

ITEMIZED SERVICE BUDGETS (ISB)

SUMMARY ANALYSIS SFY18

<i>PERSONNEL</i>	STARTING BUDGET	CSV	CMT	DOE	LIHEAP	SEACAP	ACAA	SWG/APS/UNS	GCEC	MW&E	CONTGY. FUND	TOTAL
EXECUTIVE DIRECTOR	49,611	28,878	11,782	874	5,500	2,577	-	-	-	-	-	\$ 49,611.00
FISCAL/CONTRACT MGR	42,222	17,240	15,776	422	5,768	3,016	-	-	-	-	-	\$ 42,222.00
PROGRAM/PAYROLL MGR	42,222	17,240	15,776	422	5,768	3,016	-	-	-	-	-	\$ 42,222.00
SECRETARY/CASE MGR.	34,160	14,705	10,308	297	3,676	5,174	-	-	-	-	-	\$ 34,160.00
REGIONAL COORDINATOR	80,222	26,209	26,238	851	5,859	21,065	-	-	-	-	-	\$ 80,222.00
CASE MANAGER	144,880	37,057	50,370	3,500	11,938	42,015	-	-	-	-	-	\$ 144,880.00
WAP PROGRAM MGR	42,222			12,727	23,162	6,333	-	-	-	-	-	\$ 42,222.00
CREW MEMBER	108,660			27,527	64,834	16,299	-	-	-	-	-	\$ 108,660.00
ERE	175,420	30,048	54,000	10,591	36,656	34,125	-	-	-	-	10,000	\$ 175,420.00
WAGES & ERE	719,619	171,377	184,250	57,211	163,161	133,620	-	-	-	-	10,000	\$ 719,619.00
AUDIT	13,000	3,449	3,500	2,310	2,100	1,641	-	-	-	-	-	\$ 13,000.00
PROFESSIONAL CONTRACTS	8,100	2,278	1,878	1,000	2,000	944	-	-	-	-	-	\$ 8,100.00
BANK CHARGES	3,480	1,100	1,200	300	300	580	-	-	-	-	-	\$ 3,480.00
PROF & OUTSIDE SVS	24,580	6,827	6,578	3,610	4,400	3,165	-	-	-	-	-	\$ 24,580.00
STAFF MILEAGE	37,040	8,825	7,382	-	8,500	7,333	-	-	-	-	5,000	\$ 37,040.00
STAFF PER DIEM	8,400	2,901	1,950	-	2,500	1,049	-	-	-	-	-	\$ 8,400.00
STAFF LODGING	9,000	2,028	2,010	-	1,500	3,462	-	-	-	-	-	\$ 9,000.00
CONFERENCE REGISTRATION	4,500	790	1,210	-	2,500	-	-	-	-	-	-	\$ 4,500.00
VEHICLE FUEL/MAINTENANCE	24,210	-	-	6,000	9,500	8,710	-	-	-	-	-	\$ 24,210.00
TRAVEL	83,150	14,544	12,552	6,000	24,500	20,554	-	-	-	-	5,000	\$ 83,150.00
OFFICE RENT	38,208	3,888	5,701	1,800	5,000	21,819	-	-	-	-	-	\$ 38,208.00
OFFICE UTILITIES	11,004	2,708	2,312	750	2,000	3,234	-	-	-	-	-	\$ 11,004.00
SPACE	49,212	6,596	8,013	2,550	7,000	25,053	-	-	-	-	-	\$ 49,212.00
MAINTENANCE CONTRACTS <i>(Telephone / Copier / Software Contracts)</i>	24,900	4,205	3,646	2,600	4,750	9,699	-	-	-	-	5,000	\$ 29,900.00
EQUIPMENT PURCHASE	2,400	352	480	200	800	568	-	-	-	-	-	\$ 2,400.00
EQUIPMENT	27,300	4,557	4,126	2,800	5,550	10,267	-	-	-	-	5,000	\$ 32,300.00
OFFICE SUPPLIES	6,000	2,465	1,810	500	700	525	-	-	-	-	-	\$ 6,000.00
CLEANING SUPPLIES	1,500	372	530	150	300	148	-	-	-	-	-	\$ 1,500.00
POSTAGE	2,100	686	551	100	200	563	-	-	-	-	-	\$ 2,100.00
MATERIALS / SUPPLIES	9,600	3,523	2,891	750	1,200	1,236	-	-	-	-	-	\$ 9,600.00
TELEPHONE EXPENSES	38,400	10,617	2,442	-	3,960	21,381	-	-	-	-	5,000	\$ 43,400.00
ACAA DUES	900	116	385	50	100	249	-	-	-	-	-	\$ 900.00
CORPORATION COMM FEES	50	9	21	5	5	10	-	-	-	-	-	\$ 50.00
GENERAL LIABILITY INSURANCE	17,752	3,550	3,550	3,550	3,550	3,552	-	-	-	-	-	\$ 17,752.00
BRD OF DIRECTOR INS.	2,297	459	459	459	459	461	-	-	-	-	-	\$ 2,297.00
VEHICLE INSURANCE	2,957	-	-	2,000	957	-	-	-	-	-	-	\$ 2,957.00
FINGERPRINT CHARGES	469	168	167	67	67	-	-	-	-	-	-	\$ 469.00
OPERATING	62,825	14,919	7,024	6,131	9,098	25,653	-	-	-	-	5,000	\$ 67,825.00
ADMIN \$\$ <i>(Salaries/Operating Costs)</i>	986,286	222,343	225,434	79,052	214,909	219,548	-	-	-	-	25,000	\$ 986,286.00
VOUCHER / MATERIALS \$\$	1,317,428.00	-	677,267	18,981	53,727	-	196,064	371,389	-	-	-	\$ 1,317,428.00
GRAND TOTAL	2,107,650	222,343	902,701	98,033	268,636	219,548	-	371,389	-	-	25,000	\$ 2,303,714.00

