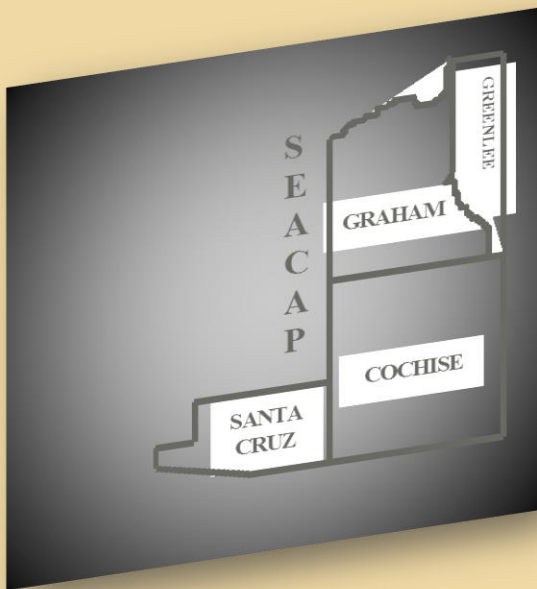


☞ **INTEGRITY FIRST,**

☞ **SERVICE BEFORE SELF,**

☞ **EXCELLENCE IN ALL WE DO**

# **Southeastern Arizona Community Action Program**



**Annual Report**

**SFY 2016**

**(July 1, 2015 – June 30, 2016)**

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# ❧ Introduction ❧

## Our Mission:

To assist families and/or individuals in the movement, transition and achievement of self-sufficiency.

## Our Principles and Values:

- ◆To serve anyone who requests our assistance with respect
  - ◆Listen to all requests with compassion
- ◆Refer to other agencies if we are unable to provide services
  - ◆Advocate for families whose needs we cannot meet
  - ◆Continue to improve our staff and quality of service
- ◆Diversify our services to meet the needs in our community
  - ◆Continue to respect the cultural mores of our community
- ◆Continue to represent our community at local and state forums

## Who we are

SEACAP is a 501(c)3, Private non-profit community action agency. It is a multi-county, stand alone, not associated with a council of government or municipality. The agency's primary function is to provide required services to our communities that would have an impact on improving the quality of life for our clients in our area or responsibility. SEACAP has transitioned from a reactive response agency to an interactive case management agency concerned with prevention goals rather than reactive intervention responses.

The area of responsibility for SEACAP is Southeastern Arizona District VI, consisting of Cochise, Graham, Greenlee and Santa Cruz Counties.

Public/private partnerships are central to the Community Action network, and this focus is reinforced by the statutory requirement that CAA's be governed by a tri-partite board of directors consisting of elected local public officials, appointed leaders from the private sector, and representatives of the low-income community. This unique public/private sector partnership is key to impacting the community. It is designed to tap the knowledge, experience and perspectives of all community stakeholders - including the poor themselves.

## Who we help

The poverty rate in Arizona in 2015 had nearly 21% or 1,433,894 of its population of 6,828,065 living below the poverty level. While many household incomes rose over the last year, they are just a step one paycheck or health disaster away from poverty. These households are more likely to be elderly, more than three times as likely to work full-time, year-round and more likely not to receive help from the government. The near poor have grown by about 17% in numbers over the past five (5) years as the Great Recession sent many people falling down the income ladder.

Of the 220,086 people living in our multi-county area, a total of 43,124 are living below the poverty level. Cochise County has 18.7%, Graham County has 20.0%, Greenlee has 10.3% and Santa Cruz County has 23.6% of its population living below the poverty level.

SEACAP assisted over 1,460 households in SFY 2016 (July 2015 – June 2016) with \$ 1.4 million in services including, but not limited to, utility assistance, rental/eviction prevention, utility repair & replacement and weatherization. The characteristic of these households reflects an emphasis on helping those who need it.

