

SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
Balance Sheet Annual Report - Unposted Transactions Included In Report
As of 12/31/2021

	Current Period Balance
Current Assets	
Cash - General	87,608.68
Grant and contract receivables	<u>291,479.25</u>
Total Current Assets	<u><u>379,087.93</u></u>
Current Liabilities	
Accounts Payable	197,072.03
Accrued liabilities	<u>78,734.47</u>
Total Current Liabilities	<u><u>275,806.50</u></u>
Net Assets	
Unrestricted	160,253.16
Excess of Revenue over Expenditures	<u>(56,971.73)</u>
Total Net Assets	<u><u>103,281.43</u></u>
Total Liability and Net Assets	<u><u><u>379,087.93</u></u></u>

SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 10/1/2021 Through 12/31/2021

	SFY22 ORIGINAL BUDGET	Percentage Total Budget Remaining	Current Period Actual
Revenues			
Grant and contract revenue			
Federal Revenue	3,214,688.74	63.16%	602,398.75
Non Federal Revenue	331,962.00	66.17%	34,442.59
Refunds/Reimbursements	0.00	0.00%	1.10
Total Grant and contract revenue	3,546,650.74	63.34%	636,842.44
Program Donations			
Program Donations	14,000.00	73.47%	1,671.15
Total Program Donations	14,000.00	73.48%	1,671.15
Total Revenues	3,560,650.74	63.38%	638,513.59
Total Revenues	3,560,650.74	63.38%	638,513.59
Expenses			
Payroll - Gross Payroll	954,628.66	65.89%	175,290.49
Payroll- Employee Related Exp.	78,641.42	68.33%	13,409.87
Payroll - Health Insurance	192,511.12	62.26%	36,397.14
Payroll - W/C	19,825.20	44.66%	7,460.60
Agency - Space Rental/Storage	51,000.00	63.81%	8,550.00
Agency - Utilities	11,500.00	61.96%	1,631.95
Client - Emergency Rent	105,000.00	99.40%	0.00
Client -Spec. Crisis Benefits	1,448,206.80	63.87%	237,311.89
Client - Weatherization Matr.	361,873.26	58.38%	83,974.81
Employee - Fingerprint/Medical	335.00	100.00%	0.00
Equipment - Contract Service	7,988.66	(10.76)%	7,479.65
Equipment - Purchase	15,533.75	100.00%	0.00
Travel - Fuel & Maintenance	23,000.00	66.99%	3,871.14
Equipment - Small Tools	0.00	0.00%	219.24
Fees - Accounting/Audit	10,657.41	100.34%	0.00
Fees - Bank Charges	9,000.00	58.49%	1,617.59
Fees - Membership	31,209.15	79.15%	206.25
Fees - Legal & Professional	18,327.00	59.18%	2,608.02
Insurance - Liability	30,724.89	16.14%	0.00
Meals - Board Perdiem	0.00	0.00%	846.28
Meals - Employee Perdiem	55,875.00	68.30%	6,590.98
Supplies - Janitorial	2,300.00	100.00%	0.00
Supplies - Office	40,688.57	40.74%	8,997.24
Supplies - Postage/Box Rent	3,012.00	59.53%	31.60
Travel - Board Mileage	1,000.00	84.15%	0.00
Travel - Employee Mileage	39,000.00	61.66%	6,985.63
Travel - Emp Rental Car/Fuel	500.00	10.15%	0.00
Travel - Hotel	20,312.85	42.12%	0.00
Telephone	28,000.00	49.10%	7,010.66
Total Expenses	3,560,650.74	64.14%	610,491.03

**MONTHLY BUDGET ANALYSIS
WEATHERIZATION PROGRAM
SFY 2022**

DOE	Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%															
Program Operations	179,310.00	19,391.76	16,710.64	18,898.57	15,333.37	17,327.38	21,508.44	50%	58%	67%	75%	83%	92%	100%	109,170.16	60.88%
T & TA	13,843.00	1,500.00	3,354.26	600.00	-	-	-	-	-	-	-	-	-	-	5,454.26	39.40%
Financial Audit	2,310.00	776.30	3,777.70	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Liability Insurance	4,554.00	570.00	1,196.10	969.91	-	-	-	-	-	-	-	-	-	-	4,554.00	100.00%
Health & Safety	5,850.00	753.56	936.10	-	-	-	-	-	-	-	-	-	-	-	5,076.72	86.78%
Admin Costs	12,088.00	20,145.32	19,556.94	28,162.73	15,933.37	18,914.53	22,478.35	0.00	0.00	0.00	0.00	0.00	0.00	936.10	7.74%	
Total DOE	217,955.00	20,145.32	19,556.94	28,162.73	15,933.37	18,914.53	22,478.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,191.24	57.44%

