| | PERSONNEL | | TOTAL | LIHEAP- | LIHEAP | CMGT INTAKE | | | | | | |
|-----------|----------------------------|--|------------------|---------------------------------------|---------------------------|-------------------------------------|---------------------|-----------------------------------|----------------------|---------------------|----------------------------|------------------------|
| FTE Level | Position Title | Total Salary for the Contract Period | ANNUAL BUDGET | LIHEAP- ADMIN CMGT COST (06) | ADMIN ASSUR 16 (16) | COST - ADMIN VOUCHERS (02/03) | CSV COST (42) | TANF COST <mark>(81)</mark> | SNAP COST (07) | DOE COST (05) | LIHEAP WAP COST (71) | SEACAP COST (07) |
| 1 | Excecutive Director | \$ 60,261.00 | \$60,261.00 | \$4,156.56 | | \$0.00 | \$32,878.00 | \$1,880.91 | \$2,480.56 | \$2,965.72 | \$8,308.56 | \$0.00 |
| 1 | Fiscal/Contract Manager | \$ 54,300.00 | \$54,300.00 | \$3,585.37 | \$4,416.00 | \$0.00 | \$19,596.00 | \$4,688.84 | \$4,644.42 | \$2,678.68 | \$6,509.31 | \$0.00 |
| 1 | Progrm/Payroll Manager | \$ 56,143.00 | \$56,143.00 | \$3,585.36 | \$4,416.00 | \$0.00 | \$19,596.00 | \$4,688.84 | \$5,277.58 | \$2,704.53 | \$7,693.31 | \$0.00 |
| 1 | Secetary | \$ 42,347.00 | \$42,347.00 | \$6,811.77 | \$0.00 | \$0.00 | \$11,094.00 | \$1,880.91 | \$3,074.40 | \$2,542.41 | \$9,352.82 | \$0.00 |
| 2 | Region Coordinator | \$ 104,200.00 | \$104,200.00 | \$0.00 | \$18,068.41 | \$18,464.00 | \$10,510.00 | \$0.00 | \$8,824.44 | \$9,699.00 | \$9,999.56 | \$0.00 |
| 4 | Case Manager | \$ 192,044.00 | \$192,044.00 | \$0.00 | \$26,793.00 | \$107,244.00 | \$4,000.00 | \$0.00 | \$16,299.00 | \$3,186.00 | \$2,522.00 | \$0.00 |
| 1 | WAP Program Manager | \$ 54,300.00 | \$54,300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,100.00 | \$39,200.00 | \$5,000.00 |
| 2 | WAP Supervisor | \$ 104,200.00 | \$104,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$13,717.00 | \$74,483.00 | \$6,000.00 |
| 1 | WAP Crew Members | \$ 48,011.00 | \$48,011.00 | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,162.34 | | \$3,000.00 |
| | TOTAL | PERSONNEL: | \$715,806.00 | | | \$125,708.00 | \$97,674.00 | | \$40,600.40 | \$52,755.68 | \$192,917.22 | \$14,000.00 |

| EMPLOYEE RELATED EXPENSES | TOTAL | LIHEAP- ADMIN | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|-------------------------------------|------------------|-------------------|------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | ANNUAL BUDGET | CMGT COST (06) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| FICA | \$25,000.00 | \$1,789.37 | \$0.00 | \$4,249.00 | \$10,892.00 | \$1,203.81 | \$0.00 | \$2,500.41 | \$2,500.00 | \$0.00 |
| Unemployment Insurance | \$25,000.00 | \$2,811.73 | \$0.00 | \$5,305.00 | \$3,986.00 | \$1,897.28 | \$0.00 | \$5,499.99 | \$3,500.00 | \$0.00 |
| Worker's Compensation | \$20,000.00 | \$2,811.73 | \$0.00 | \$4,039.88 | \$3,539.00 | \$1,897.28 | \$0.00 | \$3,712.11 | \$2,000.00 | \$0.00 |
| Health Benefits | \$100,027.76 | \$1,664.61 | \$0.00 | \$33,961.74 | \$8,852.00 | \$2,563.19 | \$0.00 | \$22,766.31 | \$24,078.93 | \$5,874.72 |
| Life Insurance | \$22,000.00 | \$3,394.22 | \$0.00 | \$3,000.00 | \$3,206.00 | \$1,798.94 | \$0.00 | \$2,499.84 | \$3,101.00 | \$0.00 |
| TOTAL EMPLOYEE RELATED EXPENSES: | \$192,028 | \$12,471.66 | \$0.00 | \$50,555.62 | \$30,475.00 | \$9,360.50 | \$0.00 | \$36,978.66 | \$35,179.93 | \$5,874.72 |