- ◆ 1,304 (90 %) are poor or near-poor (with household incomes at or below 60% of the state median income).
- ◆ Many households receive public assistance:  
347 (24%) households receive Temporary Assistance for Needy families;  
397 (28%) households receive Supplemental Security Income; and  
158 (11%) households are receiving Unemployment Benefits.
- ◆ 217 (15%) households have no source of income
- ◆ 518 (36%) households are headed by a single parent
- ◆ Over half, 1,059 (73%) of households have children under 18 year of age
- ◆ 643 (44%) of households are age 55 or older
- ◆ 116 (8%) households have participants that did not complete high school, and 217 (15%) enrolled in post secondary education
- ◆ 142 (10%) households lack health insurance and 567 (39%) are disabled
- ◆ Only 622 (44%) own their homes
- ◆ 976 (67%) households are members of minority groups

## ☞ How we help ☞

Community Action Agencies are elements of change in their communities. Through the sharing of ideas, support and resources with local partners, CAA's provide comprehensive support to those in need and empower people to help themselves and others out of poverty.

Southeastern Arizona Community Action Program provides a variety of services that are available through the process of Crisis & Comprehensive Case Management. Persons falling within 200 percent of the federal poverty guidelines may seek assistance from SEACAP. These services include:

- ◆ eviction prevention, move-in costs and homeless assistance
- ◆ utility and telephone assistance
- ◆ transportation services in 2 counties (*Graham & Greenlee*)
- ◆ income management and credit counseling
- ◆ weatherization and utility repair/replace assistance
- ◆ food pantry in 1 county (*Graham*)
- ◆ supplemental nutrition assistance program
- ◆ health market place

In general, SEACAP assistance emphasizes both preventive aid as well as extended assistance, when necessary, to enable individuals to become economically self-sufficient. Emergency help is sometimes essential, but SEACAP uses this opportunity to begin moving individuals away from the need for stop-gap aid.

## ☞ How we help ☞

In addition, SEACAP coordinates and establishes linkages between governmental and other social service programs to assure the effective delivery of services to low-income individuals to avoid duplication of services.

SEACAP coordinates programs and forms partnerships with charitable groups and religious or community organizations serving low-income residents of each county.

SEACAP also addresses the needs of the youth in low-income communities through the development of programs that support the primary role of the family, giving priority to the prevention of youth problems and crime. Have promoted community coordination and collaboration in meeting the needs of youth by supporting the development and expansion of community-based youth programs.

## ☞ What we do ☞

The federal government established two sets of statutory benchmarks for programs funded with Community Services Block Grant monies. First, the statute outlines the following eight broad program goals:

1. *Securing and maintaining employment*
2. *Securing adequate education*
3. *Achieving better income management*
4. *Securing adequate housing*
5. *Providing emergency services*
6. *Improving nutrition*
7. *Creating linkages among anti-poverty programs*
8. *Achieving self-sufficiency*

Second, the 1993 Government Performance and Results Act (GPRA) directed all federal programs to move toward results-oriented management. The U.S. Department of Health and Human Services issued six broad Results Oriented Management and Accountability (ROMA) goals necessary to meet GPRA's requirements. Within these six goals, the states have completed discretion to choose the performance indicators most relevant to program participants.



# ☞ What are our goals ☞

1. *Low-income People Become More Self-Sufficient:*
  - a) Households who get a job or become self-employed.
  - b) Barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action.
  - c) Households achieve an increase in financial assets and/or financial skills as a result of Community Action assistance.
  
2. *The Conditions in Which Low-income People Live are Improved:*
  - a) Community resources or services for low-income people in the community are increased or safeguarded as a result of Community Action project, initiatives or advocacy with other public and private agencies.
  - b) Community members mobilized by Community Action to improve conditions in the community.
  
3. *Low-income People Own a Stake in Their Community:*
  - a) Volunteer hours donated to local communities.
  - b) Low-income people mobilized as a direct result of Community Action initiative to engage in activities that support and promote their own well-being and that of their community.
  
4. *Partnerships Among Supporters and Providers of Services to Low-income People are Achieved:*
  - a) Both public and private organizations that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.
  
5. *Agencies Increase Their Capacity to Achieve Results:*
  - a) Number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes.
  