LIHEAP	Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%															
Program Cost	583,558.00	12,640.46	13,557.13	7,761.63	45,204.90	24,782.01	30,454.22	50%	58%	67%	75%	83%	92%	100%	134,400.35	23.03%
T & TA	1,705.00	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Admin Costs	43,859.00	10,926.43	6,822.14	2,784.24	2,338.92	-	-	-	-	-	-	-	-	-	22,871.73	52.15%
Total LIHEAP	629,122.00	12,640.46	13,557.13	18,688.06	52,027.04	27,566.25	32,793.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157,272.08	25.00%

SWG	Budget		21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	Cumulative	% Comp.
	%															
Program Cost	\$ 14,436.00	-	130.60	1,122.46	614.12	-	-	-	343.19	-	2,970.00	-	238.74	-	5,419.11	37.54%
Health & Safety	\$ 4,724.00	-	541.91	-	-	-	-	-	63.73	-	-	-	77.72	1,000.00	1,683.36	35.63%
Admin Costs	1,916.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total SWG	21,076.00	0.00	672.51	1,122.46	614.12	0.00	0.00	0.00	406.92	0.00	2,970.00	0.00	316.46	1,000.00	7,102.47	33.70%

ACRONYMS	
DOE	DEPARTMENT OF ENERGY
T&TA	TRAINING & TECHNICAL ASSISTANCE
ADMIN	ADMINISTRATION
LIHEAP	LOW INCOME HOME ENERGY ASSISTANCE PROGRAM
SWG	SOUTHWEST GAS

FUNDING SOURCES	
DEPARTMENT OF ENERGY	\$ 217,955
LOW INCOME HOME ENERGY ASSISTANCE	\$ 629,122
SOUTHWEST GAS	\$ 21,076
TOTAL REVENUES	\$ 868,153

**MONTHLY BUDGET ANALYSIS
COMMUNITY SERVICES AND CASE MANAGEMENT
SFY 2022**

CSV	Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%															
Personnel	69,054.92	12,283.01	10,790.44	231.21	12,193.92	5,052.25	4,713.50	58%	67%	75%	83%	92%	100%	45,264.33	65.55%	
ERE	32,349.88	4,060.71	4,002.15	592.65	1,793.66	1,283.98	1,496.90	58%	67%	75%	83%	92%	100%	13,230.05	40.90%	
Prof. Services	11,468.35	4,000.81	1,355.29	-	37.50	2,649.47	313.62	58%	67%	75%	83%	92%	100%	8,356.69	72.87%	
Travel	55,973.00	7,093.86	6,463.35	8,882.57	526.29	846.28	232.84	58%	67%	75%	83%	92%	100%	23,812.35	42.54%	
Space	16,011.33	1,819.83	1,690.67	1,417.71	232.84	1,178.95	232.84	58%	67%	75%	83%	92%	100%	6,572.84	41.05%	
Equipment	14,514.34	-	-	12.00	-	-	-	58%	67%	75%	83%	92%	100%	12.00	0.08%	
Mat./Supplies	20,304.94	1,494.60	6,021.04	-	739.42	1,481.15	-	58%	67%	75%	83%	92%	100%	9,736.21	47.95%	
Operating Serv.	29,750.18	1,104.87	1,917.60	17,223.77	432.14	308.70	467.62	58%	67%	75%	83%	92%	100%	21,454.70	72.12%	
Total Admin.	249,426.94	31,857.69	32,240.54	28,359.91	15,955.77	11,954.50	8,070.76	0.00	0.00	0.00	0.00	0.00	0.00	128,439.17	51.49%	
CMI																
Personnel	307,485.39	25,204.96	19,479.69	5,792.31	18,798.38	8,138.46	13,848.88	58%	67%	75%	83%	92%	100%	91,262.68	29.68%	
ERE	40,145.83	4,732.93	2,631.91	2,413.78	5,225.99	1,856.92	4,182.12	58%	67%	75%	83%	92%	100%	21,043.65	52.42%	
Prof. Services	9,934.22	485.35	475.24	17.85	1,946.11	1,093.14	273.60	58%	67%	75%	83%	92%	100%	4,291.29	43.20%	
Travel	13,904.17	1,881.29	766.29	2,948.71	2,691.77	1,028.19	1,349.30	58%	67%	75%	83%	92%	100%	10,665.55	76.71%	
Space	5,601.81	497.93	466.98	656.57	1,423.73	400.00	355.43	58%	67%	75%	83%	92%	100%	3,800.64	67.85%	
Equipment	17,203.00	1,505.90	403.90	5,425.04	5,685.62	237.65	-	58%	67%	75%	83%	92%	100%	3,556.67	20.67%	
Mat./Supplies	29,668.65	387.04	549.72	2,879.47	2,447.32	381.25	598.65	58%	67%	75%	83%	92%	100%	13,258.11	44.69%	
Operating Serv.	8,714.95	34,695.40	24,777.73	21,147.06	39,240.25	14,653.62	20,607.98	58%	67%	75%	83%	92%	100%	7,243.45	83.12%	
Total Admin.	432,658.02	34,695.40	24,777.73	21,147.06	39,240.25	14,653.62	20,607.98	0.00	0.00	0.00	0.00	0.00	0.00	155,122.04	35.85%	
"VOUCHERS"																
TANF	105,000.00	621.00	-	2.38	1,703.02	1,129.97	1,130.86	58%	67%	75%	83%	92%	100%	4,587.23	4.37%	
LIHEAP	1,378,881.80	82,854.00	118,906.00	108,132.23	96,980.00	87,726.28	83,566.48	58%	67%	75%	83%	92%	100%	578,164.99	41.93%	
CSBG	199,999.98	-	-	-	-	-	-	58%	67%	75%	83%	92%	100%	0.00	0.00%	
NHN	1,645.00	-	-	-	-	-	-	58%	67%	75%	83%	92%	100%	0.00	0.00%	
Total Vouchers	1,685,526.78	83,475.00	118,906.00	108,134.61	98,683.02	88,856.25	84,697.34	0.00	0.00	0.00	0.00	0.00	0.00	582,752.22	34.57%	
Total Services	2,118,184.80	150,028.09	175,924.27	157,641.58	153,879.04	115,464.37	113,376.08	0.00	0.00	0.00	0.00	0.00	0.00	737,874.26	34.84%	

