Lourdes Public Charter School

Code: DLC

Adopted: 4/28/25

Expense Reimbursements

The public charter school will reimburse employees for authorized expenses incurred for professional growth and/or job requirements in accordance with administrative regulations developed by the administrator and consistent with Internal Revenue Service requirements.

END OF POLICY

Legal Reference(s):

[ORS 294](http://policy.osba.org/orsredir.asp?ors=ors-294).155

[ORS 338](http://policy.osba.org/orsredir.asp?ors=ors-338).115(2)

[OAR 581-022](http://policy.osba.org/orsredir.asp?ors=oar-581-022)-2660

I.R.C. § 162 (2006); Business Expenses, 26 C.F.R. 1.162-1.

Internal Revenue Service, Publication 463: Travel, Entertainment, Gift and Car Expenses.

**Cross Reference(s):**

BHD - Board Member Compensation and Expense Reimbursement

EEBB - Use of Private Vehicles for Public Charter School Business