6. *Low-Income People Especially Vulnerable Populations, Achieve Their Potential by Strengthening Family and Other Supportive Systems:*
  - a) Vulnerable individuals receiving services from Community Action who maintain an independent living situation as a result of these services.
  - b) Low-income individuals served by Community Action who sought emergency assistance and for whom assistance was provided.
  - c) Number of infants, children, youth, parents and other adults participating in developmental or enrichment programs.
  - d) Low-income people who are unable to work, especially seniors, adults with disabilities and caregivers, for whom barriers to family stability are reduced or eliminated.

## ∞ Accomplishments ∞

SEACAP showed impressive accomplishments for SFY 2016. Over 80 percent success rate was attained for most goals, and in most areas the success rate was considerably higher as shown on the following page.

The Community Action network plays a significant role in addressing the causes and consequences of poverty in our multi-county area. The network shares a commitment to helping each client achieve self-sufficiency, while each partner tailors its programs and priorities to address those needs that are greatest in each local area.

SEACAP's budget includes federal, state and local public funding; it also includes private sector contributions, the United Way, cash and in-kind services donated by local government.

Volunteers donated nearly 42,165 hours of their time to social service programs throughout the 4 county area. This is the equivalent of 20 full-time, year-round employees, or put another way, \$ 339,428.00 in contributions if their time is valued at no more than the state minimum wage of \$ 8.05 / hr.

# Results Oriented Management and Accountability

## GOALS, OUTCOME and % OF ATTAINMENT

### 1. Low-income People Become More Self-Sufficient:

<i>Unemployed and obtained a job</i> . . . . .	81.2%
<i>Employed and maintained a job for at least 90 days</i> . . . . .	96.0%
<i>Employed and obtained an increase in employment income and/or benefits</i> . . . . .	77.0%
<i>Achieved "living wage" employment and/or benefits</i> . . . . .	83.0%
<i>Obtained skills/competencies required for employment</i> . . . . .	81.0%
<i>Completed ABE/GED and received certificate or diploma</i> . . . . .	23.0%
<i>Completed post-secondary education program and obtained certificate or diploma</i> . . . . .	27.0%
<i>Obtained care for child or other dependents</i> . . . . .	0%
<i>Obtained access to reliable transportation</i> . . . . .	87.0%
<i>Obtained health care services for themselves or family</i> . . . . .	81.0%
<i>Obtained safe and affordable housing</i> . . . . .	85.0%
<i>Obtained food assistance</i> . . . . .	91.0%
<i>Obtained non-emergency LIHEAP energy assistance</i> . . . . .	100.0%
<i>Obtained non-emergency WX energy assistance</i> . . . . .	92.0%
<i>Obtained other non-emergency energy assistance</i> . . . . .	100.0%
<i>Percentage of participants in tax preparation program who qualified for any type of Federal/State tax credit</i> . . . . .	100.0%
<i>Percentage of participants who were enrolled in telephone / energy discount programs</i> . . . . .	100.0%
<i>Percentage of participants demonstrating ability to complete and maintain a budget for over 90 days</i> . . . . .	84.0%

### 2. The Conditions in Which Low-income People Live are Improved:

<i>Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by Community Action activity or advocacy</i> . . . . .	98
<i>Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people including public or private transportation</i> . . . . .	3
<i>Number of volunteer hours donated to the agency</i> . . . . .	140

### 3. Low-income People Own a Stake in Their Community:

<i>Number of volunteer hours donated by low-income individuals to the community</i> . . . . .	594
<i>Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy-setting through Community Action efforts</i> . . . . .	52

### 4. Partnerships Among Supporters and Providers of Service to Low-Income People are Achieved

<i>Total number of organization Community Action works with to promote family and community outcomes</i> . . . . .	219
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# Results Oriented Management and Accountability

## GOALS, OUTCOMES AND % OF ATTAINMENT

### 5. Agencies Increase Their Capacity to Achieve Results:

<i>Total number of Family Development Trainers . . . . .</i>	9
<i>Number of staff attending trainings . . . . .</i>	17
<i>Number of Board Members attending trainings . . . . .</i>	14
<i>Hours of staff in trainings . . . . .</i>	827
<i>Hours of Board Members in trainings . . . . .</i>	87

### 6 Low-income People Especially Vulnerable Population Achieve Their Potential by Strengthening Family and Other Supportive Systems:

<i>Number of Senior Citizens receiving services . . . . .</i>	643
<i>Number of individuals with disabilities receiving services . . . . .</i>	567
<i>Number of households receiving emergency food . . . . .</i>	72
<i>Number of households receiving emergency fuel or utility payments funded by LIHEAP or other public and private funding sources . . . . .</i>	1,306
<i>Number of households receiving emergency rent or mortgage assistance . . . . .</i>	12
<i>Number of households receiving emergency car or home repair . . . . .</i>	305
<i>Number of households receiving emergency temporary shelter . . . . .</i>	0
<i>Number of households receiving emergency medical care . . . . .</i>	0
<i>Number of households receiving emergency protection from violence . . . . .</i>	0
<i>Number of households receiving emergency legal assistance . . . . .</i>	16
<i>Number of households receiving emergency transportation . . . . .</i>	0
<i>Number of households receiving emergency disaster relief . . . . .</i>	0
<i>Number of households receiving emergency clothing . . . . .</i>	0
<i>Number of youth participating in social/emotional developmental enrichment program. . . . .</i>	78
<i>Number of seniors, adults with disabilities and caregivers who obtained access to reliable transportation . . . . .</i>	72
<i>Number of seniors, adults with disabilities and caregivers who obtained health care services for themselves or family members . . . . .</i>	23
<i>Number of seniors, adults with disabilities and caregivers who obtained safe and affordable housing . . . . .</i>	0
<i>Number of seniors, adults with disabilities and caregivers who obtained food assistance . . . . .</i>	21
<i>Number of seniors, adults with disabilities and caregivers who obtained non-emergency LIHEAP energy assistance . . . . .</i>	573
<i>Number of seniors, adults with disabilities and caregivers who obtained non-emergency WX energy assistance . . . . .</i>	41
<i>Number of seniors, adults with disabilities and caregivers who obtained non-emergency energy assistance . . . . .</i>	39
<i>Number of food boxes provided to low-income families . . . . .</i>	72
<i>Number of units of clothing provided to low-income families . . . . .</i>	0
<i>Number of rides provided to low-income families . . . . .</i>	10,027
<i>Number of information and referral calls provided to low-income families . . . . .</i>	917

# ∞ Addendum #1 ∞

## Southeastern Arizona Community Action Program Board of Directors Terms of Office SFY 2016

### Cochise County:

Lourds Lizby - July 2014 - June 2017  
Randy Heiss - July 2014 - June 2017  
Roland Knox - July 2014 - June 2017

**Alternates**  
*Shirley Ross*  
*Larry Catten*  
*Dennis Drury*

### Graham County:

Janet Cassose - Dec. 2015 - Dec. 2018  
Horatio Skeete - July 2014 - June 2017  
Vacant -

*None*  
*Julie Rodriguez*  
*None*

### Greenlee County:

Gina Grove - July 2014 - June 2017  
Steve Rutherford - July 2014 - June 2017  
Suzanne Menges - July 2014 - June 2017

*None*  
*Yvonne Pearson*  
*Judy McKinley*

### Santa Cruz County:

Donamaria McKenzie - July 2014 - June 2017  
Mauricio Chavez - July 2014 - June 2017  
Amanda Rivero - July 2014 - June 2017

*None*  
*None*  
*Norma Lucero*

# ∞ Addendum #2 ∞

## Southeastern Arizona Community Action Program SFY16 Board of Director Meetings (July 2015 – June 2016)

Date: August 13, 2015

Time: 10:00 AM – 3:00 PM

Location: Cochise College Center

1025 State Route 90

Benson, Arizona 85602

Date: December 3, 2015

Time: 10:00 AM – 3:00 PM

Location: Cochise College Center

1025 State Route 90

Benson, Arizona 85602

Date: March 31, 2016

Time: 10:00 AM – 3:00 PM

Location: Cochise College Center

1025 State Route 90

Benson, Arizona 85602

Date: June 9, 2016

Time: 10:00 AM – 3:00 PM

Location: Cochise College Center

1025 State Route 90

Benson, Arizona 85602