CSV	ACRONYMS	FUNDING SOURCES
CSV	COMMUNITY SERVICES	COMMUNITY SERVICES
CMT	CASE MANAGEMENT	CASE MANAGEMENT (Total Admin + Total Vouchers)
ERE	EMPLOYEE RELATED SERVICES	TOTAL REVENUES
TANF	TEMPORARY ASSISTANCE TO NEEDY FAMILIES	
LIHEAP	LOW INCOME HOME ENERGY ASSISTANCE PROGRAM	
CSBG	COMMUNITY SERVICES BLOCK GRANT	
NHN	NEIGHBORS HELPING NEIGHBORS	

COMMUNITY SERVICES	\$	249,427
CASE MANAGEMENT (Total Admin + Total Vouchers)	\$	2,118,185
TOTAL REVENUES	\$	2,367,612

**MONTHLY BUDGET ANALYSIS
UTILITY WEATHERIZATION PROGRAMS
CALENDAR YEAR 2021**

<u>UNS</u>	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
	%														
WAP Materials	26,625.00	3,000.00	3,000.00	0.00	6,771.73	0.00	1,760.04	0.00	0.00	2,501.36	3,000.00	3,000.00	3,000.00	26,033.13	97.78%
Health & Safety	5,375.00	0.00	0.00	0.00	65.13	0.00	0.00	0.00	0.00	250.13	0.00	0.00	0.00	315.26	5.87%
Admin	5,500.00	300.00	300.00	0.00	683.68	0.00	176.00	0.00	0.00	0.00	300.00	300.00	300.00	2,359.68	42.90%
Total	37,500.00	3,300.00	3,300.00	0.00	7,520.54	0.00	1,936.04	0.00	0.00	2,751.49	3,300.00	3,300.00	3,300.00	28,708.07	76.55%
<u>"UNSG WAP"</u>	7,800.00	0.00	0.00	0.00	4,135.75	0.00	78.33	0.00	0.00	0.00	0.00	0.00	0.00	4,214.08	54.03%
Health & Safety	3,000.00	0.00	2,000.00	0.00	65.13	0.00	156.62	0.00	0.00	0.00	0.00	0.00	0.00	2,221.75	74.06%
Admin	1,200.00	0.00	200.00	0.00	420.08	0.00	23.49	0.00	0.00	0.00	0.00	0.00	0.00	643.57	53.63%
Total	12,000.00	0.00	2,200.00	0.00	4,620.96	0.00	258.44	0.00	0.00	0.00	0.00	0.00	0.00	7,079.40	59.00%

