**IN-KIND DONATION ACKNOWLEDGEMENT #1**

Dear:  
  
Thank you for your recent gift of \_\_\_\_\_\_\_\_\_\_\_\_\_.  Your gift was made   
through the ***(name of your organization)*** for the benefit of ***(indicate purpose of donation)***.  Please be assured that we have received your gift and it will be put to use in the manner you have specified.  
  
The Internal Revenue Service, as of January 1, 1994, initiated new   
receipting requirements for gifts.  You may consider this letter to be   
your official receipt for the described property (donation).  You should also file a Form 8283 with your tax return in order to claim this gift as a charitable deduction.   
  
The IRS further requires us to state that you either received no goods or   
services in exchange for this contribution, or the value of any items   
received falls within the definition of "low cost articles" under section   
513(h)(2) of the Internal Revenue Service Code.  
  
Now that the technicalities have been fulfilled, we also want you to know that we are most grateful for this gift.

Thank you for your generosity!  
  
Sincerely,

Date

**IN-KIND DONATION ACKNOWLEDGEMENT #2**

# Dear Thank you for your recent gift of to that you have valued at $ . This letter serves as your official receipt for the described property. You may be required to file IRS Form 8283 with your tax return in order to claim this gift as a charitable deduction. The IRS further requires us to state that you either received no goods and services in exchange for this contribution, nor that the value of your donation falls within the definition of "low cost articles" under section 513(h)(2) of the Internal Revenue Service Code. Now that the technicalities have been fulfilled, we want you to know that we are most grateful for this gift.

Thank you for your generosity!

Sincerely,

Director of Developme