



North Star Montessori Academy
Drop Off & Pick Up Procedures: 2024-2025

<i>In an effort to keep all of our children safe and secure while they are at our school, we will utilize the following drop off and pick up plan for the school year.</i>	<u>Grade Level Assigned Doors/Colors:</u> Middle School: Orange 4th & 5th Grade: Blue 1st - 3rd Grade: Red PK & K: Green
School Day Begins @ 8:30 am Arrival Times Parent Drop Off: 8:15-8:30 am	School Day Ends @ 3:30 pm Dismissal Times Parent Pick Up: 3:30-3:45 pm

****IMPORTANT****

When entering through the entrance in the morning and afternoon from County Road HQ (road from Target) if you are unable to pull into the back entrance **PLEASE DO NOT WAIT ON COUNTY ROAD HQ!** This is for your safety and the safety of other vehicles on the road. If you are unable to completely exit county road HQ into our back driveway please drive around the block or plan to arrive to NSMA a few minutes later when arrival and dismissal traffic is moving.

Morning Drop Off:

8:15 am - 8:30 am Student Drop Off: Vehicles will enter through the back entrance off of County Road HQ. This is the **ONLY** entrance for traffic. Follow the traffic arrows on the map below depending on the grade level of your student(s). **Drop off at the youngest child's assigned door.** NSMA staff will be at the drop off points to help students enter the building and get to class safely. **Please do your best to have your child ready to exit the vehicle.** After your child has exited the vehicle, proceed to the Wright Street Exit. This is the only location for vehicles to exit. Please be courteous and cautious while driving through the parking lot. **Please have 1st-3rd grade students unload out of the driver's side of the vehicle.**

Afternoon Pick Up:

3:30 pm - 3:45 pm Student Pick Up: Vehicles will enter through the County Road HQ Entrance and proceed to the assigned grade level door. **Pick up at the youngest child's assigned door.** NSMA staff will be at the designated pick-up locations to radio in when you have arrived to pick up your child/children. 1st-3rd Grade students will load on the driver's side of the vehicle.

Please have patience as NSMA staff learn family vehicles. We will make adjustments as necessary to ensure the safety of all.