title VI Notice to the Public

Notifying the Public of Rights Under Title VI Goldensun

The Goldensun operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Goldensun.

For more information on the Goldensun's civil rights program, and the procedures to file a complaint, contact Matt Sandoval 623-234-3516, (TTY 711); email goldensuned@gmail.com; or visit our administrative office at 4444 W. Vista Ave Glendale, AZ 85301. For more information, visit www.goldensunonline.org

A complainant may file a complaint directly with the City of Phoenix Public Transit Department or the Federal Transit Administration (FTA) by filing a complaint directly with the corresponding offices of Civil Rights: **City of Phoenix Public Transit Department:** ATTN: Title VI Coordinator, 302 N. 1st Ave., Suite 900, Phoenix AZ 85003 **FTA:** ATTN: Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington DC 20590

If information is needed in another language, contact 623-234-3516. Para información en Español llame: Matt Sandoval

*MAKE SURE THE SENTENCE ABOVE IS ALSO PROVIDED IN ANY LANGUAGE(S) SPOKEN BY LEP
POPULATIONS THAT MEET THE SAFE HARBOR THRESHOLD*

Title VI Notice to the Public -Spanish

Aviso al Público Sobre los Derechos Bajo el Título VI **TYPE YOUR AGENCY/TRANSIT PROVIDER NAME HERE**

Goldensun (*y sus subcontratistas, si cualquiera*) asegura cumplir con el Título VI de la Ley de los Derechos Civiles de 1964. El nivel y la calidad de servicios de transporte serán provehidos sin consideración a su raza, color, o país de origen.

Para obtener más información sobre la Goldensun's programa de derechos civiles, y los procedimientos para presentar una queja, contacte Matt Sandoval 623-234-3516, (TTY 711); o visite nuestra oficina administrativa en 4444 W. Vista Ave. Glendale, AZ 85301. Para obtener más información, visite www.goldesnunonline.org

El puede presentar una queja directamente con City of Phoenix Public Transit Department o Federal Transit Administration (FTA) mediante la presentación de una queja directamente con las oficinas correspondientes de Civil Rights: City of Phoenix Public Transit Department: ATTN Title VI Coordinator 302 N. 1st Ave., Suite 900, Phoenix AZ 85003 FTA: ATTN Title VI Program Coordinator, East Building, 5th Floor –TCR 1200 New Jersey Ave., SE Washington DC 20590

The above notice is posted in the following locations: online and in the Bridge space located in the offices at 4444 W. Vista Ave. Glendale, AZ 85301

This notice is posted online at www.goldesnunonline.org

Title VI Complaint Procedures

Notifying the Public of Rights Under Title VI of the Civil Rights ACT of 1964 and related statutes and regulations in all programs and activities. These Federal Statues require that non personal shall, on the basis of race, color, or national origin be excluded from the participation in, be denied benefits of, or be otherwise subjected to discrimination under any program, activity or service Goldensun administers.

Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with: Goldensun, 4444 W. Vista Ave. Glendale, AZ 85301 PH: 623-234-3516. Goldensun has 30 days to investigate each complaint. If more information is needed to resolve the case, Goldensun may contact the complainant. Following the investigation of the complaint, a possibility of two letters will be sent to the complainant: a closure letter or a letter of finding. A closure letter states that there was not a Title VI violation; therefore, the case will be closed. A letter of finding states that there was a Title VI violation and explains what corrective action will be taken to remedy the situation. A complainant can appeal the decision within 60 days of receiving the letter. All appeals must be submitted to the Goldensun Board of Directors by contact 623-234-3516

A complainant may also file a complaint directly with the City of Phoenix Public Transit Department of the Federal Transit Administration (FTA) by filing a complaint directly with the corresponding offices of Civil Rights: City of Phoenix Public Transit Department: ATTN: Title VI Coordinator, 302 N. 1st Ave. Suite 900, Phoenix, AZ 85003 FTA: ATTN: Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington, DC 20590

Title VI Complaint Form

Section I:		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Electronic Mail Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
<i>*If you answered "yes" to this question, go to Section III.</i>		
If not, please supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Section III:		
I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin
Date of Alleged Discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section VI:		
Have you previously filed a Title VI complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide any reference information regarding your previous complaint.

Section V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

Yes No

If yes, check all that apply:

- Federal Agency: _____
- Federal Court: _____ State Agency: _____
- State Court: _____ Local Agency: _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Title: _____

Agency: _____

Address: _____

Telephone: _____

Section VI:

Name of agency complaint is against: _____

Name of person complaint is against: _____

Title: _____

Location: _____

Telephone Number (if available): _____

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below

Signature

Date

Please submit this form in person at the address below, or mail this form to:

Goldensun Title VI Coordinator

4444 W. Vista Ave.

Glendale, AZ 85301

623-234-3516

Goldensuned@gmail.com

A copy of this form can be found online at www.Goldensunonline.org

**Forma Para Poner una Queja
(De Acuerdo Al Título VI)**

Nota: La siguiente información se necesita para procesar su queja.

Información de la persona que está poniendo la queja:

Nombre: Dirección: _____
Ciudad/Estado/Código Postal: _____
Teléfono(Casa): _____
Teléfono (Trabajo): _____

Persona A La Que Se Discriminó (alguien que no sea la persona que está poniendo la queja)

Nombre: Dirección: _____
Ciudad/Estado/Código Postal: _____
Teléfono(Casa): _____
Teléfono (Trabajo): _____

¿Cuál de las siguientes razones describe por lo que usted siente que se le discriminó?