| PROFESSIONAL AND OUTSIDE SERVICES | | TOTAL | LIHEAP- ADMIN | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|--|---|------------------|-------------------|------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | BASIS | ANNUAL BUDGET | CMGT COST (06) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| Audit & 990 Return | \$13,698 Annual Cost | \$13,698.00 | \$1,933.75 | \$0.00 | \$0.00 | \$3,653.53 | \$0.0 | 0 \$1,800.00 | \$2,114.00 | \$2,630.00 | \$0.47 |
| Professional Contracted Services | Contracted Direct Services 17 hrs/mo x \$75/hr x 12 months | \$15,300.00 | \$1,657.50 | \$0.00 | \$0.00 | \$2,220.82 | \$0.0 | 0 \$3,072.80 | \$5,251.54 | \$1,754.84 | \$0.00 |
| Bank Charges | \$290/mo Bank fees x 12 months (Account Analysis Statement Fee) | \$3,480.00 | \$165.75 | \$0.00 | \$0.00 | \$1,000.01 | \$0.C | 0 \$0.00 | \$144.00 | \$36.00 | \$1,999.99 |
| то | TAL PROFESSIONAL & OUTSIDE SERVICE: | \$32,478.00 | \$3,757.00 | \$0.00 | \$0.00 | \$6,874.36 | \$0.0 | 0 \$4,872.80 | \$7,509.54 | \$4,420.84 | \$2,000.46 |

| | TRAVEL | TOTAL | LIHEAP- ADMIN | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|--|---|------------------|-------------------|------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | BASIS | ANNUAL BUDGET | CMGT COST (06) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| Staff/Board Owned Vehicle Milleage | 10,000 miles/month x 12 months x \$.445 | \$60,388.07 | \$10,916.02 | \$0.00 | \$5,050.16 | \$8,510.89 | \$0.00 | \$5,754.00 | \$5,000.00 | \$5,265.00 | \$4,000.18 |
| Staff/Board per Diem | \$36 per day x 24 employees/Board members x 30 meeting | \$31,749.24 | \$3,441.25 | \$0.00 | \$7,174.82 | \$8,499.95 | \$0.00 | \$0.00 | \$6,000.00 | \$0.00 | \$0.05 |
| Lodging | Average \$200 per night x 4 rooms x 30 nights | \$24,766.64 | \$2,486.25 | \$0.00 | \$0.00 | \$9,066.56 | \$0.00 | \$0.00 | \$4,089.00 | \$5,111.00 | \$2,000.08 |
| Conference Registration | Average \$450 x 34 Registrations | \$31,537.24 | \$1,933.75 | \$0.00 | \$0.00 | \$12,222.22 | \$0.00 | \$0.00 | \$6,062.00 | \$5,753.00 | \$3,999.98 |
| Vehicle Fuel Maintenance | 2,703 miles/month x 12 months x \$.445 | \$15,493.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$12,993.00 | \$0.00 |
| | TOTAL TRAVEL: | \$163,934.19 | \$18,777.27 | \$0.00 | \$12,224.98 | \$38,299.62 | \$0.00 | \$5,754.00 | \$23,651.00 | \$29,122.00 | \$10,000.29 |

