

JANE E. TOOTHAKER

514 WYATT DRIVE STEAMBOAT SPRINGS, CO 80487 970-846-3986

jane.toothaker@gmail.com

SUMMARY OF QUALIFICATIONS

- Excellent leadership skills on a local, regional and state level with school districts and non-profits
 - 30 years of Educational Administrative experience, including Special Education Director and five years of classroom experience
 - Knowledgeable about Special Populations, including special education, gifted, at risk learners and English language learners.
 - Past President and previous member of Colorado BOCES Association
 - Extensive experience with writing and implementing grants
 - Knowledgeable about the Colorado educator licensure process, including alternative licensure
 - Knowledgeable regarding literacy and math and the methodology used to increase student achievement in these areas
 - Founded, developed and served as principal for a small, rural alternative high school
 - Broad experience with implementing relevant Professional Development for educators
 - Strong organizational and communication skills
 - Skilled at building collaborative relationships and program development
 - Skilled in strategic planning and program implementation
-

EDUCATION AND CERTIFICATION

9/1989-6/1991 Type D Certificate (School Administrator)
University of Northern Colorado, Greeley, CO

7/1987-8/1988 Master of Science in Special Education
Columbia Pacific University, San Rafael, CA

9/1971-3/1976 Bachelor of Science in Elementary Education and Special Education
Miami University, Oxford, OH
Attended senior year at the Miami University Luxembourg Center and student teaching in Bitburg, Germany

PROFESSIONAL LEADERSHIP AND EDUCATOR EXPERIENCE

- 6/2015-present Colorado Department of Education Gifted Education Consultant
- Provision of program evaluation and monitoring support related to gifted education programs for school districts in Colorado.
 - Online course instructor for educators in gifted education professional development

6/2013-present Educational Consultant

- Current clients include the Colorado Department of Education, Adams State University, and NW Colorado BOCES.

6/1999-6/2013 Executive Director

Northwest Colorado Board of Cooperative Educational Services (BOCES), Steamboat Springs, CO

- Supervised, developed and evaluated cooperative programs in seven school districts served by the NW BOCES.
- Coordinated major programs, including professional development for teachers, administrators and specialists, alternative licensure, induction for new teachers, cooperative purchasing, day treatment, gifted and talented, Section 504, technology, federal programs, intervention programs, Carl Perkins vocational, instructional media center and special education.
- Provided strategic planning for NW BOCES Board, district leadership and BOCES staff related to the NW BOCES mission and end results.
- Hired and evaluated all specialists and staff members needed to deliver programs through the NW BOCES
- Supervised all budget functions for the NW BOCES

6/2004-7/2010 Yampa Valley School Principal
Routt County, CO

- Developed and coordinated all functions of a small alternative high school, including curriculum development, student assessment, student discipline and teacher evaluations. Students attended from the three Routt County School districts, Hayden, South Routt and Steamboat Springs, CO.

8/1991-6/1999 Special Education Director

Northwest Colorado BOCES, Steamboat Springs, CO.

- Coordinated, supervised and developed special education programs for the NW BOCES member districts.

8/1988-8/1990 Assistant Director of Special Education

Northwest Colorado BOCES, Steamboat Springs, CO

- Coordinated, supervised and developed special education programs for the NW BOCES member districts under the direction of the NW BOCES Special Education Director.

8/1982-8/1988 Special Education Consultant

Northwest Colorado BOCES, Steamboat Springs, CO

- Provided direct technical assistance to special education staff in three of the member districts served by NW BOCES.

- 8/1977-8/1982 Special Education Teacher
Moffat County School District, Craig, CO (1980-1982)
Denver Public Schools, Denver, CO (1978-1980)
Colorado Christian Home (The Tennyson Center), Denver, CO (1977-1978)
- Provided direct instruction to students with significant emotional and behavioral needs at elementary, middle school and high school levels.

ADDITIONAL EXPERIENCE

- Adjunct Instructor-Northwest Region
Adams State University (ASU), Alamosa, CO
 - Taught graduate level courses for ASU to educators in the Northwest region of Colorado.
- Field supervisor for Principal interns-Northwest Region
Adams State University, Alamosa, CO
 - Supervised educators completing their principal licensure in the Northwest region of Colorado.
- Partners of Routt County-Former Board Chair and current board member, Steamboat Springs, CO
 - Past President for this non-profit youth mentoring organization
- Routt County United Way-Board President
 - Current President and Board member for this local non-profit
- Women United-Current member
 - Member of this non-profit to support literacy in our communities
- Yampa Valley High School Advisory Council-Chair
 - Member of this Advisory Council to provide community support to this alternative school
- Leadership Steamboat
Steamboat Springs, CO
 - Participated in this local leadership program in 1997-1998
- Local, State and National Conference presenter at the following:
 - Colorado Association of School Executives (CASE)
 - Association of Educational Service Agencies (AESA)
 - Colorado Association of School Boards (CASB)
 - Colorado BOCES Association (CBA)

ASSOCIATIONS AND MEMBERSHIPS

- Colorado BOCES Association (CBA)-Recipient of the Roy Brubacher Award 2004 and 2011
- Colorado Association of School Executives (CASE)
- Colorado Association of School Boards (CASB)
- Association of Educational Service Agencies (AESA)
- State Advisory Council for Gifted (SAC)

- Colorado Department of Education Committee of Practitioners (COP)
- Former member of Rotary Club of Steamboat Springs and Rotary Grants Committee Chair

References available upon request.