Agenda

LPCS Board of Directors

April 28, 2025

6:30 p.m.

Call to order

Roll call

Approval of minutes

Financial Report

      Bank statement

      Credit card statement

      Checks

 Balance sheet

 Profit and Loss budget report

 Fund balance summary report

Administrator Report:

 Report on this month's Professional Learning Community meeting where we begin to look at data trends over the last few years and discussed some possible root causes.

 TAG report.

 Update on enrollment for the 2025-2026 school year.

 The school website/Facebook will be one of this summer’s projects for the Administrator. She plans to add additional information about staff, the board members, and financial reports for transparency.

PTC Report:

New Business”

 Discuss recent audit.

 Discuss replacement of the copy machine.

 Safety inspection of playground.

 Discuss the way agendas and minutes are posted for public view.

Old Business:

 Create a yearly procedure to announce an open Directors seat. Hern

 Discussion of bank account in question.

 Presentation of newly edited policies as reworked with OSBA. Silveira

Public Comment (3 minutes).

 Executive Session ORS 190.660(2), ORS 190.660(2)f, discussion of contracts and salaries. Administrator evaluation.

Next meeting May 19, 202

Agenda

LPCS Board of Directors

May 19, 2025

6:30 p.m.

Call to order

Roll call

Review of Agenda

 Removal or addition of topics.

Approval of minutes

Financial Report

      Bank statement

      Credit card statement

      Checks

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 Fund balance summary report

Administrator Report:

 Enrollment for the next school year is projected at 49 students pending paperwork and enrollment fees received by 5/30.

PTC Report:

New Business

 Discuss placing approval of minutes and financial reports under a consent agenda

 Discuss which minutes (draft or approved) will be posted publicly. Nusom

 Discuss the use of ZOOM for meetings.

 Discuss the way agendas and minutes are posted for public view.

 Purchase of a Ring front doorbell/camera and security cameras. Nusom

 Schedule a Budget Committee meeting.

Old Business:

 Final Draft of Article 3 & 4 By Law revisions. Second reading prior to vote.

 Discussion of final wording approval for a couple of Policies we have reviewed.

 Update on replacement of copy machine.

 Laptop update and discussion of procedures for retention of BOD records.

 Discuss new features for the website to help with communication, transparency, etc.

Public Comment (3 minutes).

 Public comment is limited to those topics on the agenda.

Executive session.

 ORS190.660 2 f Salaries, Contracts

Agenda

LPCS Board of Directors

June 30, 2025

6:30 p.m.

Call to Order

Directors in Attendance

Staff in Attendance

Public in attendance

Approval of Agenda

Consent Agenda

 Approval of May 19th meeting minutes.

 Approval of Financial reports.

 Bank statement

 Credit Card statement

 Checks

 Balance sheet

 Profit and Loss budget report

 Fund balance summary report

Administrator’s Report

 Enrollment update

 Copier

 School Board Bios

PTC Report

New Business

 Approval of contract with Acuity to conduct our next audit.

 Discuss the Foundations’ role is assisting with school financial support, understanding their By Laws and compliance, and mediation to resolve conflicts.

 Registration for OSBA’s Summer Board Conference.

 Discussion regarding the yearly activity fee.

Old Business

 Ring doorbell for front door.

Public Comment

Executive Session ORS 190.660(2), Staff Salary, Days off, contracts.

Agenda

LPCS Board of Directors

July 21, 2025

7:00 p.m.

Call to Order

Directors in Attendance

Staff in Attendance

Public in attendance

Approval of Agenda

Consent Agenda

 Approval of May 19th meeting minutes.

 Approval of Financial reports.

 Bank statement

 Credit Card statement

 Checks

 Balance sheet

 Profit and Loss budget report

 Fund balance summary report

Administrator’s Report

 Working on new school year schedules

 Planning professional development opportunities

 Working on pacing guides and curriculum maps

 Signing up for Admin specific PD’s

 Working on course work as the Civil Rights Coordinator

PTC Report

New Business

Old Business

 Procedure to announce the yearly Director election

 Foundation discussion update

 Monies from Foundation received?

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Public Comment

Lourdes Public Charter School Corporation

Board of Directors Meeting

July 21, 2025. 6:30 PM.

Call to Order

Roll Call

Election of two open Director seats

 Two applications received. Sarah Hern, Jenn Clevanger.

 Replacing seat of resigned Director Davis. Four-year term to run until June 30, 2029.

 Five-year term to run until June 30, 2030.

Election of Officers

 Chair

 Vice-Chair

 Secretary

 Liaison to the Foundation

Annual Designations

 Auditor. To include a motion to submit a letter authorizing the approved Auditor to conduct an audit for fiscal year 2025-2026.

 Insurance Company

 Bank

 Administrator and Budget Officer

 Check signers, (2)

 Leasor

 Attorney

 Webmaster

 Advertising

Foundation Report

Adjournment

Next meeting. July 2026.