Lourdes Public Charter School

Code: CBG

Adopted: 2/24/05

Revised/Readopted: 4/28/25

Evaluation of the Administrator

The administrator’s job performance will be evaluated regularly. Criteria for the evaluation will be developed prior to conducting the evaluation; the administrator will be notified of the criteria prior to the evaluation.

The Board’s discussion and conferences with and about the administrator and their performance will be conducted in an executive session, unless the administrator requests a session open to the public. Such an executive session will not include a general evaluation of any public charter school goal, objective or operation. Results of the evaluation will be written and placed in the administrator’s personnel file.

At the Board’s discretion, it may notify the administrator in writing of specific areas to be remedied, and the administrator may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the administrator’s performance remains unsatisfactory, the Board may dismiss or non-renew the administrator pursuant to Board policy, the administrator’s employment contract and state law and rules. In those situations where the administrator’s employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

[ORS 338](http://policy.osba.org/orsredir.asp?ors=ors-338).115(2)

**Cross Reference(s):**

BDC - Executive Sessions

CB - Administrator