<u>APS</u>	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
	%														
WAP Materials	45,500.00	294.74	14,947.79	0.00	0.00	0.00	8,970.00	3,270.78	0.00	7,990.00	0.00	0.00	8,400.00	43,873.31	96.42%
Admin	24,500.00	103.16	5,231.73	0.00	0.00	0.00	3,139.50	1,144.77	0.00	2,796.50	0.00	0.00	2,940.00	15,355.66	62.68%
Total	70,000.00	397.90	20,179.52	0.00	0.00	0.00	12,109.50	4,415.55	0.00	10,786.50	0.00	0.00	11,340.00	59,228.97	84.61%

<u>G.C.E.C.</u>	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
	%														
WAP Materials	23,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	1,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.21	0.00	0.00	0.00	0.00	60.21	5.12%
Total	24,675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.21	0.00	0.00	0.00	0.00	60.21	0.24%

<u>MW & E</u>	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
	%														
WAP Materials	26,124.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total	27,024.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

<u>ACRONYMS</u>	
EFSP	EMERGENCY FOOD & SHELTER PROGRAM
UNS	UNISOURCE ENERGY SERVICES
UNSE	UNISOURCE ENERGY SERVICES ELECTRIC
UNSG	UNISOURCE ENERGY SERVICES GAS
APS	ARIZONA PUBLIC SERVICE
WAP	WEATHERIZATION ASSISTANCE PROGRAM
GCEC	GRAHAM COUNTY ELECTRIC CO-OP
MW&E	MORENCI WATER & ELECTRIC

<u>FUNDING SOURCES</u>	
	UNISOURCE ENERGY SERVICES \$ 70,500
	ARIZONA PUBLIC SERVICE \$ 70,000
	GRAHAM COUNTY ELECTRIC COOP \$ 24,675
	MORENCI WATER & ELECTRIC \$ 27,024
	TOTAL REVENUES \$ 192,199

(ALL REVENUES ABOVE ARE ONLY FROM JAN '21 - DEC. '21)

MONTHLY BUDGET ANALYSIS
UTILITY AND SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAMS SERVICES
YEAR 2021-2022

ACAA SNAP	Budget %	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '21	Aug '21	Sept '21	Cumulative	% Comp.
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel															
Copying/Printing Materials														0.00	#DIV/0!
Internet/Telephone														0.00	#DIV/0!
Supplies & Non Cap. Expenditures														0.00	#DIV/0!
Building / Space														0.00	#DIV/0!
Other														0.00	#DIV/0!
Travel / Local														0.00	#DIV/0!
Contractual														0.00	#DIV/0!
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
ACAA UTILITIES															
URRD	90,909.00	8,712.47	9,000.00	6,760.00	6,813.71	14,918.27	4,247.28							50,451.73	55.50%
HEAF	1.00	-	-	-	-	-	-							0.00	0.00%
SWG LIEC	5,610.00	800.00	400.00	-	715.53	1,200.00	189.81							3,305.34	58.92%
SWG ESHARE	4,173.00	400.00	400.00	-	252.29	356.87	-							1,409.16	33.77%
SWG ESHARE- RR	1.00	-	-	-	-	-	-							0.00	0.00%
APS Crisis Utilities	3,258.00	-	-	-	652.07	-	-							652.07	20.01%
UNSG - Warm Spirits	18,909.00	61.04	-	-	151.60	23.07	-							235.71	1.25%
UNSE - Warm Spirits	13,509.00	179.45	167.76	-	377.06	500.00	-							1,224.27	9.06%
UNSE - Electric Bill Asst.	9,158.00	-	-	-	-	53.59	-							53.59	0.59%
Admin	15,233.00	935.30	956.78	676.00	889.88	1,590.54	424.73							5,473.23	35.93%
TOTAL	160,761.00	11,088.26	10,924.54	7,436.00	9,852.14	18,642.34	4,861.82	0.00	0.00	0.00	0.00	0.00	0.00	62,805.10	39.07%

ACRONYMS	
SEACAP	SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
ACAA	ARIZONA COMMUNITY ACTION ASSOCIATION
URRD	UTILITY REPAIR REPLACE & DEPOSIT
HEAF	HOME ENERGY ASSISTANCE PROGRAM
SWG LIEC	SOUTHWEST GAS LOW INCOME ENERGY CONSERVATION
SWG ESHARE	SOUTHWEST GAS ENERGY SHARE
APS	ARIZONA PUBLIC SERVICE
UNSG	UNISOURCE ENERGY SERVICE GAS
UNSE	UNISOURCE ENERGY SERVICE ELECTRIC
SNAP	SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM

REVENUES	
ARIZONA COMMUNITY ACTION ASSOCIATION - SNAP	\$ 61,389
ARIZONA COMMUNITY ACTION ASSOCIATION - UTILITIES	\$ 160,761
TOTAL REVENUES	\$ 222,150