AGENCY OPERATIONS' SPREADSHEET

FOR PERIOD 07/01/2017 THROUGH 06/30/2018

(Revised 9/18/17)

AGENCY NAME: SouthEastern Arizona Community Action Program, Inc.

YVETTE RAMIREZ

REVENUE SOURCES	CASE MANAGEMENT	COMMUNITY SERVICES	WEATHERIZATION	TOTAL REVENUES
DAAS	\$ 828,706	\$ 222,343	\$ -	\$ 1,051,049
ACAA	\$ 221,064		\$ -	\$ 221,064
SEACAP	\$ 73,183	\$ 73,183	\$ 73,182	\$ 219,548
CONTINGENCY FUNDS	\$ -	\$ -	\$ 25,000	\$ 25,000
APS	\$ -	\$ -	\$ 177,308	\$ 177,308
UNS	\$ -	\$ -	\$ 45,000	\$ 45,000
LIHEAP/WAP	\$ -	\$ -	\$ 268,636	\$ 268,636
DOE	\$ -	\$ -	\$ 98,033	\$ 98,033
SWG	\$ -	\$ -	\$ 30,947	\$ 30,947
G.C.E.C.	\$ -	\$ -	\$ 61,134	\$ 61,134
M.W. & E.	\$ -	\$ -	\$ 32,000	\$ 32,000
TOTALS:	\$ 1,122,953	\$ 295,526	\$ 811,240	\$ 2,229,719
				TOTALS
<i>SALARIES / E.R.E.</i>	\$ 165,375	\$ 66,423	\$ 208,622	\$ 440,420
<i>OPERATING COSTS</i>	\$ 354,306	\$ 229,103	\$ 352,602	\$ 936,011
<i>VOUCHERS / MATERIALS</i>	\$ 677,267	\$ -	\$ 250,016	\$ 927,283
TOTALS:	\$ 1,196,948	\$ 295,526	\$ 811,240	\$ 2,303,714