| SPACE | | TOTAL | LIHEAP- ADMIN | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|-------------|--------------------------|------------------|-------------------|------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | BASIS | ANNUAL BUDGET | CMGT COST (06) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| | | | | | | | | | | | |
| Office Rent | \$4,184/month 12 months | \$50,208.00 | \$2,378.56 | \$0.00 | \$0.00 | \$5,500.29 | \$0.00 | \$3,148.00 | \$17,968.18 | \$11,933.88 | \$5,732.68 |
| Utilities | \$1200/month x 12 months | \$14,400.00 | \$1,223.25 | \$0.00 | \$0.00 | \$3,500.36 | \$0.00 | \$0.00 | \$3,165.00 | \$5,034.70 | -\$0.06 |
| | TOTAL SPACE: | \$64,608.00 | \$3,601.81 | \$0.00 | \$0.00 | \$9,000.65 | \$0.00 | \$3,148.00 | \$21,133.18 | \$16,968.58 | \$5,732.62 |

| EQUIPMENT | | TOTAL | LIHEAP- CMGT COST | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|---------------------------------------|--|------------------|----------------------|------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | BASIS | ANNUAL BUDGET | (ADMIN & A16) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| Telephone Maintenance Contracts | \$2,075/month x 12 months (Copier Maintenance / Software Support Contracts) | \$24,355.00 | \$2,315.00 | \$0.00 | \$0.00 | \$5,499.90 | \$0.00 | \$2,488.80 | \$6,900.30 | \$3,882.00 | \$584.00 |
| Equipment Purchases | \$1,000/month x 12 months | \$11,455.00 | \$1,033.75 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,922.96 | \$3,932.00 | \$0.04 |
| | TOTAL EQUIPMENT: | \$35,810.00 | \$3,348.75 | \$0.00 | \$0.00 | \$5,499.90 | \$0.00 | \$2,488.80 | \$11,823.26 | \$7,814.00 | \$584.04 |

| MATERIALS AND SUPPLIES | | TOTAL | LIHEAP- ADMIN | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|------------------------|--------------------------------|------------------|-------------------|------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ITEM | BASIS | ANNUAL BUDGET | CMGT COST (06) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| General Office | | | | | | | | | | | |
| Supplies | Avg. \$1,100/month x 12 months | \$15,923.25 | \$1,500.00 | \$0.00 | \$0.00 | \$3,855.24 | \$0.00 | \$2,934.00 | \$4,089.51 | \$1,307.00 | \$0.00 |
| Cleaning Supplies | Avg. \$225/month x 12 months | \$2,700.00 | \$300.00 | \$0.00 | \$0.00 | \$1,050.00 | \$0.00 | \$0.00 | \$0.00 | \$947.23 | \$0.01 |
| Postage | Avg. \$450/month x 12 months | \$3,400.00 | \$500.00 | \$0.00 | \$0.00 | \$600.75 | \$0.00 | \$0.00 | \$0.00 | \$1,678.54 | \$0.03 |
| | TOTAL MATERIALS & SUPPLIES: | \$22,023.25 | \$2,300.00 | \$0.00 | \$0.00 | \$5,505.99 | \$0.00 | \$2,934.00 | \$4,089.51 | \$3,932.77 | \$0.04 |

