

SEY2020 OVERAL AGENCY ITEMIZED SERVICE BUDGET

PERSONNEL			TOTAL ANNUAL BUDGET	LIHEAP-CMGT COST	LIHEAP - CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
FTE Level	Position Title	Total Salary for the Contract Period									
1	Executive Director	\$ 53,261.00	\$53,261.00	\$8,156.56	\$0.00	\$28,878.00	\$6,606.44	\$2,480.56	\$1,587.00	\$5,552.00	\$0.00
1	Fiscal/Contract Manager	\$ 47,300.00	\$47,300.00	\$10,357.17	\$0.00	\$17,240.00	\$8,388.84	\$4,644.42	\$1,420.00	\$5,250.00	\$0.00
1	Progrrm/Payroll Manager	\$ 49,143.00	\$49,143.00	\$10,357.17	\$0.00	\$17,240.00	\$8,388.84	\$5,277.58	\$1,445.00	\$6,434.00	\$0.00
1	Secretary	\$ 35,347.00	\$35,347.00	\$6,811.77	\$0.00	\$11,094.00	\$5,517.23	\$3,074.40	\$1,020.00	\$7,830.00	\$0.00
2	Region Coordinator	\$ 90,200.00	\$90,200.00	\$18,068.41	\$14,814.59	\$20,209.00	\$14,634.59	\$8,824.44	\$2,101.00	\$11,548.00	\$0.00
4	Case Manager	\$ 164,044.00	\$164,044.00	\$0.00	\$94,070.72	\$20,793.00	\$23,173.28	\$16,299.00	\$3,186.00	\$6,522.00	\$0.00
1	WAP Program Manager	\$ 47,300.00	\$47,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$35,700.00	\$5,000.00
3	WAP Crew Members	\$ 123,033.00	\$123,033.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,487.00	\$101,546.00	\$9,000.00
TOTAL PERSONNEL:			\$609,628.00	\$53,751.08	\$108,885.31	\$115,454.00	\$66,709.22	\$40,600.40	\$29,846.00	\$180,382.00	\$14,000.00

EMPLOYEE RELATED EXPENSES		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM										
FICA		\$25,000.00	\$3,789.37	\$4,249.00	\$7,892.00	\$3,069.22	\$0.00	\$3,500.41	\$2,500.00	\$0.00
Unemployment Insurance		\$25,000.00	\$4,811.73	\$5,305.00	\$2,986.00	\$3,897.28	\$0.00	\$5,499.99	\$2,500.00	\$0.00
Worker's Compensation		\$20,000.00	\$4,811.73	\$4,039.88	\$2,539.00	\$3,897.28	\$0.00	\$3,712.11	\$1,000.00	\$0.00
Health Benefits		\$100,280.00	\$3,164.61	\$27,111.17	\$6,852.60	\$13,329.43	\$0.00	\$17,000.31	\$25,345.16	\$7,476.72
Life Insurance		\$22,000.00	\$8,394.22	\$3,000.00	\$1,206.00	\$6,798.94	\$0.00	\$999.84	\$1,601.00	\$0.00
TOTAL EMPLOYEE RELATED EXPENSES:		\$192,280	\$24,971.66	\$43,705.05	\$21,475.60	\$30,992.15	\$0.00	\$30,712.66	\$32,946.16	\$7,476.72

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PROFESSIONAL AND OUTSIDE SERVICES		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
Audit & 990 Return	\$13,698 Annual Cost	\$13,698.00	\$1,933.75	\$0.00	\$3,653.53	\$1,566.25	\$1,800.00	\$2,114.00	\$2,630.00	\$0.00
Professional Contracted Services	Contracted Direct Services 17 hrs/mo x \$75/hr x 12 months	\$15,300.00	\$1,657.50	\$0.00	\$5,220.82	\$1,342.50	\$2,464.80	\$2,860.00	\$1,754.84	\$0.00
Bank Charges	\$290/mo Bank fees x 12 months (Account Analysis Statement Fee)	\$3,480.00	\$165.75	\$0.00	\$1,000.01	\$134.25	\$0.00	\$144.00	\$36.00	\$2,000.00
TOTAL PROFESSIONAL & OUTSIDE SERVICE:		\$32,478.00	\$3,757.00	\$0.00	\$9,874.36	\$3,043.00	\$4,264.80	\$5,118.00	\$4,420.84	\$2,000.00

TRAVEL		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
Staff/Board Owned Vehicle Milleage	8,000 miles/month x 12 months x \$.445	\$42,720.00	\$10,424.02	\$0.00	\$8,999.82	\$8,442.98	\$5,754.00	\$1,782.00	\$3,317.00	\$4,000.18
Staff/Board per Diem	\$20 per day x 24 employees/Board members x 30 meeting	\$14,400.00	\$3,591.25	\$0.00	\$7,499.95	\$2,908.75	\$0.00	\$400.00	\$0.00	\$0.05
Lodging	Average \$200 per night x 4 rooms x 30 nights	\$22,500.00	\$2,486.25	\$0.00	\$6,799.92	\$2,013.75	\$0.00	\$4,089.00	\$5,111.00	\$2,000.08
Conference Registration	Average \$450 x 34 Registrations	\$21,815.00	\$1,933.75	\$0.00	\$2,500.02	\$1,566.25	\$0.00	\$6,062.00	\$5,753.00	\$3,999.98
Vehicle Fuel Maintenance	2,703 miles/month x 12 months x \$.445	\$14,437.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,444.00	\$12,993.00	\$0.00
TOTAL TRAVEL:		\$115,872.00	\$18,435.27	\$0.00	\$25,799.71	\$14,931.73	\$5,754.00	\$13,777.00	\$27,174.00	\$10,000.29

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SPACE		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
Office Rent	\$4,184/month 12 months	\$50,208.00	\$4,378.56	\$0.00	\$4,500.14	\$3,546.44	\$3,112.00	\$17,968.18	\$10,934.00	\$5,768.68
Utilities	\$1200/month x 12 months	\$14,400.00	\$1,823.25	\$0.00	\$3,500.06	\$1,476.75	\$0.00	\$2,165.00	\$5,435.00	-\$0.06
TOTAL SPACE:		\$64,608.00	\$6,201.81	\$0.00	\$8,000.20	\$5,023.19	\$3,112.00	\$20,133.18	\$16,369.00	\$5,768.62

EQUIPMENT		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
Telephone Maintenance Contracts	\$2,075/month x 12 months (Copier Maintenance / Software Support Contracts)	\$24,900.00	\$3,315.00	\$0.00	\$3,499.94	\$2,685.00	\$3,072.80	\$7,900.26	\$4,427.00	\$0.00
Equipment Purchases	\$1,000/month x 12 months	\$12,000.00	\$1,933.75	\$0.00	\$2,499.96	\$1,566.25	\$0.00	\$1,523.00	\$4,477.00	\$0.04
TOTAL EQUIPMENT:		\$36,900.00	\$5,248.75	\$0.00	\$5,999.90	\$4,251.25	\$3,072.80	\$9,423.26	\$8,904.00	\$0.04

MATERIALS AND SUPPLIES		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
General Office Supplies	Avg. \$1,100/month x 12 months	\$13,200.00	\$2,762.50	\$0.00	\$2,499.95	\$2,237.50	\$2,826.00	\$1,935.00	\$939.00	\$0.00
Cleaning Supplies	Avg. \$225/month x 12 months	\$2,700.00	\$497.25	\$0.00	\$549.99	\$402.75	\$0.00	\$0.00	\$1,250.00	\$0.00
Postage	Avg. \$450/month x 12 months	\$5,400.00	\$766.32	\$0.00	\$350.03	\$620.68	\$0.00	\$1,000.00	\$2,663.00	\$0.03
TOTAL MATERIALS & SUPPLIES:		\$21,300.00	\$4,026.07	\$0.00	\$3,399.97	\$3,260.93	\$2,826.00	\$2,935.00	\$4,852.00	\$0.03

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OPERATING SERVICES		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
Telephone	\$3,500 per month x 12 months	\$42,000.00	\$5,525.00	\$0.00	\$5,499.90	\$4,475.00	\$1,591.20	\$14,640.90	\$10,268.00	\$0.00
Dues - ACAA	\$60 Ind. Membership x 10 plus \$300 Agency Membership	\$900.00	\$212.71	\$0.00	\$125.00	\$172.29	\$0.00	\$195.00	\$195.00	\$0.00
Fees - Corporation Commission	\$50 Annual Fee	\$50.00	\$9.61	\$0.00	\$9.87	\$7.78	\$0.00	\$0.00	\$23.00	-\$0.26
General Liability Insurance	\$17,752 Annual Premium	\$17,752.00	\$2,210.00	\$0.00	\$4,000.06	\$1,790.00	\$0.00	\$4,200.00	\$5,552.00	-\$0.06
Board of Directors Insurance	\$3,500 Annual Premium	\$3,500.00	\$331.50	\$0.00	\$600.01	\$268.50	\$0.00	\$580.00	\$1,720.00	-\$0.01
Personnel Fingerprinting	\$67 x 5 employees <i>(allowing for additional hires and or terminations through the fiscal year)</i>	\$335.00	\$92.54	\$0.00	\$133.42	\$74.96	\$0.00	\$0.00	\$34.00	\$0.08
TOTAL OPERATING SERVICES:		\$64,537.00	\$8,381.36	\$0.00	\$10,368.26	\$6,788.53	\$1,591.20	\$19,615.90	\$17,792.00	-\$0.26

SUBTOTAL ADMIN COST:	\$1,137,603.00	\$124,773.00	\$152,590.36	\$200,372.00	\$135,000.00	\$61,221.20	\$131,561.00	\$292,840.00	\$39,245.44
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VOUCHERS		TOTAL ANNUAL BUDGET	LIHEAP COST	LIHEAP-CMGT INTAKE COST	CSV COST	TANF COST	SNAP COST	DOE COST	LIHEAP WAP COST	SEACAP COST
ITEM	BASIS									
TANF	Rent & Utility Assistance	\$15,000.00				\$15,000.00				\$0.00
LIHEAP	Utility Assistance	\$665,876.64	\$665,876.64							\$0.00
NHN	Utility Assistance	\$1,465.00								\$1,465.00
ACAA	Appliance Repair & Utility Assistance	\$120,000.00								\$120,000.00
WAP	Weatherization Assistance	\$148,945.00						\$60,000.00	\$88,945.00	\$0.00
SUBTOTAL VOUCHER COST:		\$951,286.64	\$665,876.64	\$0.00	\$0.00	\$15,000.00	\$0.00	\$60,000.00	\$88,945.00	\$121,465.00

TOTAL AGENCY BUDGET:	\$2,088,889.64	\$790,649.64	\$152,590.36	\$200,372.00	\$150,000.00	\$61,221.20	\$191,561.00	\$381,785.00	\$160,710.44
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SEY2020 OVERAL AGENCY ITEMIZED SERVICE BUDGET

SEY2020 OVERAL AGENCY ITEMIZED SERVICE BUDGET

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SEY2020 OVERAL AGENCY ITEMIZED SERVICE BUDGET

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SEY2020 OVERAL AGENCY ITEMIZED SERVICE BUDGET

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SEY2020 OVERAL AGENCY ITEMIZED SERVICE BUDGET

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