Raza/Color (Especifique) _____ Nacionalidad (Especifique) _____

¿En qué fecha(s) sucedió la discriminación? _____

Describa la presunta discriminación. Explique qué sucedió y quién cree usted que fue responsable (si necesita más espacio, agregue otra hoja).

Escriba una lista con los nombres de las personas que puedan tener conocimiento de la presunta discriminación y cómo contactarlas.

¿Ha presentado esta queja con otra agencia federal, estatal o local, o con cualquier corte federal o estatal? Marque todas las que apliquen.

Agencia Federal _____ Corte Estatal _____ Corte Federal _____
Agencia Local _____ Agencia Estatal _____

Por favor proporcione información de la persona a la que presentó su queja en la agencia/corte.

Nombre: _____
Dirección: _____
Ciudad/Estado/Código Postal: _____
Teléfono(Casa): _____
Teléfono (Trabajo): _____

Por favor firme abajo. Puede anexar cualquier material escrito u otra información que usted crea que es relevante sobre su queja.

Firma de la Persona que presenta la queja _____
Fecha

Número de Anexos: _____

Someta la forma y cualquier información adicional a:

Goldensun Title VI Coordinator
4444 W. Vista Ave.
Glendale, AZ 85301
623-234-3516
Goldensuned@gmail.com

A copy of this form can be found online at www.Goldensunonline.org

Title VI Investigations, Complaints, and Lawsuits

This form will be submitted annually. If no investigations, lawsuits, or complaints were filed, a blank form will be submitted.

Description/Name	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, national origin or disability)	Status	Action(s) Taken (Final findings?)
Investigations				
1)				
2)				
Lawsuits				
1)				
2)				
Complaints				
1)				
2)				

X Goldensun has not had any Title VI complaints, investigations, or lawsuits in 2019.

*Goldensun
Public Participation
Plan*



Goldensun is engaging the public in its planning and decision-making processes, as well as its marketing and outreach activities. The public will be invited to participate in the process whether through public meetings or surveys. As an agency receiving federal financial assistance, Goldensun made the following community outreach efforts:

Monthly Board meetings typically held third Tuesday of each month for 2019
Community Potluck held the first Tuesday of each month during 2019
Strategic Planning Sessions held October 12th, 2019 and November 16th, 2019
Agency newsletter sent on the first business day of the month during 2019

In the upcoming year Goldensun will make the following community outreach efforts:

Community Potluck held the first Tuesday of each month
Agency newsletter sent on the first business day of the month

Public Meetings:

- (1) Public meetings are scheduled to increase the opportunity for attendance by stakeholders and the general public. This may require scheduling meetings during non-traditional business hours, holding more than one meeting at different times of the day or on different days, and checking other community activities to avoid conflicts.
- (2) When a public meeting or public hearing is focused on a planning study or program related to a specific geographic area or jurisdiction within the region, the meeting or hearing is held within that geographic area or jurisdiction.
- (3) Public meetings are held in locations accessible to people with disabilities and are located near a transit route when possible.

Goldensun submits to the Arizona Department of Transportation annually an application for funding. Part of the annual application is a public notice, which includes a 30-day public comment period.

Limited English Proficiency Plan

Goldensun

Limited English Proficiency Plan



Goldensun Peace Ministries has chosen to adopt the City of Phoenix/Valley Metro Language Assistance Plan. Please see the attached document.

Non-elected Committees Membership Table

A sub recipient who selects the membership of transit-related, non-elected planning boards, advisory councils, or committees must provide a table depicting the membership of those organizations broken down by race. Subrecipients also must include a description of the efforts made to encourage participation of minorities on these boards, councils, and committees.

Table Depicting Membership of Committees, Councils, Broken Down by Race

Body	Caucasian	Latino	African American	Asian American	Native American
Population	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%

Describe the process the agency uses to encourage the participation of minorities on such committees should be included

x Goldensun does NOT select the membership of any transit-related committees, planning boards, or advisory councils.

Title VI Equity Analysis

A sub recipient planning to acquire land to construct certain types of facilities must not discriminate on the basis of race, color, or national origin, against persons who may, as a result of the construction, be displaced from their homes or businesses. "Facilities" in this context does not include transit stations or bus shelters, but instead refers to storage facilities, maintenance facilities, and operation centers.

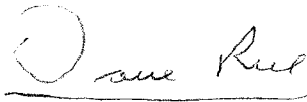
There are many steps involved in the planning process prior to the actual construction of a facility. It is during these planning phases that attention needs to be paid to equity and non-discrimination through equity analysis. The Title VI Equity Analysis must be done before the selection of the preferred site.

Note: Even if facility construction is financed with non-FTA funds, if the sub recipient organization receives any FTA dollars, it must comply with this requirement.

The Goldensun has no current or anticipated plans to develop new transit facilities covered by these requirements. No facilities covered by these requirements were developed since 2005.

Board Approval for the Title VI Program

On February 10, 2020 the Goldensun Board of Directors met and approved the attached Title VI program. Minutes are attached.



Board Chair

2-10-2020