| OPE | RATING SERVICES | TOTAL | LIHEAP- ADMIN | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV | TANF | SNAP | DOE | LIHEAP WAP | SEACAP |
|-------------------------------------|--|------------------|--------------------|------------------|-----------------------------|---------------|---------------|--------------|---------------|---------------|---------------|
| ITEM | BASIS | ANNUAL BUDGET | CMGT COST (06) | ASSUR 16 (16) | VOUCHERS (02/03) | COST (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| Telephone | \$3,500 per month x 12 months | \$42,000.00 | \$2,525.00 | \$0.00 | \$0.00 | \$8,722.98 | \$0.00 | \$1,591.20 | \$14,417.82 | \$8,268.00 | \$2,000.00 |
| Dues - ACAA | \$60 Ind. Membership x 10 plus \$ 300 Agency Membership | \$900.00 | \$212.80 | \$0.00 | \$0.00 | \$125.00 | \$0.00 | \$0.00 | \$194.91 | \$195.00 | \$0.00 |
| Fees - Corporation Commission | \$50 Annual Fee | \$50.00 | \$9.61 | \$0.00 | \$0.00 | \$10.01 | \$0.00 | \$0.00 | \$0.00 | \$23.00 | -\$0.40 |
| General Liability Insurance | \$17,752 Annual Premium | \$17,752.00 | \$2,210.00 | \$0.00 | \$0.00 | \$4,000.06 | \$0.00 | \$0.00 | \$4,200.00 | \$5,552.00 | -\$0.06 |
| Board of Directors Insurance | \$3,500 Annual Premium | \$3,500.00 | \$331.50 | \$0.00 | \$0.00 | \$600.01 | \$0.00 | \$0.00 | \$580.00 | \$1,720.00 | -\$0.01 |
| Personnel Fingerprinting | \$67 x 5 employees (alllowing for additional hires and or terminations throught the fiscal year) | \$335.00 | \$92.54 | \$0.00 | \$0.00 | \$133.42 | \$0.00 | \$0.00 | \$0.00 | \$34.00 | \$0.08 |
| | TOTAL OPERATING SERVICES: | \$64,537.00 | \$5,381.45 | \$0.00 | \$0.00 | \$13,591.48 | \$0.00 | \$1,591.20 | \$19,392.73 | \$15,792.00 | \$1,999.61 |
| | SUBTOTAL ADMIN COST: | \$1,291,224.20 | \$67,777.00 | \$53,693.41 | \$188,488.60 | \$206,921.00 | \$22,500.00 | \$61,389.20 | \$177,333.56 | \$306,147.34 | \$40,191.78 |
| | VOUCHERS | TOTAL ANNUAL | LIHEAP- | LIHEAP ADMIN | CMGT INTAKE COST - ADMIN | CSV COST | TANF | SNAP | DOE | | SEACAP |
| ITEM | BASIS | BUDGET | CMGT COST ADMIN | ASSUR 16 (16) | VOUCHERS (02/03) | (42) | COST (81) | COST (07) | COST (05) | COST (71) | COST (07) |
| TANF | Rent & Utility Assistance | \$105,000.00 | | | | | \$105,000.00 | | | | \$0.00 |
| LIHEAP | Utility Assistance | \$668,954.99 | \$663,954.40 | \$5,000.59 | | | | | | | \$0.00 |
| NHN | Utility Assistance | \$1,465.00 | | | | | | | | | \$1,465.00 |
| ACAA | Appliance Repair & Utility Assistance | \$120,000.00 | | | | | | | | | \$120,000.00 |
| WAP | Weatherization Assistance | \$141,981.00 | | | | | | | \$66,343.00 | \$75,638.00 | \$0.00 |
| SUB | STOTAL VOUCHER COST: | \$1,037,400.99 | \$663,954.40 | \$5,000.59 | \$0.00 | \$0.00 | \$105,000.00 | \$0.00 | \$66,343.00 | \$75,638.00 | \$121,465.00 |
| T | OTAL AGENCY BUDGET: | \$2,328,625.19 | \$731,731.40 | \$58,694.00 | \$188,488.60 | \$206,921.00 | \$127,500.00 | \$61,389.20 | \$243,676.56 | \$381,785.34 | \$161,656.78 |
| | ALLOCATED 2 | 2021 BUDGET: | \$ 731,731.40 | \$ 58,694.00 | \$ 188,488.60 | \$ 206,921.00 | \$ 127,500.00 | \$ 61,389.20 | \$ 243,676.41 | \$ 381,785.00 | \$ 161,656.78 |
| | BALA | ANCE | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |