

SFY2021 OVERAL AGENCY ITEMIZED SERVICE BUDGET

PERSONNEL			TOTAL ANNUAL BUDGET	LIHEAP-ADMIN CMGT COST (06)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
FTE Level	Position Title	Total Salary for the Contract Period										
1	Executive Director	\$ 60,261.00	\$60,261.00	\$4,156.56	\$0.00	\$0.00	\$32,878.00	\$1,880.91	\$2,480.56	\$2,965.72	\$8,308.56	\$0.00
1	Fiscal/Contract Manager	\$ 54,300.00	\$54,300.00	\$3,585.37	\$4,416.00	\$0.00	\$19,596.00	\$4,688.84	\$4,644.42	\$2,678.68	\$6,509.31	\$0.00
1	Progrm/Payroll Manager	\$ 56,143.00	\$56,143.00	\$3,585.36	\$4,416.00	\$0.00	\$19,596.00	\$4,688.84	\$5,277.58	\$2,704.53	\$7,693.31	\$0.00
1	Secretary	\$ 42,347.00	\$42,347.00	\$6,811.77	\$0.00	\$0.00	\$11,094.00	\$1,880.91	\$3,074.40	\$2,542.41	\$9,352.82	\$0.00
2	Region Coordinator	\$ 104,200.00	\$104,200.00	\$0.00	\$18,068.41	\$18,464.00	\$10,510.00	\$0.00	\$8,824.44	\$9,699.00	\$9,999.56	\$0.00
4	Case Manager	\$ 192,044.00	\$192,044.00	\$0.00	\$26,793.00	\$107,244.00	\$4,000.00	\$0.00	\$16,299.00	\$3,186.00	\$2,522.00	\$0.00
1	WAP Program Manager	\$ 54,300.00	\$54,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,100.00	\$39,200.00	\$5,000.00
2	WAP Supervisor	\$ 104,200.00	\$104,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,717.00	\$74,483.00	\$6,000.00
1	WAP Crew Members	\$ 48,011.00	\$48,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,162.34	\$34,848.66	\$3,000.00
TOTAL PERSONNEL:			\$715,806.00	\$18,139.06	\$53,693.41	\$125,708.00	\$97,674.00	\$13,139.50	\$40,600.40	\$52,755.68	\$192,917.22	\$14,000.00

EMPLOYEE RELATED EXPENSES		TOTAL ANNUAL BUDGET	LIHEAP-ADMIN CMGT COST (06)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
ITEM											
FICA		\$25,000.00	\$1,789.37	\$0.00	\$4,249.00	\$10,892.00	\$1,203.81	\$0.00	\$2,500.41	\$2,500.00	\$0.00
Unemployment Insurance		\$25,000.00	\$2,811.73	\$0.00	\$5,305.00	\$3,986.00	\$1,897.28	\$0.00	\$5,499.99	\$3,500.00	\$0.00
Worker's Compensation		\$20,000.00	\$2,811.73	\$0.00	\$4,039.88	\$3,539.00	\$1,897.28	\$0.00	\$3,712.11	\$2,000.00	\$0.00
Health Benefits		\$100,027.76	\$1,664.61	\$0.00	\$33,961.74	\$8,852.00	\$2,563.19	\$0.00	\$22,766.31	\$24,078.93	\$5,874.72
Life Insurance		\$22,000.00	\$3,394.22	\$0.00	\$3,000.00	\$3,206.00	\$1,798.94	\$0.00	\$2,499.84	\$3,101.00	\$0.00
TOTAL EMPLOYEE RELATED EXPENSES:		\$192,028	\$12,471.66	\$0.00	\$50,555.62	\$30,475.00	\$9,360.50	\$0.00	\$36,978.66	\$35,179.93	\$5,874.72

SFY2021 OVERAL AGENCY ITEMIZED SERVICE BUDGET

PROFESSIONAL AND OUTSIDE SERVICES		TOTAL ANNUAL BUDGET	LIHEAP-ADMIN CMGT COST (06)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
ITEM	BASIS										
Audit & 990 Return	\$13,698 Annual Cost	\$13,698.00	\$1,933.75	\$0.00	\$0.00	\$3,653.53	\$0.00	\$1,800.00	\$2,114.00	\$2,630.00	\$0.47
Professional Contracted Services	Contracted Direct Services 17 hrs/mo x \$75/hr x 12 months	\$15,300.00	\$1,657.50	\$0.00	\$0.00	\$2,220.82	\$0.00	\$3,072.80	\$5,251.54	\$1,754.84	\$0.00
Bank Charges	\$290/mo Bank fees x 12 months (Account Analysis Statement Fee)	\$3,480.00	\$165.75	\$0.00	\$0.00	\$1,000.01	\$0.00	\$0.00	\$144.00	\$36.00	\$1,999.99
TOTAL PROFESSIONAL & OUTSIDE SERVICE:		\$32,478.00	\$3,757.00	\$0.00	\$0.00	\$6,874.36	\$0.00	\$4,872.80	\$7,509.54	\$4,420.84	\$2,000.46

TRAVEL		TOTAL ANNUAL BUDGET	LIHEAP-ADMIN CMGT COST (06)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
ITEM	BASIS										
Staff/Board Owned Vehicle Mileage	10,000 miles/month x 12 months x \$.445	\$60,388.07	\$10,916.02	\$0.00	\$5,050.16	\$8,510.89	\$0.00	\$5,754.00	\$5,000.00	\$5,265.00	\$4,000.18
Staff/Board per Diem	\$36 per day x 24 employees/Board members x 30 meeting	\$31,749.24	\$3,441.25	\$0.00	\$7,174.82	\$8,499.95	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.05
Lodging	Average \$200 per night x 4 rooms x 30 nights	\$24,766.64	\$2,486.25	\$0.00	\$0.00	\$9,066.56	\$0.00	\$0.00	\$4,089.00	\$5,111.00	\$2,000.08
Conference Registration	Average \$450 x 34 Registrations	\$31,537.24	\$1,933.75	\$0.00	\$0.00	\$12,222.22	\$0.00	\$0.00	\$6,062.00	\$5,753.00	\$3,999.98
Vehicle Fuel Maintenance	2,703 miles/month x 12 months x \$.445	\$15,493.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$12,993.00	\$0.00
TOTAL TRAVEL:		\$163,934.19	\$18,777.27	\$0.00	\$12,224.98	\$38,299.62	\$0.00	\$5,754.00	\$23,651.00	\$29,122.00	\$10,000.29

SFY2021 OVERAL AGENCY ITEMIZED SERVICE BUDGET

SPACE		TOTAL ANNUAL BUDGET	LIHEAP-ADMIN CMGT COST (06)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
ITEM	BASIS										
Office Rent	\$4,184/month 12 months	\$50,208.00	\$2,378.56	\$0.00	\$0.00	\$5,500.29	\$0.00	\$3,148.00	\$17,968.18	\$11,933.88	\$5,732.68
Utilities	\$1200/month x 12 months	\$14,400.00	\$1,223.25	\$0.00	\$0.00	\$3,500.36	\$0.00	\$0.00	\$3,165.00	\$5,034.70	-\$0.06
TOTAL SPACE:		\$64,608.00	\$3,601.81	\$0.00	\$0.00	\$9,000.65	\$0.00	\$3,148.00	\$21,133.18	\$16,968.58	\$5,732.62

EQUIPMENT		TOTAL ANNUAL BUDGET	LIHEAP-CMGT COST (ADMIN & A16)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
ITEM	BASIS										
Telephone Maintenance Contracts	\$2,075/month x 12 months (Copier Maintenance / Software Support Contracts)	\$24,355.00	\$2,315.00	\$0.00	\$0.00	\$5,499.90	\$0.00	\$2,488.80	\$6,900.30	\$3,882.00	\$584.00
Equipment Purchases	\$1,000/month x 12 months	\$11,455.00	\$1,033.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,922.96	\$3,932.00	\$0.04
TOTAL EQUIPMENT:		\$35,810.00	\$3,348.75	\$0.00	\$0.00	\$5,499.90	\$0.00	\$2,488.80	\$11,823.26	\$7,814.00	\$584.04

MATERIALS AND SUPPLIES		TOTAL ANNUAL BUDGET	LIHEAP-ADMIN CMGT COST (06)	LIHEAP ADMIN ASSUR 16 (16)	CMGT INTAKE COST - ADMIN VOUCHERS (02/03)	CSV COST (42)	TANF COST (81)	SNAP COST (07)	DOE COST (05)	LIHEAP WAP COST (71)	SEACAP COST (07)
ITEM	BASIS										
General Office Supplies	Avg. \$1,100/month x 12 months	\$15,923.25	\$1,500.00	\$0.00	\$0.00	\$3,855.24	\$0.00	\$2,934.00	\$4,089.51	\$1,307.00	\$0.00
Cleaning Supplies	Avg. \$225/month x 12 months	\$2,700.00	\$300.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$0.00	\$0.00	\$947.23	\$0.01
Postage	Avg. \$450/month x 12 months	\$3,400.00	\$500.00	\$0.00	\$0.00	\$600.75	\$0.00	\$0.00	\$0.00	\$1,678.54	\$0.03
TOTAL MATERIALS & SUPPLIES:		\$22,023.25	\$2,300.00	\$0.00	\$0.00	\$5,505.99	\$0.00	\$2,934.00	\$4,089.51	\$3,932.77	\$0.04

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